



**EDMONTON FEDERATION OF COMMUNITY LEAGUES**

**BOARD OF DIRECTORS**

**REGULAR MEETING PACKAGE**

**DATE: Thursday, June 09, 2016**

**DINNER: 5:00 PM / MEETING 6:00 PM**

**LOCATION: EFCL Office, 7103—105 Street**

## **EFCL Board Planning Calendar June, July, August, 2016**

### **June**

**2016**

- 09 EFCL Board Meeting
- 22 EFCL Planning & Development Committee Meeting
- 23/24 Londonderry Community League Casino

### **July**

**2016**

- 14 EFCL Board Meeting
- 27 EFCL Planning & Development Committee Meeting
- 28 Klondike Days' Community League Day
- 30-31 SERVUS Heritage Days

### **August**

**2016**

- 01 SERVUS Heritage Days
- 02-06 EFCL Office Closed

**Edmonton Federation of Community Leagues**  
**Board of Directors Regular Meeting**  
**EFCL Office: 7103—105 Street**  
**Thursday, June 09, 2016, Dinner 5:00 PM / Meeting 6:00 PM**  
**AGENDA**

**Item 1.0**

- 1.0 Call To Order (6:00 PM)**
- 2.0 Agenda Review (pgs. 3-4)**
- 3.0 Urgent Matters / Presentations**
  - 3.1 Welcome Debra Jakubec, EFCL Executive Director**
- 4.0 Approval of May 12, 2016 Board Meeting Minutes (Attached)**
- 5.0 Decision Items (6:15 PM)**
  - 5.1 EFCL Board Retreat (pg. 5)**
  - 5.2 Growth Strategy Work Plan/Preparation Of Three-Year Budget (pg. 6)**
  - 5.3 Alberta Culture Days (pgs. 7-9)**
  - 5.4 Community Development Corporation (pg. 10)**
- 6.0 News From The City Of Edmonton**
  - 6.1 News From The City Of Edmonton (pgs. 11-14)**
- 7.0 Exemptions**
- 8.0 Board Reports**
- 9.0 Staff Reports (7:15 PM)**
  - 9.1 Bulk Purchasing Report (pgs. 15-16)**
  - 9.2 Executive Director's Report (pg. 17)**
    - EFCL Summer Students
    - EDC Presentation And Historical Display Material
    - Winter Programming Workshop
- 10.0 Correspondence**
  - 10.1 Letter From City Of Edmonton On Londonderry Hall (pg. 18)**
- 11.0 Work In Progress (pg. 19)**
- 12.0 District Updates/Feedback**
- Coffee Break (7:45 PM) -----**
- 13.0 Private Matters (8:00 PM)**
  - 13.1 Financial Settlement With Londonderry Community League**
  - 13.2 Executive Director Transition Schedule**
  - 13.3 General Discussion With New Executive Director**

**14.0 Next Meeting/Announcements**

**14.1 Thursday, July 14, 2016, Dinner at 5:00 PM/Meeting at 6:00 PM,  
Office of The EFCL, 7103—105 Street**

**15.0 Adjournment**

**9:30 PM**

## 5.0 Decision Items

**MEETING DATE :** June 09, 2016  
**AGENDA ITEM # :** 5.1 – EFCL Board Retreat  
**PREPARED BY:** Allan Bolstad, Executive Director

**Item 5.1**

### Recommendations:

**That the board set a date in late June or early July for a board retreat.**

### Report:

It is time to set a date for a board retreat. The purpose of the retreat would be to give the board and the new executive director a chance to get to know each other and to review some of the key projects the EFCL wants to take on in the coming year.

Chief among these would be the creation of a multi-year budget, which needs to be submitted to the City of Edmonton by mid-August.

Other topics would council's relationship with Edmonton City Council and the need to get the city's support for league membership sales, along with the activities the EFCL has planned this summer, such as its K-Days and Heritage Days promotion and its volunteer recognition event.

It would be good to have the retreat prior to the July 14 board meeting, which is the last board meeting scheduled this summer and the meeting at which the board provides direction for preparation of the civic budget request.

**MEETING DATE :** June 09, 2016

**Item 5.2**

**AGENDA ITEM # :** 5.2 – Growth Strategy Work Plan/Preparation Of Three-Year Budget

**PREPARED BY:** Allan Bolstad, Executive Director

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**Recommendation:**

**That the EFCL Executive Committee, in concert with the Executive Director, prepare a three-year budget.**

**Report:**

It is time to get started on the preparation of a three year budget, which needs to be submitted to the City of Edmonton by mid-August.

This budget will include the financial request the federation intends to make to the City of Edmonton over the next three years. As such, it will help the city with its financial planning, something the city has been requesting of the federation for the past couple of years.

Naturally, the budget will be based on the EFCL's recently completed growth strategy and Five-Year Strategic Plan, both of which were the culmination of a good deal of work and investment by the EFCL.

Step one will be to see what is realistic in terms of revenue growth. Two areas have been identified in recent months, with one being an increase in revenue from league membership sales and the other potential commissions the EFCL might make on the coordination of group purchases (rec facility passes and league utility services).

In addition, the City of Edmonton might be willing to invest in the growth plan, if the federation is able to demonstrate the community benefits that will flow from the plan.

Once revenue targets have been determined, the federation can identify the level of service it wants to reach as outlined its in growth strategy. This will be accompanied by changes in the size, administration and governance of the federation, again in keeping with directions outlined in the growth strategy.

In order to complete this budget on time, the EFCL will need to start work on it straight away. Hence, this will need to be a priority of the new executive director, who will need some guidance from veteran board members. This would be a good opportunity for the federation's executive committee to get more involved in planning future directions for this organization, which was one of the recommendations contained in the growth strategy.

**MEETING DATE :** June 09, 2016  
**AGENDA ITEM # :** 5.3 – Alberta Culture Days  
**PREPARED BY:** Allan Bolstad, Executive Director

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**Item 5.3**

**Recommendation:**

**That the EFCL ask the Minister of Culture to advance the timing of Alberta Culture Days so that it coincides with the federation's Community League Day.**

**Report:**

Alberta Culture is once again encouraging groups across the province to take part in Alberta Culture Days, which is scheduled for September 30-Oct. 2.

As an incentive, the province is offering grants to organizations that want to take part. Organizations are eligible for a grant of \$10,000 for a three-day event, \$5,000 for a two-day event and \$1,000 for a one-day event.

All events are to be family-friendly and the funds are to be used for the following expenses: workshop and performance fees of Alberta artists, materials, marketing and communications, volunteer expenses (t-shirts, refreshments), food and beverages, contract wages, venue and equipment rental.

Clearly, this program would be of benefit to community leagues, which commonly host these kinds of events and incur those kinds of expenses.

Unfortunately, however, events held outside of this Sept. 30 - Oct. 2 time frame, including those held on Community League Day, do not qualify for assistance.

Given the closeness of this event to our Sept. 17 Community League Day, it has the potential to encourage leagues to hold their event at the end of the month instead of Community League Day. In this case, the province's promotion could become a significant detraction from our event.

One option would be to move our Community League Day promotion to the end of the month. However, that is not recommended, as most of our leagues hold events that are outdoors or largely outdoors and inclement quickly becomes a significant factor when you hold it later in the fall. We have often felt that we are pushing our luck in going as late as the third Saturday in September.

In a conversation with a provincial department spokesman, it was learned that the province gets many complaints about the timing of Alberta Culture Days, due to its lateness in the fall. So it appears a better approach would be to request the province to advance the timing of its event to coincide with ours.

A department spokesperson said the current event were selected so that Alberta's event coincides with a similar promotion that occurs in other provinces. However, she noted that the department didn't run the event on this weekend in previous years, so a change is not out of the question.

# Alberta Culture Days <sup>BC</sup>

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## Discover • Experience • Celebrate

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### **FUNDING FOR ALBERTA'S CULTURE DAYS 2016 IS NOW AVAILABLE!**

Join us in the celebration of Alberta Culture Days, September 30 to October 2!  
Apply to become a Feature, Host or Pop Up Celebration Site for Alberta Culture Days celebrations.

- Feature Celebration Site: a designated site that features family-friendly programming for all three days; eligible for Government of Alberta support up to \$10,000.
- Host Celebration Site: a designated site that features family-friendly programming for two days; eligible for Government of Alberta support up to \$5,000.
- Pop Up Celebration Site: a designated site that features family-friendly programming for one day; eligible for Government of Alberta support up to \$1,000.

Alberta Culture and Tourism is selecting celebration sites through a grant application process, which ends June 24, 2016 at 4:30 p.m.

More details on the Alberta Culture Days grants can be found at [AlbertaCultureDays.ca](http://AlbertaCultureDays.ca). You will also find a number of event planning resources and customizable promotional tools on the website to help you plan your event. There are also new marketing materials available, which you can download from our site.

**Apply for your Alberta Culture Days 2016 grant today,  
and help us tell the story of culture to Albertans.**

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## NEW THIS YEAR AN EXCITING WAY TO SHOWCASE THE CULTURE OF YOUR COMMUNITY

Alberta Culture Days events will now be registered on the [National Culture Days event calendar](#).

This will allow us to help showcase Alberta's amazing cultural expressions on a national scale and to let other community groups and organizations in your area know you're planning an event!

**We look forward to showcasing Alberta's vibrant and exciting culture this fall together!**



**MEETING DATE :** June 09, 2016

**Item 5.4**

**AGENDA ITEM # :** 5.4 – Community Development Corporation

**PREPARED BY:** Elaine Solez, Acting Planning Advisor/Allan Bolstad, Exec. Director

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**Recommendation:**

**That the EFCL communicate to the City our continued support for the creation of a Community Development Corporation and our interest in helping to direct it.**

**Report:**

EFCL has supported the development of a Community Development Corporation (CDC) in Edmonton for a number of years. A CDC is a non-profit company that develops safe, affordable housing on city-owned land in distressed communities and uses a broader community economic development model to address a multitude of issues. This means that the CDC also undertakes such endeavours as upgrading run-down commercial property, helping in the creation of new businesses in these communities to meet residents' needs, providing employment for community residents, hiring and training community residents to build and renovate commercial and residential property, and training residents to renovate the run-down homes they live in.

Establishing a CDC was a key recommendation of the Ending Poverty Edmonton Strategy. As a non-profit company, a CDC needs start-up funding and land, then reinvests proceeds into new projects of the same nature. This way it can become self-sustaining, although it may continue to use vacant city land as it moves from one area to another over time. A CDC also engages intensively with the community where it operates and works with other existing organizations. In Edmonton that could include social housing providers, BRZs, city programs like the Corner Store project, social agencies, youth and cultural organizations and community leagues.

On May 31, Executive Committee of Council considered a report that recommended establishing a CDC in Edmonton and asked for \$100,000 to develop the business case by the end of the year, which would finalize the structure of the CDC, identifying the first five neighbourhoods that would be involved and the city land in those neighbourhoods that would be used. To date Homeward Trust, Edmonton Community Foundation and possibly the United Way have been identified to be involved in the governance of the CDC. A number of organizations, but not EFCL, were interviewed as part of preparing the report presented to Executive Committee. And there was no mention of the EFCL's support for the concept or its involvement in developmental meetings with these other organizations.

Members of the Executive Committee expressed concerns about duplication with social housing providers, whether a non-profit has a role in commercial development, and whether the city should have an arms' length relationship with the CDC as proposed or should be more involved, (i.e., sit on the board). The item was forwarded to Council with recommendations, including options for greater City of Edmonton involvement, and will be on the June 14 Council agenda.

## 6.0 NEWS FROM THE CITY OF EDMONTON

**MEETING DATE :** June 09, 2016

**Item 6.1**

**AGENDA ITEM # :** 6.1 – News From The City Of Edmonton

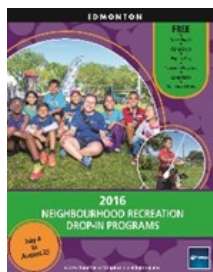
**PREPARED BY:** Marlene Kankkunen, Office of Great Neighbourhoods

### News From The City Of Edmonton EFCL Board Meeting, June 9, 2016



**THE WAY WE LIVE:** Supports the 10-year Goal - *Improve Edmonton's Livability*

### Summer Recreation Programs begin July 4



Over 230 programs located in neighbourhood parks and green spaces are FREE and FUN! For ages 6 to 12, discover a Green Shack program, Flying Eagle program, or Pop Up Play program near you. For ages 13 to 17, join the YEGyouth crew and check out some city-wide tournaments throughout the summer.

Find all the locations, times, and details in the [2016 Neighbourhood Recreation Drop-In Program](#) guide. Pick one up from elementary schools, public libraries, City recreation centres, or online at [edmonton.ca/dropincommunityprograms](http://edmonton.ca/dropincommunityprograms).

Did you know...? As of May 31, 2016 - 115 Community Leagues across the city have contributed \$110,000 to the Green Shack playground program this year! Thank you for supporting community recreation, Community Leagues!"

### Online Pet Licensing is Purr-fectly Convenient (and affordable)

No matter the reason, losing your pet is a stressful experience. Ease the stress by licensing your pet and helping them get home faster. A valid pet licence helps the City identify lost pets and return them to owners.

Benefits of pet licensing include:

- An identification tag for your pet that will help reunite them with you;
- Emergency veterinary care if your pet is found injured or ill; and
- One free annual ride home should your pet wander off.

Pet licensing fees pay for a lot of important things. Your money goes to:

- Food, shelter, medical care and enrichment for approximately 6,000 lost pets and stray animals each year;
- Bylaw enforcement services to support public safety;
- Responsible pet ownership education programs; and
- Supporting the re-homing of unclaimed pets through rescue and adoption partner agencies.

All pets over six months of age must be licensed each year - even pets that remain indoors.

The fine for having an unlicensed pet is \$250. An annual pet licence for a spayed or neutered cat is \$21, which amounts to a little over five cents a day!

A pet licence can be easily obtained or renewed [online](#). Mail and drop-off options are also available. For more information visit [licenceyourpet.ca](http://licenceyourpet.ca) or call 311.

**THE WAY WE GREEN:** Supports the 10-year Goal - *Preserve and Sustain Edmonton's Environment*

## **BREATHE: Edmonton's Green Network Strategy - join the conversation**

Contribute to the plan that will shape the future of Edmonton's parks and open space!

[BREATHE - Edmonton's Green Network Strategy](#) will replace the Urban Parks Management Plan and Natural Connections Strategic Plan with a new, transformative open space strategy to support the integration of open space at the site, neighbourhood, city and regional scales.

We recognize that Community Leagues are a critical link to the community and have a wealth of experience to bring. We would value your participation in these ways:

- Stakeholder Discussion Guide: Your league is invited to complete a discussion guide using this link: [surveymonkey.com/r/breathediscussionguide](http://surveymonkey.com/r/breathediscussionguide). Please submit your organization's response by **Thursday, June 30, 2016**.
- Online Survey: A [survey and an interactive mapping tool](#) are available on our website
- Social Media: Our project hashtag is [#breatheYEG](#). Please help us to spread the word!
- Project Newsletter: Sign up for project updates at [edmonton.ca/breathe](http://edmonton.ca/breathe)

Thank you for contributing to this important project!

## **Cleaning up Cultivates Healthy Neighbourhoods**

Maintaining a tidy property is the responsibility of every property owner. Any property that is untidy, unsightly, offensive, dangerous or interferes with the use or enjoyment of neighbouring properties is a nuisance property.

Examples include:

- Uncut grass or overgrown vegetation
- Failing to control noxious weeds and failing to remove prohibited noxious [weeds](#)
- [Graffiti](#)
- Wrecked, dismantled or abandoned vehicles
- Broken and unpainted fences
- Standing pools of water
- Smelly [compost](#) piles
- Excessive dust or smoke from [fire pits](#)
- Untidy garbage storage location
- Accumulation of construction materials, tires, auto parts or litter
- [Accumulation of household items](#), such as couches or appliances
- [Derelict buildings](#) or structures, where a minimum standard of maintenance has not been applied

City Municipal Enforcement Officers handle more than 7,600 nuisance property investigations each year. [Community Standards Bylaw 14600](#) requires that all occupied, unoccupied and other structures on private property be kept in good repair, with a \$250 fine for non-compliance. In some cases, the City will issue a

Government Order, which allows the City to fix the problem and bill the property owner for the cost. More than 2,000 Government Orders were issued last year.

Show your care about your community by maintaining your property. To make a bylaw complaint, please call 311. For more information visit [edmonton.ca/nuisanceproperties](http://edmonton.ca/nuisanceproperties) and [edmonton.ca/ecostations](http://edmonton.ca/ecostations).

### Upcoming Big Bin Events

*Help keep Edmonton litter-free*

Edmontonians can drop off items such as old couches, chairs, mattresses and appliances free of charge. Computers and other electronics will also be accepted for recycling.

Note: Do not bring household hazardous waste like paint, varnish, household cleaners or batteries. Please take those items to an ECO Station.

For more information call 311 or visit [edmonton.ca/bigbinevents](http://edmonton.ca/bigbinevents).

All events run from 9am-5pm

Date	Location
June 11 & 12	Callingwood (17740 – 69 Avenue)
June 18 & 19	Woodcroft (13915 – 115 Avenue)
June 25 & 26	Rexall Place (Wayne Gretzky Drive Southbound – 119 Avenue)
Aug 20 & 21	Terwillegar Recreation Centre (2051 Leger Road)
Aug 27 & 28	Clareview Recreation Centre (3804 – 139 Avenue)
Sept 10 & 11	Jasper Place (9200 – 163 Street)
Sept 17 & 18	Commonwealth Stadium (112 Avenue & 90 Street)
Sept 24 & 25	SW District Yard (6609 Gateway Blvd)

### Community-based Approach Best Course for Tackling Graffiti

Graffiti vandalism is a public nuisance offence that damages public and private property. It's one of the most visible and prominent crimes in a neighbourhood affecting local residents, organizations, businesses and property owners.

Graffiti includes inscriptions, 'tags' or trademarks, slogans or drawings placed on a wall or other public surface without the permission of the building's owner. This lack of consent makes it both a bylaw infraction for the property owner and a criminal act (mischief under the Criminal Code of Canada) for the tagger. Even if done with permission, graffiti must adhere to the City's Community Standards for acceptable forms of art. Any hateful or profane graffiti found on a structure must be removed immediately.

Though graffiti vandalism can happen anywhere, common targets are commercial waste bins, parking lot barricades, signs, posts and private property. Graffiti can make an area appear unsafe and, if not removed promptly, can create an environment for crime to thrive. Leaving graffiti on your property also sends the message that vandalism is okay. Because of these reasons, property owners are required to remove graffiti under [Community Standards Bylaw 14600](#) or be fined \$250 for non-compliance.

We can tackle graffiti vandalism most effectively by working together as a community. Here's what you can do to help:

- Record:** Take photos of the vandalized area and record when the vandalism occurred.
- Report:** Inform the Edmonton Police Service and the City.
- Remove:** Wash or paint over the graffiti.

Graffiti management support is available through the City of Edmonton's Capital City Clean Up (CCCU) program. CCCU gives property owners options for dealing with graffiti vandalism including various supports and tips for prevention and removal.

Overall, the number of incidents and locations of graffiti vandalism are decreasing. The 2015 Graffiti Audit saw an 8.5 per cent decrease in incidents from 2014 and was down more than 50 per cent since the first audit in 2010. This is largely due to increased awareness, enforcement strategies, graffiti management support and the participation of many Edmontonians.

Graffiti vandalism affects everyone. You can help reduce graffiti vandalism where you live. [Record, report and remove graffiti vandalism](#) by calling 311 or send an email to [311@edmonton.ca](mailto:311@edmonton.ca)

## 9.0 STAFF REPORTS

**MEETING DATE :** June 09, 2016  
**AGENDA ITEM # :** 9.1 – Bulk Purchasing Report  
**PRESENTED BY:** Joanne Booth, Asst. Director/Membership Services

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**Item 9.1**

At last month's annual general meeting, we surveyed the leagues in attendance about two topics: The bulk purchase of City of Edmonton recreation passes, and the bulk purchase of utilities/phone/internet. We received a total 28 responses.

It looks like there is a lot of interest among the leagues to go ahead and get more information on the bulk purchase of City of Edmonton recreation passes. Most leagues were in favour, with a lot saying just go ahead and do it. Leagues were excited about being able to offer this as another membership benefit, and the potential cost savings to members. However, there was also a concern expressed about loading more work onto an already stretched volunteer base. So, whatever we come up with, we need to make sure we don't create a big job for the league.

For bulk purchase of utilities/phone/internet, most leagues were interested if it would result in significant savings. There was caution expressed though, that we don't know enough yet about the carbon tax and how that might impact pricing. A number of leagues suggested this idea be tabled until after we know the impact on not-for-profits.

### **Survey Notes:**

#### **Bulk Purchase of Admission Passes to City of Edmonton Recreation Facilities**

- 19 of the leagues were interested and wanted the EFCL to investigate further. 4 weren't sure if they were interested. And four leagues had no interest, with three of those leagues saying they didn't think the EFCL should look at this any further.
- Of those not interested, comments received were around the lack of volunteers to administer this project, that this was just another task for the league. That they already supported the community league swim program and that program didn't involve any extra league work.
- Of those that might be interested, all agreed they would like more information, that current recreational programs were not heavily utilized, so not sure this one would be either.
- Of those interested, all supported getting more information, looked for this to also cover World of Science, Fort Ed, even City Golf Courses. Concern here too about how to administer it. Overwhelming support to just get it done. Viewed it as helping keep costs down for members, promotes the EFCL, and that they felt their members would be very interested.

So, we are hearing leagues want us to get this done.

## **Bulk Purchase of Phone, Internet, Gas & Power**

- Only one league surveyed has actually done this. 4 were not sure, and 7 didn't answer. Companies mentioned were ACNCanada, Xoom Energy and Enmax.
- Only one of the leagues had even investigated this, and that was through ACNCanada.
- If the EFCL was able to find a supplier and offer considerable savings, 15 of the leagues would be interested. Only 2 leagues said no.
- Of the comments, we were cautioned to remember to negotiate the distribution rates, riders in addition to the energy cost.
- Concerns raised about how the carbon tax would affect this, and might be better to wait to investigate this after we know the effects of the carbon tax.

It will depend on how much can be saved, but all agreed it would be a good idea if it would reduce the costs. Some wanted the ability to pick and choose the services to purchase and also wondered about the ability to opt in or opt out.



**MEETING DATE :** June 06, 2016

**Item 9.2**

**AGENDA ITEM # :** 9.2 – Executive Director’s Report

**PRESENTED BY:** Allan Bolstad, Executive Director

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### **EFCL Hires Three Summer Students**

The EFCL has hired three summer students – two with funding from Canada Summer Jobs and one with funding from the province’s Summer Temporary Employment Program.

The first two students, which are scheduled to start work on June 7, will focus their efforts on the development and management of the EFCL’s display booth at K-Days and Heritage Days. These events require dozens of volunteers, which the students will recruit and train for each event. The students will also oversee the securement and presentation of children’s games and display materials that showcase the programs and events offered by community leagues.

In addition, these students are to organize and manage a volunteer recognition event, for the people who help with these displays and other EFCL programs and events held throughout the year.

The third student will be in charge of re-organizing and improving the functionality of the EFCL’s library, which will be moved from the office storage room to the end of one of our board rooms.

### **EFCL Gets Green Light From Edmonton Design Committee**

The City of Edmonton’s Design Committee has approved the federation’s application to build its 100<sup>th</sup> Anniversary Project in Hawrelak Park.

This is a key milestone for the project, as the committee’s approval is required before the federation is able obtain a development permit. The federation is optimistic that it will receive this permit in the next two or three weeks.

Once this has been obtained, construction can begin on the \$3 million facility, which features a plaza, stream and pathway system replete with displays about community leagues and the contributions made by their many volunteers.

Most of the display material has now been assembled and a graphic artist has been hired to help put it all together.

The EFCL expects construction to get underway this fall (after the summer festival season), with most of the work scheduled for completion in the spring, summer and fall of 2017.

### **EFCL to Host Winter Programing Workshop**

The EFCL has decided to hold a workshop in October to help leagues plan winter events. This would include carnivals, snow sculpting and various rink activities like shinny tournaments and figure skating competitions.

In addition, the EFCL has decided it will once again hold a competition to see which league can be first to open its outdoor rink. Grandview Heights took first prize in last year’s inaugural competition, when they managed to get their facility up and running on November 20.

## 10.0 CORRESPONDENCE

**Item 10.1**

**MEETING DATE :** June 09, 2016  
**AGENDA ITEM # :** 10.1 – Letter From City Of Edmonton On Londonderry Hall  
**PREPARED BY:** Chantile Shannon, Director Neighbourhoods North, Citizen Services



COMMUNITY  
SERVICES

MAILING ADDRESS  
P.O. BOX 2359  
EDMONTON, ALBERTA  
T5J 2R7

May 30, 2016

Allan Bolstad  
Executive Director  
Edmonton Federation of Community Leagues

Dear Allan:

Thank you for the email received on April 29, 2016 regarding EFCL's decision to continue operating the Londonderry Facility until August 31, 2016. We confirm that the previous notification from EFCL by email on November 16, 2015 advising of its decision to cease operations by no later than June 30, 2016 is null and void. Thus, the current Tripartite License Agreement will continue to be in effect until August 31, 2016. We look forward to continuing to work with the EFCL in the coming months as we work toward engaging a longer term operator of the facility.

The City is committed to covering the operating costs for one out of the two month extension as discussed. The EFCL will continue receive the revenues from the rentas during this period.

Like you, we too are hopeful that the extension will provide the time needed for the new Londonderry executive to gather the information pertinent to their decision on whether or not they are prepared to take over operation of the facility this fall. The City of Edmonton believes strongly in the importance of community leagues in neighbourhoods and will continue to work with the EFCL to revitalize the Londonderry Community League.

We also want to acknowledge the contributions that the EFCL has made to the operation of the Londonderry facility to this point, including covering one additional month of operating costs during the extension.

Regards,

Chantile Shannon

A handwritten signature in blue ink that reads "Chantile Shannon".

Director  
Neighbourhoods North  
Citizen Services

c:Rob Smyth

## 11.0 WORK IN PROGRESS

**MEETING DATE :** June 09, 2016  
**AGENDA ITEM # :** 11.1 – EFCL Work in Progress  
**PREPARED BY:** Allan Bolstad, Executive Director

**Item 11.1**

MEETING DATE	REF.	ITEM	STATUS
2012/04/12	5.3	<b>Reporting Form For EFCL Representatives</b> "A reporting form is to be created to be provided to anyone representing the EFCL in any capacity on external Committees or Sub-Committees, to report back to the EFCL a minimum of at least once annually."	Ongoing
2015/12/10	5.1	<b>Board Recruitment Plan</b> "That the EFCL Executive Committee prepare a Board Recruitment Strategy for the Board's consideration."	