



EDMONTON FEDERATION OF COMMUNITY LEAGUES

BOARD OF DIRECTORS

REGULAR MEETING PACKAGE

DATE: Thursday, October 13, 2016

DINNER: 5:00 PM / MEETING 6:00 PM

LOCATION: EFCL Office, 7103—105 Street

EFCL Board Planning Calendar October, November, December, 2016

October

2016

- 13 EFCL Board Meeting
- 25 EFCL Fall General Meeting
- 26 EFCL Planning & Development Committee Meeting

November

2016

- 10 EFCL Board Meeting
- 30 EFCL Planning & Development Committee Meeting

December

2016

- 08 EFCL Board Meeting
- 26-30 EFCL Office Closed

Edmonton Federation of Community Leagues
Board of Directors Regular Meeting
EFCL Office: 7103—105 Street
Thursday, October 13, 2016, Dinner 5:00 PM / Meeting 6:00 PM
AGENDA

Item 1.0

- 1.0 Call To Order (6:00 PM)**
- 2.0 Agenda Review (pgs. 3-4)**
- 3.0 Urgent Matters / Presentations**
 - 3.1 2016 Board Photograph**
 - 3.2 Draft Evaluation Framework (Attached)**
- 4.0 Approval of Minutes**
 - 4.1 September 08, 2016 (Attached)**
- 5.0 Decision Items (7:15 PM)**
 - 5.1 Leagues Alive (pgs. 5-7)**
 - 5.2 December Vacation (pg. 8)**
 - 5.3 Code Of Ethics For All Community Leagues
(Review Boundary Issues In The ED Report) (pgs. 9-10)**
 - 5.4 Credit Card Policy Review (pgs. 11-12)**
 - 5.5 Board Recruitment Plan (pg. 13)**
 - 5.6 Edmonton Youth Talent Show (pg. 14)**
 - 5.7 Modernization Of Bylaws (pg. 15)**
 - 5.8 Showcase Canada 150 Celebration Resolution (pg. 16)**
- 6.0 News From The City Of Edmonton (7:30 PM)**
 - 6.1 News From The City Of Edmonton (pgs. 17-18)**
- 7.0 Exemptions**
- 8.0 Board Reports**
 - 8.1 Membership Presentation—R. Agostinis**

- - - - - Coffee Break (8:00 PM) - - - - -
- 9.0 Staff Reports (8:10 PM)**
 - 9.1 Executive Director's Report (pg. 19)**
 - Community League Day, Planning & Development Committee, Boundary Issues, Meeting with Rob Smyth And Carolyn Campbell, Safety Officers**
 - 9.2 Elements of 100th Anniversary (pgs. 20-30)**
- 10.0 Work In Progress (pg. 31)**
 - 10.1 Update From May 2016 Board Meeting RE: Solar And Energy Efficiency Project**
- 11.0 District Updates/Feedback (8:30 PM)**

12.0 Private Matters (9:00 PM)

12.1 Staffing Update

13.0 Next Meeting/Announcements

**13.1 Thursday, December 08, 2016, Dinner at 5:00 PM/Meeting at 6:00 PM,
Office of The EFCL, 7103—105 Street**

13.2 Holiday Mixer With Staff; Board Meeting—December 8, 2016?

14.0 Adjournment

9:30 PM

5.0 Decision Items

MEETING DATE : October 13, 2016

AGENDA ITEM # : 5.1 – Leagues Alive

PREPARED BY: Loie Unwin, Board Dev. Director/Debra Jakubec, Executive Director

Item 5.1

Recommendation:

That the EFCL board of directors approve the new format for Leagues Alive.

Background:

Given the discussion at the September board meeting the plan for Leagues Alive has been adjusted. February and November half day Leagues Alive events will be held in a league hall and include a strong networking opportunity and an option for sponsors to participate. There will be other, shorter 90 minute – 2 hour workshops held throughout the year. Session feedback from the Community Leagues is below.

Tentative Training Calendar for 2016/2017

NOVEMBER 2016

2-hour session on *Understanding the Role of Advocacy and Influencing Decision Makers*

JANUARY 2017

2-hour session on *Finance 101 for all Board Members*

FEBRUARY 2017

½ day Leagues Alive - Interactive discussion on *Recruitment, Retention and Diversity* followed by networking and lunch

MARCH 2017

2-hour session on *How to Plan and Event or Program – needs assessments, planning, staging, evaluating*

APRIL 2017

2-hour session on *Summer Programming ideas and challenges*

MAY 2017

2-hour session on *Successful Social Media Tactics*

JUNE 2017

2-hour session on *Grants, Fundraising and Sponsorships*

JULY 2017

2-hour session on *Media Relations and Public Speaking*

AUGUST 2017

2-hour session on *Membership Drives*

SEPTEMBER 2017

2-hour session on *Bylaws – Reviewing and Living to Them*

OCTOBER 2017

2-hour session on *Winter Programming ideas and challenges*

NOVEMBER 2017

½ day Leagues Alive - Interactive discussion on *Being a High Functioning Board* followed by networking and lunch

DECEMBER 2017

No sessions planned

Answer Choices	Responses
Recruitment and Retention of Volunteers	54.79% 80
How to Be a Strong and Effective Board	50.00% 73
Finance/Accounting for All Board Members	42.47% 62
Summer and Winter Programming Ideas	37.67% 55
Grant and RFP Writing	37.67% 55
EffectiveUse of Social Media	36.30% 53
Membership Drives	35.62% 52
Understanding the Role of the Board In Advocacy	34.93% 51
Bylaws 101	33.56% 49
How to Successfully Meet the Needs of a Diverse Membership	32.19% 47
Fundraising	32.19% 47
Programming and Involvement of Seniors	31.51% 46
Media Relations	30.14% 44
Records Management	30.14% 44
Operating within the Tripartite Agreement	30.14% 44
Managing Conflict Effectively	29.45% 43
So I'm A New Board Member - now what!	29.45% 43
Advertising and Drawing an Audience	29.45% 43
Hall Rental 101	28.08% 41
Building a Building - Where do we begin	27.40% 40
Succession Planning	27.40% 40
Use of Gaming Funds	26.71% 39
Hall Operations	21.92% 32
Role of the President	21.23% 31
Basic Training for Civics Directors	20.55% 30
Rink Operations	19.18% 28
Public Speaking	18.49% 27
Role of the Treasurer	17.12% 25
Role of the Secretary	17.12% 25
Starting a Civics Committee	14.38% 21
Total Respondents: 146	

Q3 If these courses were 90 - 120 minutes in length, which day and time would best suit your schedule?

Answered: 139 Skipped: 8

Answer Choices	Responses
Saturday morning - 9 a.m. - 11 a.m.	58.99% 82
Saturday afternoon - 1 p.m. - 3 p.m.	48.92% 68
Sunday morning - 9 a.m. - 11 a.m.	30.22% 42
Sunday afternoon - 1 p.m. - 3 p.m.	33.09% 46
Monday evening 6:30 p.m. - 8:30 p.m.	37.41% 52
Tuesday evening 6:30 p.m. - 8:30 p.m.	38.13% 53
Wednesday evening 6:30 p.m. - 8:30 p.m.	35.25% 49
Thursday evening 6:30 p.m. - 8:30 p.m.	42.45% 59

MEETING DATE : October 13, 2016

Item 5.2

AGENDA ITEM # : 5.2 – December Vacation

PREPARED BY: Debra Jakubec, Executive Director

Recommendation:

That staff receive Friday, December 23 for the Christmas Day Statutory holiday and Monday, January 2 for New Year's Day as is common practice in the majority of non-profit organizations.

Background:

Christmas Day and New Year's Day, both statutory holidays, fall on non-workdays in 2016. When a holiday falls on a non-workday, many organizations choose another day to observe the holiday - usually the preceding Friday or the following Monday. The Labour Standards Act allows the employer to decide which day will be observed as a holiday. While this is an operational issue, it is being brought to the board because the EFCL does not currently have policy on this issue.

MEETING DATE : October 13, 2016

Item 5.3

AGENDA ITEM # : 5.3 – Code Of Ethics For All Community Leagues
(Review Boundary Issues In The ED Report)

PREPARED BY: Debra Jakubec, Executive Director

Recommendation:

The EFCL board of directors approve the rewrite of Article 2 in the ***Code of Ethics for All Community Leagues***, and ratify this change at the next General Meeting.

Background:

Article 2, listed below in italics, does not allow for various types of membership or allow Community Leagues to have associate members from outside of their boundaries.

A Community League should restrict Membership to those residents living within the boundaries of that League as designated by the Society and the City of Edmonton.

Many Community Leagues offer more than one type of membership and our Code of Ethics should clarify and reflect this.

A rewrite to Article 2, example listed below in italics, would clarify membership for the Community Leagues who also accept Associate Membership.

A Community League should restrict Full Membership to those residents living within the boundaries of that League as designated by the Society and the City of Edmonton. Associate Members should be required to purchase membership in their residence league prior to purchasing an Associate Membership in another.

Code of Ethics for all Community Leagues

This Code of Ethics was designed for Community Leagues by the Edmonton Federation of Community Leagues, (EFCL). The EFCL conducts General Meetings to which all Community Leagues have both the right and the responsibility to send representatives. Any policies or procedures being implemented by the EFCL should be discussed at a General Meeting to ensure they are understood and supported by member Community Leagues.

The Code of Ethics consists of moral obligations aimed at upholding the dignity and integrity of Community Leagues within the Edmonton Federation of Community Leagues, ("the Society"). It attempts to define those obligations that benefit all Leagues and also areas that should be avoided. In general, the code is designed to assist the operating efficiency of all individual Leagues and of the practical interpretation of the aims and objectives of the Community League philosophy.

ARTICLE 1

The first duty of a Community League must be to strictly observe its Constitution and Bylaws as registered under The Societies Act RSA 1980 c S-18, equally and without regard to race, creed, colour, religion, ethnic origin, sex or political affiliation.

ARTICLE 2

A Community League should restrict Membership to those residents living within the boundaries of that League as designated by the Society and the City of Edmonton.

MIGHT WE CONSIDER THE FOLLOWING REWRITE:

A Community League should restrict Full Membership to those residents living within the boundaries of that League as designated by the Society and the City of Edmonton. Associate Members should be required to purchase membership in their residence league prior to purchasing an Associate Membership in another.

ARTICLE 3

Where a neighbourhood does not operate as a Community League, then the nearest neighbouring Community League may enroll residents from that neighbourhood as Members or Associate Members of their League.

ARTICLE 4

Each Community League must honour other League Memberships for the remainder of the current Membership year with regard to Members moving their place of residence from one League to another.

ARTICLE 5

Where enrolment capacity permits, each Community League will admit Members from other Community Leagues to all programs for a uniform admission fee and without an additional Membership charge.

ARTICLE 6

Each Community League should support and strengthen the Society in a true community spirit.

ARTICLE 7

Each Community League should always endeavor to improve relationships among individual Leagues, the Society and the City of Edmonton.

ARTICLE 8

Leagues should encourage and support inter-League communication and cooperation, particularly in shared programs.

MEETING DATE : October 13, 2016
AGENDA ITEM # : 5.4 – Credit Card Policy Review
PREPARED BY: Debra Jakubec, Executive Director

Item 5.4

Recommendation:

That the Edmonton Federation of Community Leagues adopt a Credit Card Policy below.

5.11 Credit Card Policy 2016-10-11

REFERENCE:
Employee Responsibilities

DATE APPROVED:
2000-03-27

ADOPTED BY:
Board of Directors

Policy Statement:

The EFCL will provide credit cards to staff who are responsible for purchasing items for the office.

The purpose and or rationale of this policy:

Staff who are granted a credit card agree to accept the responsibility and accountability for the protection and proper use of the card. If the card is lost or stolen, they will immediately notify the credit card company by telephone and notify the Office Financial Advisor by e-mail.

The card is only to be used for approved business expenses, and not to be used for personal purchases. Staff must provide a receipt for every purchase except for authorized monthly charges. Credit card purchases will be reconciled on a monthly basis.

The credit card remains the property of the Edmonton Federation of Community Leagues and must be returned upon termination or employment or if requested by the Executive Director or Treasurer.

Appendix: Employee Responsibilities

CORPORATE CREDIT CARDHOLDER AGREEMENT

I, _____, hereby acknowledge receipt of the _____ credit card, number XXXX-XXXX-XXXX- (Credit card number – last four (4) digits only)

I understand that improper use of this card may result in disciplinary action as well as personal liability for any improper purchases. As a cardholder, I agree to comply with the terms and conditions of this agreement and the Credit Card Policies and Procedures and confirm that I understand the terms and conditions.

As a holder of this credit card, I agree to accept the responsibility and accountability for the protection and proper use of the card. I will return the card to the Office Financial Advisor upon demand during the period of my employment. If the card is lost or stolen, I will immediately notify the credit card company by telephone and notify the Office Financial Advisor by e-mail.

I understand that the card is to be used for approved business expenses only, and not to be used for personal purchases. I understand that it is my responsibility to view the monthly statement promptly and resolve any disputed charges immediately. I must provide a receipt for every purchase except for authorized monthly charges.

If the card is used for personal purchases or for purchases for any other entity, or if I fail to provide a receipt substantiating a legitimate business expense by the end of the current month, The Edmonton Federation of Community Leagues will be entitled to reimbursement from me of such purchases (through deduction of my paycheque). The Edmonton Federation of Community Leagues shall be entitled to pursue legal action, if required, to recover the cost of such purchases, together with costs of collection and reasonable attorney fees.

Signature: _____ Date: _____
(Cardholder)

Signature: _____ Date: _____
(Treasurer)

Accounting Department used only:

Date: _____ Credit Limit Approved: \$ _____

~~Z:/HumanResources/Forms/HumanResources/CreditCardHolderAgreement~~

MEETING DATE : October 13, 2016

Item 5.5

AGENDA ITEM # : 5.5 – Board Recruitment Plan

PREPARED BY: Debra Jakubec, Executive Director

Recommendation:

That an advertisement is developed and distributed to all Community League Presidents and Civics Directors via the E-News.

Also, Community Leagues in Districts C, G and K are contacted and asked to add the advertisement to their next league newsletter.

Background:

The EFCL is currently seeking board members to fill vacancies:

- District C (Clareview/Horse Hill)
- District G (Alberta Avenue East)
- District K (Aspen Gardens)

We also have two retiring board members and are seeking replacement board members in:

- District I (Greater Strathcona)
- District H (Terwillegar/Riverbend)

Additionally, we are looking for some planning committee members in:

- Districts A (Castle Downs/Calder)
- C, D (West Edmonton)
- H (Terwillegar/Riverbend)
- L (Mill Woods/Meadows)
- District E (Jasper Place) is up for re-election.

MEETING DATE : October 13, 2016
AGENDA ITEM # : 5.6 – Edmonton Youth Talent Show
PREPARED BY: Debra Jakubec, Executive Director

Item 5.6

Recommendation:

That the EFCL provide a \$1,000 sponsorship to the Edmonton Youth Talent Show for 2017.

Background:

The Edmonton Talent Show was organized by the EFCL for 60 years. It became arduous for staff so the event was cancelled. Many community league members wanted it to continue, so one member from the north of the city brought it forward to TRAC and TRAC decided to continue the tradition. It is limited to youth and has been very successful. Over the past 5 years the EFCL board has supported the Talent Show through a donation rather than plan the event.

MEETING DATE : October 13, 2016
AGENDA ITEM # : 5.7 – Modernization Of Bylaws
PREPARED BY: Debra Jakubec, Executive Director

Item 5.7

Recommendation:

That an ad hoc committee is formed to review possible revisions to the bylaws.

Background:

The last revision of the EFCL bylaws was in 2012. A review to modernize our current bylaws would be beneficial and could allow for efficiencies.

MEETING DATE : October 13, 2016

Item 5.8

AGENDA ITEM # : 5.8 – Showcase Canada 150 Celebration Resolution

PREPARED BY: Debra Jakubec, Executive Director

Recommendation:

That the EFCL Board of Directors approve the application for the Federal Grant for a Canada 150 Celebration.

Background:

The EFCL is applying for a federal grant for the Canada 150 Celebration.

Projects of National Scope

A limited number of high impact, large-scale projects that are national in scope will be supported through the *Canada 150 Fund* as Signature Initiatives.

Projects may be considered as candidates to be Canada 150 Signature Initiatives, if they are:

- specifically designed to celebrate Canada 150;
- national in scope and reach;
- unique and innovative; and
- participation-oriented.

Applicants and/or their partners will be required to contribute a minimum of 25% of the total project cost (cash and/or in-kind) to be funded as a Canada 150 Signature Initiative.

Objectives: Projects supported by the *Canada 150 Fund* are new and specifically designed to celebrate the 150th anniversary of Confederation. Applicants are encouraged to design and propose projects that encourage active participation and bring Canadians together to mark and celebrate our diversity in inclusive ways and to help shape Canada for the future.

The EFCL project being proposed will touch on 3 of the 4 priority areas:

- Diversity and inclusion and the building of common interests and relationships;
- Engaging and inspiring youth to carry forward the legacy of Canada 150; and
- Connecting Canadians with nature and raising environmental stewardship to the level of a national consciousness.

The EFCL proposal: The EFCL will host a national event featuring community building and the community league movement to celebrate Canada 150. This one-day celebration and award event will highlight 9-12 projects related to the three priority areas that are being done by Community League-like organizations across Canada. The celebration will bring together Canadians who wish to celebrate community building and learn from each other. This project will include the backpack project suggested by Rob Agostinis.

6.0 NEWS FROM THE CITY OF EDMONTON

MEETING DATE : October 13, 2016

Item 6.1

AGENDA ITEM # : 6.1 – News From The City Of Edmonton

PREPARED BY: Marlene Kankkunen, Office of Great Neighbourhoods

News From The City Of Edmonton EFCL Board Meeting, October 13, 2016



THE WAY WE LIVE: 10-year Goal - *Improve Edmonton's Livability*

New App Warns Edmonton Drivers of Safety Alerts

The City of Edmonton released a mobile app that warns drivers of school zones, speed-limit changes and high-collision locations. A [SmartTravel App video](#) shows what the app can do. To download the Smart Travel App, go to edmonton.ca/SmartTravel or to the [iTunes App Store](#) or [Google Play](#).

Green Shack fun this Fall and Winter

The summer Green Shack program is now running in select locations in the fall and winter! Join us for games, crafts, sports, outdoor cooking and more! This program is targeted for children aged 6-12, but all children accompanied by an adult are welcome to attend. Special thanks to Community Leagues for the use of facilities and assistance in funding. For locations and times visit [Green Shacks](#) or call 311.

The New edmonton.ca

We updated our website on September 26, 2016

Today, 60% of our visits to the website are from smart phones or tablets. Therefore, it only made sense for our website to be mobile friendly. On this new site, every page of information will automatically reformat to the size of the screen used by any viewer – for every one of our 1.3 million monthly visits.

Although the new website has a very different look, we kept all the same content and the same menus and categories to keep the navigation that is already familiar to you.

Website Features and Benefits

- Responsive design – pages reformat to fit any screen, from phone to flat screen TV
- Enhanced search function
- Refreshed new look
- Priority display for most popular content
- Clean and concise presentation of information
- Better self-service for Transit users
- Icons that improve access

We are continuing to bring enhancements to the web experience. Future improvements will include:

- More self-service
- Revised navigation
- More feedback tools
- New developments as technology and citizen needs change

THE WAY WE GREEN: 10-year Goal - *Preserve and Sustain Edmonton's Environment*

Win a Home Energy Audit

Edmonton homeowners are invited to enter online to win one of 24 free home energy audits as part of the Home Energy Performance: Spot the Difference contest.

Helping Edmontonians understand and improve their home's energy performance is critical to the City's commitment to reduce community greenhouse gases and transition to an energy sustainable future. Once the home energy audit is complete, contest winners will be provided with a national EnerGuide rating and label for their home.

We want to inspire Edmontonians to improve their home energy efficiency. Edmonton homes account for nearly 20% of the energy consumed in the city and are responsible for 20% of our greenhouse gas emissions. Publicly displaying energy performance of homes has been shown to increase the value of energy efficiency improvements in existing homes and demand for energy efficient new homes. Data collected from the contest will be added to a public online mapping tool that will eventually allow builders, buyers, sellers and homeowners to compare home ratings across Edmonton.

The contest closes at noon Mountain Daylight Time on Sunday, October 16, 2016.

The contest is part of [Edmonton's Community Energy Transition Strategy](#) which is designed to make Edmonton an energy sustainable city and includes actions to reduce greenhouse gases and increase energy efficiency and conservation across the city.

For eligibility criteria and to enter the contest, visit: edmonton.ca/energideforhomes

9.0 STAFF REPORTS

MEETING DATE : October 13, 2016
AGENDA ITEM # : 9.1 – Executive Director’s Report
PRESENTED BY: Debra Jakubec, Executive Director

Item 9.1

Community League Day:

All feedback from staff regarding Community League Day events was positive. All Leagues were selling membership and there was encouraging feedback on the prizes and community league kits this year.

Planning & Development Committee Update:

In September, the Planning and Development Committee dealt with the following major areas:

- Garage and Garden Suites: We presented to the Council Urban Planning Committee who agreed with our recommendation to limit the size of garage suite structures. Council Committee agreed that Leagues and neighbours should be notified of garage suite development permits; however, they did not agree to provide the right to appeal.
- Amenity Area and Softscaping regulations: City planners met with the Federation’s Planning Committee and received our comments. We will be preparing for our November 2 presentation to Council Committee.
- Mature Neighbourhood Overlay: The City’s proposed amendments were distributed at the end of September. Mature neighbourhood leagues are being informed and encouraged to attend engagement opportunities in October– the public session on Oct 6, the private session with the Federation’s MNO Committee on October 19 to focus on the complex MNO consultation amendments, and the City’s special engagement with leagues on October 27.

Boundary Issue:

There is a Community League questioning a boundary as it is not a road or physical boundary but a longitude and latitude that was based on the property development. One League believes that the boundary should be changed while the people who live in the area currently are part of another League and operate under their bylaws.

The EFCL has supported both Glastonbury and The Hamptons on this issue. At this stage in the process the Board of The Hamptons is required to ask all the residents of the area in question if they are interested in changing. If 51% of residents are interested in changing from the Glastonbury League to The Hamptons the following process would need to be followed:

- A meeting would be called to discuss and decide if 51% + would like to proceed
- Bylaws for both organizations would need to change

A meeting was held with the area CRC, City staff and EFCL staff to confirm the process.

Meeting with Rob Smyth and Carolyn Campbell:

Debra Jakubec and Gavin Martinson met with Rob Smyth and Carolyn Campbell to meet with the new executive director of the EFCL and to discuss the changing structure of some City Departments. The meeting was positive and quarterly meetings will be set up to ensure open communication.

Safety Officers

Habib Fatmi and Joanne Booth have both obtained their first aid & CPR certifications and will be our Safety Officers. A staff safety information board, safety policy and muster point are being developed/determined.

MEETING DATE : October 13, 2016
AGENDA ITEM # : 9.2 – Elements of 100th Anniversary
PRESENTED BY: Nora Begoray, Business Development Director

Item 9.2



EFCL – Concepts Presentation Meeting Notes

September 1, 2016

Attendees:

- o Nora Begoray, EFCL
- o Greg Kahan, Urban Systems
- o Connor Hayduk, Heavy Industries
- o Patrick Skogman, Heavy Industries
- o Ian Campana, Heavy Industries

Summary of each concept presented with design direction noted and any additional information:

General notes:

- All features to have a “designed” aesthetic with more artistic contours versus literal representations?
- There should be a range of ages and activities between the elements to invite more interaction
- Volunteerism
 - Options 1 and 3 were preferred
 - The integral props idea was liked, but not the trophy itself as volunteers rarely want recognition. Other options were floated, including a banner or words integrated into the frame. This would ultimately be something that reads *Volunteer* more strongly.
 - Materials are likely wood timbers with copper or similar trim or connection plates. We will look to integrate materials from other areas of the park.
 - For the angled version, the design of the frame should emphasize it’s a picture frame.
- Soapbox
 - Straightforward representation preferred, as shown in option 1
 - Kids must be able to jump in and pretend to drive
 - Painted blue and green – EFCL colours (blue, green, gold) – with pinstriping and #100
 - Materials are wood with steel reinforcing
 - Steering wheel turns, but wheels are fixed
 - It is to appear homemade
 - Use photos sent by EFCL of actual soapbox races for shape reference
 - Explore the idea of canting the soapbox on an angle to appear to be in motion, perhaps with tire tracks in concrete
 - Slopped pad to further the movement emphasis
- Citizen’s Voice
 - Option 1, similar to the original concept image, preferred

HEAVY INDUSTRIES 9192 52nd Street SE P: 1-403-252-6603 www.heavyworld.com
Calgary, Alberta T2C 5A9 F: 1-403-252-6682

- Option 2, play structure, has too many regulations
- Wood timber construction
- Scale reference required for third
- Talent Show
 - Option 1 preferred, or a combination of 1 and 2
 - Explore other options for the curtain shape, perhaps incorporating a representation of a spotlight
 - Perforated material for curtain makes sense
 - No movement to microphone
 - Should be “vandal proof”
- Sports
 - Option 1 preferred
 - Explore using an actual sphere for the ball, painted
 - Soccer should be represented
 - 8-12 year olds should be represented
 - Explore contouring the top edge of the wall
 - Explore a thicker wall on which to rest arms/legs
 - Explore concrete as a material, steel is also an option
- Recreation
 - Options 1 and 2 are preferred, but we also explored a fourth option of a horizontally mounted tire, canted at an angle (additional sketch sent)
 - Steel frame to be integrated to provide structural support (swing does not move)
 - Wood timber framing and an actual tire
 - Concrete curb with gravel fill
 - “Should be larger to be interesting” – oversized swing
 - Pad could be changed to gravel inside a concrete ring

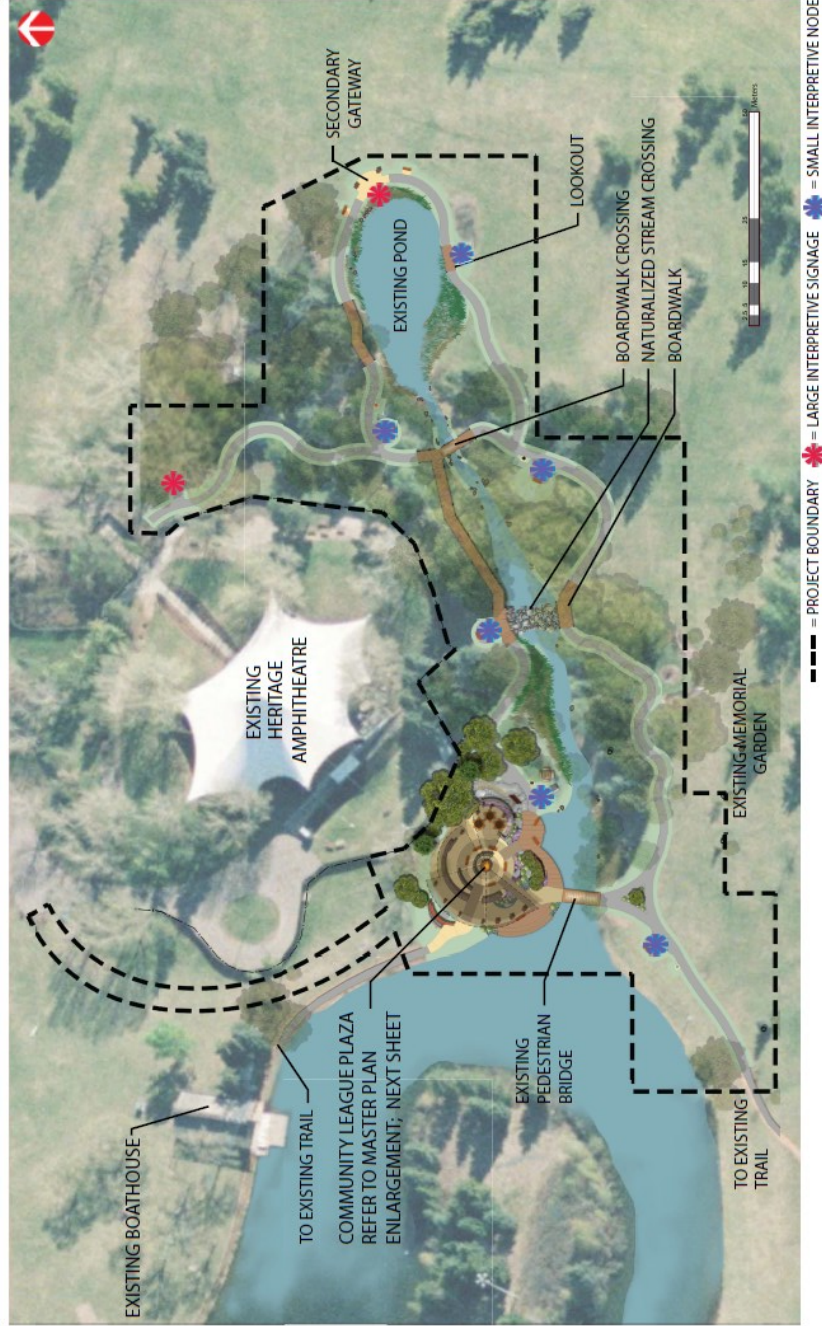
EFCL 100th Anniversary Project - Hawrelak Park

Celebrating the Volunteers, Contributions and Uniqueness of Edmonton's Community Leagues

Master Plan 2016



Master Plan



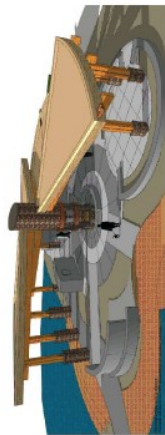
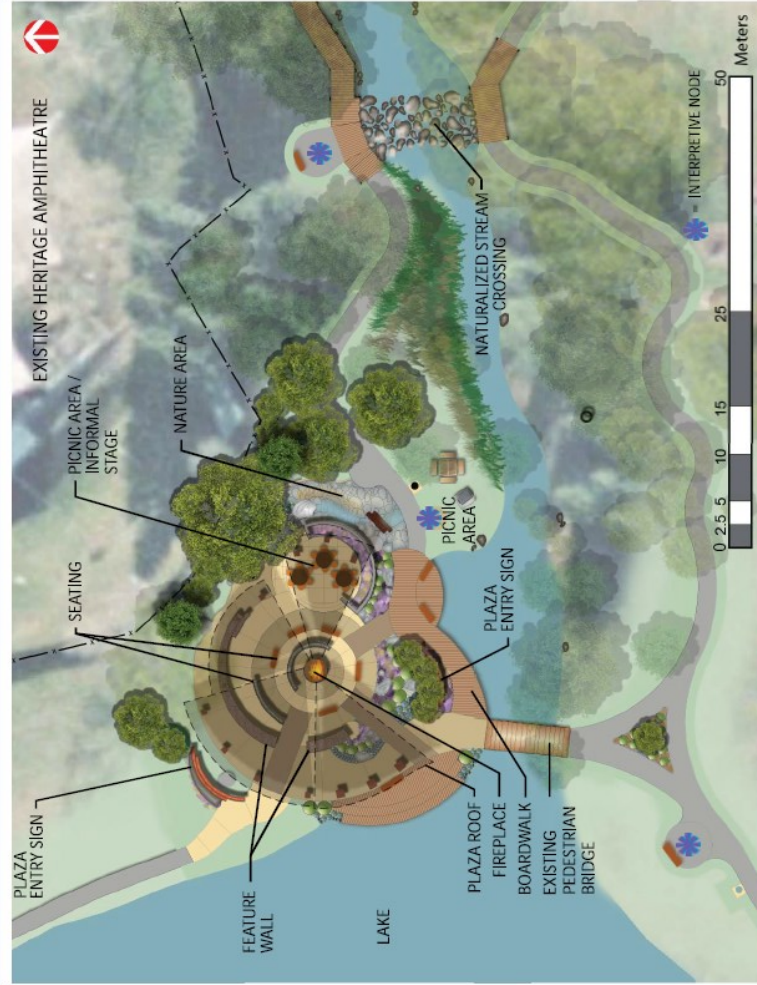
EFCL 100th Anniversary Project - Hawrelak Park

Celebrating the Volunteers, Contributions and Uniqueness of Edmonton's Community Leagues

Master Plan Enlargement



Master Plan - Enlargement



Plaza - Southeast View



Plaza - Northeast View



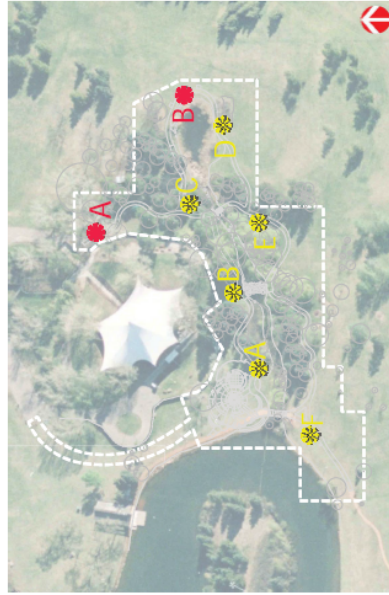
Plaza - West View

EFCL 100th Anniversary Project - Hawrelak Park



Celebrating the Volunteers, Contributions and Uniqueness of Edmonton's Community Leagues

Trail Signage & Interpretive Elements



Interpretive Panels and Elements: Small



A
Theme: Volunteerism
Element: Picture Frame w/ "Community League Volunteer" written on it
Sign: Small Interpretive Signage



B
Theme: Soapbox Derby
Element: Soapbox Car
Sign: Small Interpretive Signage

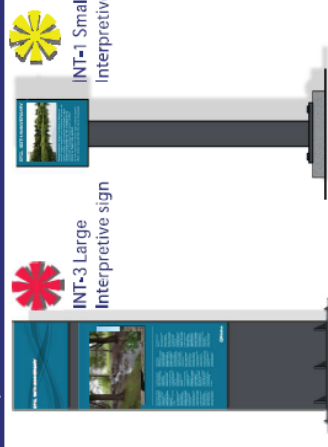


E
Theme: Sports
Element: Child Forms
Sign: Small Interpretive Signage



F
Theme: Recreation
Element: Swing-Tire or Bench Swing
Sign: Small Interpretive Signage

Interpretive Panel Size & Colour



INT-3 Large Interpretive sign
INT-1 Small Interpretive sign

Interpretive signage along trails to be installed in accordance with Section 586 of the Edmonton Signage Bylaw, Edmonton Core Valley Parks Signage and Wayfinding Guidelines

Teal - PMS 315
 Grey - PMS 376

As approved by City of Edmonton Community Services on December 4, 2015

Interpretive Panels and Elements: Small



C
Theme: Citizen's Voice
Element: Megaphone
Sign: Small Interpretive Signage



D
Theme: Talent Show
Element: Small Stage w/ Old Style Microphone
Sign: Small Interpretive Signage

Interpretive Panels: Large

A
Theme: Entrance Sign to Heritage Amphitheatre
Element: None
Sign: Large Interpretive Signage

B
Theme: Introduction/ City of Edmonton Involvement Wayfinding Signage
Element: None
Sign: Large Interpretive Signage

*Note: Interpretive elements are representative of potential future components, Design and quantity are subject to change at time of construction.

EFCL 100th Anniversary Project - Hawrelak Park

Celebrating the Volunteers, Contributions and Uniqueness of Edmonton's Community Leagues

Plaza Signage - 3

Feature Wall

Available Content Area: 9.6 square meters
Content: Black and white photos w/ text
Features: Changeable content board and Community League map and timeline

West Wall - A

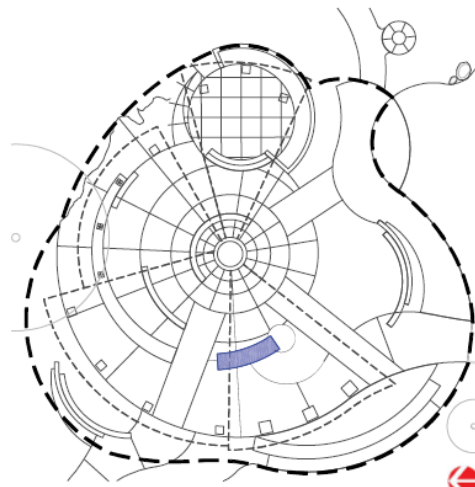
Theme: 100 years of community leagues
Back Panel: In 1917, Edmonton resident George M. Hill was frustrated that his neighbourhood, Jasper Place, lacked roads, sidewalks, sewer lines, and streetcar service. He envisioned an organization that would represent the neighbourhood's specific needs, and express its concerns to the City. Influenced by the City Club community in New York, Hill decided to organize the first of what would become the Street Community League (now the Crustwood Community League), the first of its kind in Edmonton.

What started as one community and one league has grown to be a city-wide initiative with more than 150 leagues. The Community League Plaza commemorates the work of community league volunteers that have helped build Edmonton. The plaza and walkways along the stream showcase the proud history and achievements of community leagues in Edmonton. This project also pays homage to the tens of thousands of volunteers who provided their time and talents to their community league to make life better in their neighborhoods. This plaza symbolizes the 100th anniversary of community leagues building places where citizens of Edmonton have and will gather for the next 100 years.

West Wall - B

Theme: The Edmonton Federation of Community Leagues
Back Panel: The Edmonton Federation of Community Leagues (EFCL) formed on January 24, 1924, brought together the nine original community leagues, at the time known as 142 Street, Benito Dook, South Side, Westmount, Iwerville, West Edmonton, Forest Heights, Calgary Trail, and Bennett School, under one unified organization. Today, the EFCL represents more than 150 leagues across the city. The goal of the EFCL is to assist community leagues with support, programs, and advice for creating facilities and programs. The federation also provides an effective and powerful voice in civic matters, ranging from city planning to parks and infrastructure development.

Over the past 100 years, the EFCL has played an important role in the growth of Edmonton. One of its most significant endeavors was to ensure that the City provides a **back of hand** for recreational purposes to each league — a legacy that continues to this day. The EFCL also negotiated an annual operating grant and capital grant program, which provides stable and ongoing funding for all leagues. The EFCL blends a mix of hardworking volunteers and staff who put countless hours into making the community league movement a success.



EFCL 100th Anniversary Project - Hawrelak Park



Celebrating the Volunteers, Contributions and Uniqueness of Edmonton's Community Leagues

Plaza Signage - 4

Feature Wall

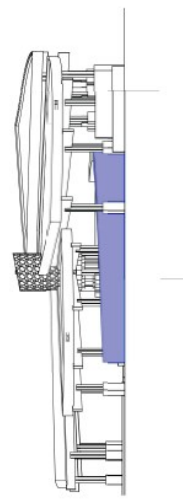
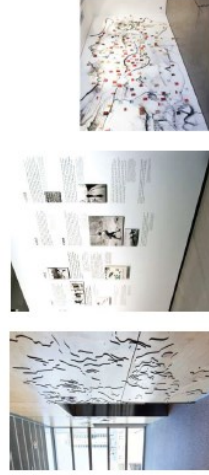
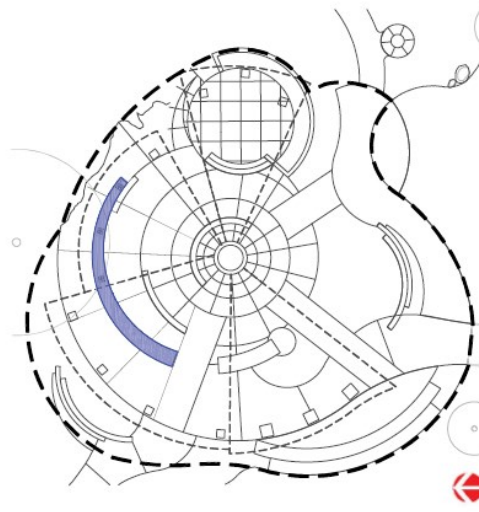
Available Content Area: 36.6 square meters
Content: Black and white photos w/ text
Features: Changeable content board and Community League map and timeline

North Wall - A

Content: Combination of black and white photos and written text
Feature: Changeable content board

North Wall - B

Content: Inlaid graphics cut into concrete or wall mounted metal
Features: Community League Map, Community League Timeline



***Note:**
 Images are representative of potential future signage. Design to be determined at a later time.

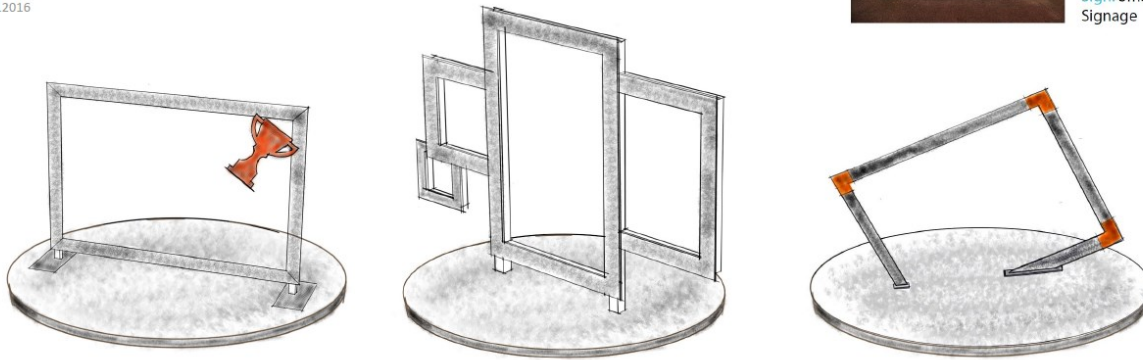
EFCL—Hawrelak Park Park Features

09012016



EFCL—Hawrelak Park Volunteerism

09012016



A
Theme: Volunteerism
Element: Picture Frame w/ "Community League Volunteer" written on it
Sign: Small Interpretive Signage



FRAME WITH INTEGRAL PROPS

- EVENT THEMED INTEGRAL PROPS

MATERIALS:

- THIN GAUGE STEEL
- POWDER COATED
- OR
- TIMBER CONSTRUCTION



MULTI-FRAME

- MULTIPLE OPENINGS TO FRAME SEVERAL PEOPLE OR GROUPS

MATERIALS:

- TIMBER CONSTRUCTION



INTERRUPTED FRAME

- CROPPED OR SLANTED FRAME

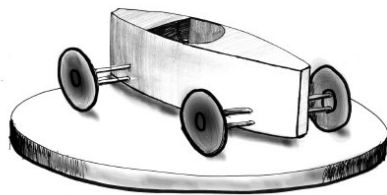
MATERIALS:

- THIN GAUGE STEEL
- POWDER COATED
- OR
- TIMBER CONSTRUCTION

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EFCL—Hawrelak Park Soapbox Derby

09012016



MINIMALIST SOAP BOX

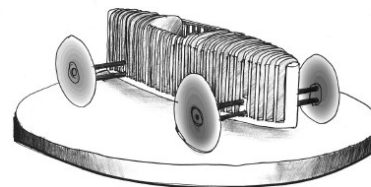
- SIMPLE PANEL CONSTRUCTION WITH STRUCTURE

MATERIALS:

- WOOD CONSTRUCTION
- DISK WHEELS



B
Theme: Soapbox Derby
Element: Soapbox Car
Sign: Small Interpretive Signage



SLATTED SOAP BOX

- SLATTED-SHAPE REPRESENTATION CONSTRUCTION

MATERIALS:

- WOOD CONSTRUCTION
- POWDER COATED

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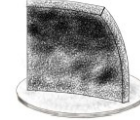
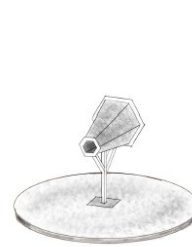
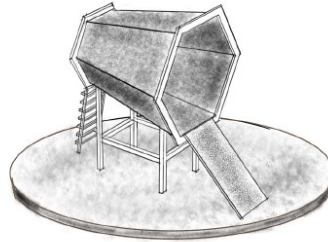
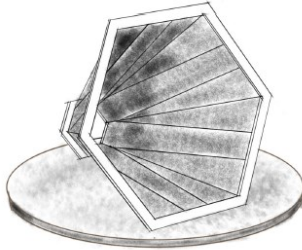
EFCL—Hawrelak Park

Citizen's Voice

09012016



C
 Theme: Citizen's Voice
 Element: Megaphone
 Sign: Small Interpretive Signage



ENLARGED MEGAPHONE

- ENLARGED REPRESENTATION

MATERIALS:
 - TIMBER AND PLANK CONSTRUCTION

MEGAPHONE SLIDE

- MEGAPHONE AND SLIDE IN ONE

MATERIALS:
 - TIMBER AND PLANK CONSTRUCTION

MEGAPHONE ON STAND AND/OR REFLECTOR

- MID SIZED MEGAPHONE AND PARABOLIC AMPLIFIER

MATERIALS:
 - TIMBER AND PLANK CONSTRUCTION
 - CONCRETE

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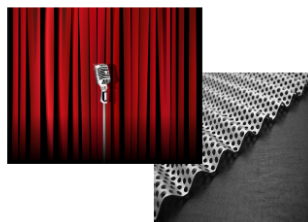
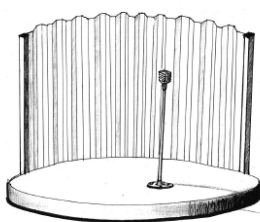
EFCL—Hawrelak Park

Talent Show

09012016



D
 Theme: Talent Show
 Element: Small Stage w/
 Old Style Microphone
 Sign: Small Interpretive Signage



MICROPHONE WITH BACKDROP CURTAIN

- CAST MICROPHONE WITH SOLID STAND
 - PROFILE OF CURTAIN TO BE VARIABLE

MATERIALS:
 - PERFORATED CORRUGATED STEEL BACKDROP
 - POWDER COATED

ROCK STAR MICROPHONE

- CAST MICROPHONE WITH DYNAMIC STAND
 - WITH OR WITHOUT CURTAIN BACKDROP

MATERIALS:
 - CAST AND CHROME PLATED MICROPHONE AND STAND
 - STEEL SPRING

MONUMENTAL MICROPHONE

- SCALED 4' MICROPHONE

MATERIALS:
 - HARD COATED FOAM
 - CHROME PAINT

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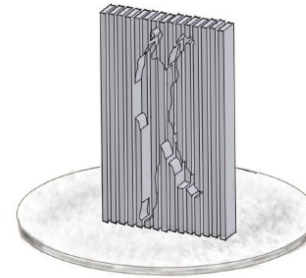
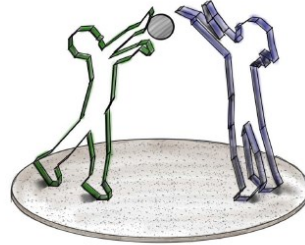
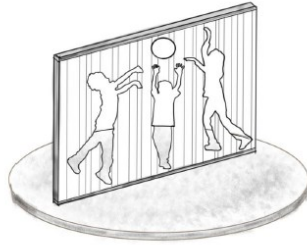
EFCL—Hawrelak Park

Sports

09012016



E
 Theme: Sports
 Element: Child Forms
 Sign: Small Interpretive Signage



FRAMED SILHOUETTE

- CHILDREN PROFILE WITHIN FRAME

MATERIALS:

- PERFORATED OR SOLID STEEL
- POWDER COATED

PROFILED SILHOUETTE

- CHILDREN PROFILE OUTLINE

MATERIALS:

- STEEL SHEET
- POWDER COATED

CONTOURED SILHOUETTE

- CHILDREN SHAPED IN SLATS

MATERIALS:

- WOOD TIMBER AND PLANKS

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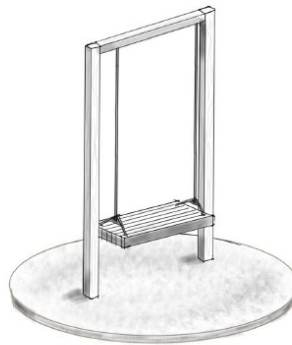
EFCL—Hawrelak Park

Recreation

09012016



F
 Theme: Recreation
 Element: Swing-Tire or Bench Swing
 Sign: Small Interpretive Signage



STATIC TIRE SWING

- TIRE FIXED TO GROUND/STANDOFF
- FIXED CHAIN REPRESENTATION

MATERIALS:

- RUBBER
- STEEL CHAIN, WELDED

DYNAMIC BENCH SWING

- SIMPLE BENCH SWING
- OVERSIZED OR TYPICAL SIZE

MATERIALS:

- COATED CABLE OR STEEL CABLE
- WOOD BENCH

STATIC BENCH SWING

- SIMPLE BENCH SWING AT FIXED ANGLE

MATERIALS:

- STEEL FRAME, POWDER COATED
- STEEL CHAIN, WELDED
- WOOD BENCH

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10.0 WORK IN PROGRESS

MEETING DATE : October 13, 2016
AGENDA ITEM # : 10.1 – EFCL Work in Progress
PREPARED BY: Debra Jakubec, Executive Director

Item 10.1

MEETING DATE	REF.	ITEM	STATUS
2012/04/12	5.3	Reporting Form For EFCL Representatives "A reporting form is to be created to be provided to anyone representing the EFCL in any capacity on external Committees or Sub-Committees, to report back to the EFCL a minimum of at least once annually."	Ongoing
2015/12/10	5.1	Board Recruitment Plan "That the EFCL Executive Committee prepare a Board Recruitment Strategy for the Board's consideration."	
2015/05/12	5.3	Rink Roof Funds For Newton Community League "That the EFCL set aside \$72,673 for the Newton Community League rink roof project and that a status report be brought back to the EFCL Board in the fall (before October 25, 2016)"	
2015/05/12	5.6	Solar and Energy Transition Program "That the EFCL proceed with the Solar and Energy Efficiency Program and allocate \$5,000 from its unrestricted reserves to help finance this initiative."	Completed
2015/06/09	5.2	Growth Strategy Work Plan/Preparation of 3-Year Budget "That the EFCL Executive Committee, in concert with the Executive Director, prepare a three-year budget."	Completed
2015/06/09	5.3	Alberta Culture Days "That the EFCL ask the Minister of Culture to change the timing of Alberta Culture Days so that it coincides with the Federation's annual Community League Day."	
2016/07/14	9.2	NPDP Administration Report C. Shannon to contact R. Jevne's office at Parks and Facilities Branch regarding a meeting and report back to D. Jakubec who will report back to the Board in this regard.	
2016/09/08	5.5	Board Recruitment "Plan That the Executive Director develop a Board recruitment plan and matrix for the Executive Committee to review, revise and approve."	
<i>EFCL Board Meeting Package</i>		<i>October 13, 2016</i>	<i>31</i>