



EDMONTON FEDERATION OF COMMUNITY LEAGUES

BOARD OF DIRECTORS

REGULAR MEETING PACKAGE

DATE: Thursday, May 11, 2017

DINNER: 5:00 PM / MEETING 6:00 PM

LOCATION: EFCL Office, 7103—105 Street

EFCL Board Planning Calendar May, June, July, 2017

May

2017

- 03 Green Leagues Launch Party—Evansdale
- 11 EFCL Board Meeting
- 24 Mayor’s State of the City Address Luncheon
- 24 Annual General Meeting—Laurier Heights
- 31 EFCL Planning & Development Committee Meeting

June

2017

- 08 EFCL Board Meeting
- 28 EFCL Planning & Development Committee Meeting

July

2017

- 13 EFCL Board Meeting
- 24-27 Membership Supplies Pick Up
- 26 EFCL Planning & Development Committee Meeting

Edmonton Federation of Community Leagues

Item 1.0

Board of Directors Regular Meeting

EFCL Office: 7103—105 Street

Thursday, May 11, 2017, Dinner 5:00 PM / Meeting 6:00 PM

AGENDA

- 1.0 Call To Order**
 - 2.0 Agenda Review (6:00 PM) (pg. 3)**
 - 3.0 Urgent Matters / Presentations**
 - 3.1 100th Anniversary Steering Committee Recommendation (6:05 PM) (pg. 4)**
 - 4.0 Approval of the April 13, 2017 Board Meeting Minutes (6:35 PM)**
 - 5.0 Decision Items**
 - 5.1 Bylaw Review (6:40 PM) (pgs. 5-6)**
 - 5.2 Audited Financial Statements (6:50 PM) (pgs. 7-15)**
 - 5.3 Annual Report (7:00 PM) (pg. 16)**
 - 5.4 Summer Meeting (7:10 PM) (pg. 17)**
 - 5.5 Mayor's State Of The City Address, May 24 (7:20 PM) (pg. 18)**
 - 6.0 News From The City Of Edmonton**
 - 6.1 News From The City Of Edmonton (7:30 PM) (pgs. 19-23)**
 - 7.0 Exemptions**
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- Break 7:45 PM—8:00 PM**
- 8.0 Staff Reports (8:00 PM)**
 - 8.1 First Quarter Financial Report (pg. 24-25)**
 - 8.2 Executive Director's Report (pgs. 26-33)**
Climate Change Adaptation Working Group, Neighbour to Neighbour Campaign, Pixel Blue, Green Leagues Kick-Off, Great Neighbour Race Update, Live Active Strategy, and Volunteer Summer Event
 - 9.0 Work In Progress (8:20 PM) (pgs. 34-35)**
 - 10.0 District Updates/Feedback (8:30pm)**
 - 11.0 Next Meeting/Announcements**
 - 13.1 Thursday, June 08, 2017, Meeting at 6:00 PM, Office Of The EFCL, 7103—105 Street**
 - 12.0 Adjournment**

3.0 Urgent Matters/ Presentations

MEETING DATE : May 11, 2017

Item 3.1

AGENDA ITEM # : 3.1 – 100th Anniversary Steering Committee Recommendation

PREPARED BY: Debra Jakubec, Executive Director

Recommendation:

That the EFCL Board of Directors ask Community Leagues to extend their \$400 annual contribution for two years. The additional funds, which will total \$800 per league, will be put toward the federation's anniversary project.

Background:

Motion from April 30, 2012 General Meeting Minutes:

2012-04-30-11 MOVED "That \$400 be added as a supplemental membership fee for the years 2012 to 2016, inclusive. The additional funds, which will total \$2,000 per league, will be put toward the federation's anniversary project."

By: Blue Quill / Ritchie

CARRIED (3 opposed, 4 abstained)

In 2012, Community Leagues were asked to contribute \$2,000 each over a five year period to support the building of the Community League Plaza. 2016 was the final year of their contribution to the Plaza.

Current:

We are able to move forward with tendering the project and will be able to begin Phase 1 with the cash we have on-hand (see attached).

While there is a funding shortfall, we have:

- Funds from grants for future phases (City of Edmonton, federal funds, etc.) and the potential to secure more grant funds
- \$1,000,000 fundraising goal of the Capital Campaign Cabinet
- In-kind contributions (from Lafarge, etc.), the amount unknown until after the tendering process is complete

At a Steering Committee meeting on May 4, 2017, the Committee recommended that the Board of Directors ask Community Leagues to continue their \$400 annual contribution for two more years. This would amount to \$125,000. This additional contribution by leagues could be used to ask the City of Edmonton to increase their contribution, if needed.

5.0 Decision Items

MEETING DATE : May 11, 2017
AGENDA ITEM # : 5.1 – Bylaw Review
PREPARED BY: Debra Jakubec, Executive Director

Item 5.1

Original	Article 5 General Membership Meetings 5.1 The Annual General Meeting of the EFCL may be held, whenever possible, in the month of March or April but in any event, not later than six months following the end of the fiscal year of the EFCL.
Proposed	5.1 The Annual General Meeting of the EFCL shall be not later than six months following the end of the fiscal year of the EFCL.
Reasoning	Additional wording not required

Original	Article 6 District Membership Meetings 6.1 Each District of the EFCL will hold District Meetings at least two times per year, preferably in the months of May, and November.
Proposed	Article 6 District Membership Meetings 6.2 Each District of the EFCL will hold District Meetings at least once per year.
Reasoning	Additional wording becomes restrictive

Original	10.3 The Board of Directors will consist of one District Representative from each of 12 to 15 Districts.
Proposed	10.3 The Board of Directors will consist of one District Representative from each District.
Reasoning	Clarity and allows for the number of Districts to change without changing the Bylaws

Original	12.3 A representative of the City's Community Services Department, invited to that meeting for that purpose, will chair the election of the Officers.
Proposed	12.3 A representative of the City of Edmonton Administration invited to that meeting for that purpose, will chair the election of the Officers.
Reasoning	Allows for different members or Administration to attend and Bylaws will not need to be changed if the City of Edmonton changes department structure.

Original	<u>New</u> under Article 10 Board of Directors
Proposed	<p>10.2.10 Meet as a collective group a minimum of 6 times per year.</p> <p>10.2.11 Where appropriate electronic (telephone, internet) attendance will be acceptable for attendees rather than in person. Board Members are to provide 48 hours' notice to the EFCL Executive Director and the President to indicate this choice.</p> <p>10.2.12 When deemed necessary the President may instigate an electronic (email) vote. The President would initiate the email outlining the issue and requesting a vote. The first to reply would be considered the 2nder of the motion. The President would tally votes and declare the results via email. These electronic votes will then be noted in the minutes of the next Board Meeting.</p>
Reasoning	No reference to board meeting minimum, typical statement in most bylaws. Modernize the bylaws by adding the ability to use technology to facilitate governance.

Original	<u>New</u> under 13 Termination
Proposed	<p>13.7 In the event that a Board Member misses three or more board meetings without reasonable explanation, the Board may choose to remove that member and appoint a replacement for the balance of that member's term of office.</p>
Reasoning	Typical statement in most bylaws.

MEETING DATE : May 11, 2017

Item 5.2

AGENDA ITEM # : 5.2 – Audited Financial Statements

PREPARED BY: Hawkings Epp Dumont LLP

**EDMONTON FEDERATION OF
COMMUNITY LEAGUES**
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016

INDEPENDENT AUDITORS' REPORT

To the Members of Edmonton Federation of Community Leagues
Edmonton, Alberta

We have audited the accompanying financial statements of the Edmonton Federation of Community Leagues, which comprise the statement of financial position as at December 31, 2016, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Edmonton Federation of Community Leagues as at December 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta
April 13, 2017



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EDMONTON FEDERATION OF COMMUNITY LEAGUES

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2016

	<u>2016</u>	<u>2015</u>
<u>ASSETS</u>		
Current Assets		
Cash (Note 3)	\$ 1,045,641	\$ 1,152,430
Accounts receivable	142,873	59,378
Goods and Services Tax receivable	19,917	9,089
Prepaid expenses	<u>1,287</u>	<u>1,202</u>
	1,209,718	1,222,099
Tangible Capital Assets (Note 4)	<u>133,445</u>	<u>177,351</u>
	<u>\$ 1,343,163</u>	<u>\$ 1,399,450</u>
<u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 24,417	\$ 52,949
Wages and vacation payable	28,212	23,534
Employee deductions payable	51,793	15,264
Deferred Contributions - Operating (Note 5)	<u>819,671</u>	<u>869,879</u>
	924,093	961,626
Deferred Contributions - Tangible Capital Assets (Note 6)	<u>15,485</u>	<u>22,325</u>
	<u>939,578</u>	<u>983,951</u>
Net Assets		
Invested in tangible capital assets	117,960	155,026
Internally restricted (Note 7)	200,000	200,892
Unrestricted	<u>85,625</u>	<u>59,581</u>
	<u>403,585</u>	<u>415,499</u>
	<u>\$ 1,343,163</u>	<u>\$ 1,399,450</u>

APPROVED ON BEHALF OF THE BOARD:

_____ Director

_____ Director

The accompanying notes are an integral part of these financial statements.

EDMONTON FEDERATION OF COMMUNITY LEAGUES
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>2016</u> Budget	<u>2016</u> Actual	<u>2015</u> Actual
Revenue			
Grants	\$ 615,938	\$ 732,850	\$ 674,491
Membership dues	98,500	95,889	94,620
Casino	55,000	69,378	21,442
Londonderry hall	-	63,535	60,351
Sponsorships	36,500	60,846	37,479
Other	27,000	48,730	19,770
Recoveries	27,000	34,394	50,946
Interest	<u>7,000</u>	<u>7,051</u>	<u>6,761</u>
	<u>866,938</u>	<u>1,112,673</u>	<u>965,860</u>
Expenses			
Salaries and benefits	588,035	639,297	530,426
Community League services	141,488	104,892	116,298
100th anniversary project	-	102,756	81,283
Office and building operations	72,800	82,293	61,461
Londonderry hall	-	67,715	55,781
Amortization	25,000	66,991	31,664
Professional fees	10,000	34,084	10,110
Governance	20,000	18,694	17,339
One-time expenditures	<u>-</u>	<u>7,865</u>	<u>59,767</u>
	<u>857,323</u>	<u>1,124,587</u>	<u>964,129</u>
Excess (Deficiency) of Revenue over Expenses	<u>\$ 9,615</u>	<u>\$ (11,914)</u>	<u>\$ 1,731</u>

The accompanying notes are an integral part of these financial statements.

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EDMONTON FEDERATION OF COMMUNITY LEAGUES
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2016

	Invested in Tangible Capital Assets	Internally Restricted	Unrestricted	<u>2016</u> Total	<u>2015</u> Total
Balance, Beginning of Year	\$ 155,026	\$ 200,892	\$ 59,581	\$ 415,499	\$ 413,768
Excess (Deficiency) of Revenue over Expenses	(60,152)	(892)	49,130	(11,914)	1,731
Tangible Capital Asset Purchases	<u>23,086</u>	<u>-</u>	<u>(23,086)</u>	<u>-</u>	<u>-</u>
Balance, End of Year	<u>\$ 117,960</u>	<u>\$ 200,000</u>	<u>\$ 85,625</u>	<u>\$ 403,585</u>	<u>\$ 415,499</u>

The accompanying notes are an integral part of these financial statements.

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EDMONTON FEDERATION OF COMMUNITY LEAGUES
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2016

	<u>2016</u>	<u>2015</u>
Operating Activities		
Excess (deficiency) of revenue over expenses	\$ (11,914)	\$ 1,731
Items not affecting cash:		
Amortization of tangible capital assets	66,991	31,664
Amortization of deferred contributions related to tangible capital assets	<u>(6,840)</u>	<u>(6,871)</u>
	48,237	26,524
Change in non-cash working capital:		
Accounts receivable	(83,495)	(23,462)
Goods and Services Tax receivable	(10,828)	520
Prepaid expenses	(85)	3,940
Accounts payable and accrued liabilities	(28,531)	(54,016)
Wages and vacation payable	4,678	5,060
Employee deductions payable	36,529	8,850
Deferred contributions - operating	<u>(50,208)</u>	<u>621,761</u>
	(83,703)	589,177
Investing Activities		
Purchase of tangible capital assets	<u>(23,086)</u>	<u>(15,944)</u>
Change in Cash During the Year	(106,789)	573,233
Cash, Beginning of Year	<u>1,152,430</u>	<u>579,197</u>
Cash, End of Year	<u>\$ 1,045,641</u>	<u>\$ 1,152,430</u>

The accompanying notes are an integral part of these financial statements.

EDMONTON FEDERATION OF COMMUNITY LEAGUES

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016

1. NATURE OF ORGANIZATION

The Edmonton Federation of Community Leagues (the "Federation") was established in 1921 and, as a non-profit organization, is exempt from income taxes. The Federation exists to continually improve the efficiency and effectiveness of member organizations in their effort to deliver community programs, by providing leadership as well as operational and administrative support.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Cash

Cash includes chequing and savings accounts and petty cash amounts that are readily converted into known amounts of cash and are subject to an insignificant change in value.

Tangible Capital Assets

Tangible capital assets are recorded at cost. Amortization is provided over the estimated useful lives of the assets at the following methods and rates:

Office equipment	20%	Declining balance method
Computer equipment	30%	Declining balance method
Computer software	100%	Declining balance method
Leasehold improvements	10 years	Straight-line method
Website	3 years	Straight-line method

Revenue Recognition

The Federation follows the deferral method of accounting for contributions, which include donations, casino funds and government grants. Restricted contributions are recognized as revenue during the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Membership dues are recognized as revenue in the year to which they relate.

Investment income is recognized as revenue when earned.

Contributed Services

The Federation is dependent on the voluntary services of many individuals. The value of these donated services is not recognized in the financial statements due to the difficulty of determining their fair value.

Measurement Uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the recorded amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of management's estimates include the useful lives of tangible capital assets and the corresponding rates of amortization and the amount of accrued liabilities. All estimates are reviewed periodically and adjustments are made to the statement of revenues and expenditures as appropriate in the year they become known.

EDMONTON FEDERATION OF COMMUNITY LEAGUES

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial Instruments

Measurement of financial instruments

The Federation initially measures its financial assets and financial liabilities at fair value and subsequently measures all financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of revenues and expenditures. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of revenues and expenditures.

3. CASH

Cash received from casino, government grant funding and members totalling \$819,671 (2015 - \$869,879) are restricted for use in accordance with the terms of the related agreements.

4. TANGIBLE CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2016</u>	<u>2015</u>
Office equipment	\$ 123,795	\$ 114,037	\$ 9,758	\$ 10,685
Computer equipment	56,712	50,900	5,812	7,181
Computer software	32,021	32,021	-	1
Leasehold improvements	216,645	155,770	60,875	70,485
Website	<u>187,908</u>	<u>130,908</u>	<u>57,000</u>	<u>88,999</u>
	<u>\$ 617,081</u>	<u>\$ 483,636</u>	<u>\$ 133,445</u>	<u>\$ 177,351</u>

EDMONTON FEDERATION OF COMMUNITY LEAGUES

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2016

5. DEFERRED CONTRIBUTIONS - OPERATING

Deferred contributions represent restricted operating funding received or receivable in the current year for which the corresponding expenses have not yet been incurred. Changes in the deferred contributions balance are as follows:

	<u>2015</u>	Contributions received during year	Amounts recognized as revenue	<u>2016</u>
100th Anniversary Program	\$ 656,532	\$ 73,500	\$ 102,755	\$ 627,277
Rink Roof Program	72,673	-	-	72,673
Membership dues	63,680	96,628	95,889	64,419
Green League Program	-	52,200	4,757	47,443
Casino	<u>76,994</u>	<u>-</u>	<u>69,135</u>	<u>7,859</u>
	<u>\$ 869,879</u>	<u>\$ 222,328</u>	<u>\$ 272,536</u>	<u>\$ 819,671</u>

6. DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS

Deferred contributions related to tangible capital assets represent contributions received from the City of Edmonton and the Government of Alberta to fund renovations to the Federation's premises.

	<u>2016</u>	<u>2015</u>
Balance, beginning of year	\$ 22,325	\$ 29,196
Amounts amortized	<u>(6,840)</u>	<u>(6,871)</u>
Balance, end of year	<u>\$ 15,485</u>	<u>\$ 22,325</u>

7. INTERNALLY RESTRICTED NET ASSETS

	<u>2016</u>	<u>2015</u>
Financial stabilization reserve fund	\$ 100,000	\$ 200,000
100th Anniversary Project fund	100,000	-
Performing arts prize fund	<u>-</u>	<u>892</u>
	<u>\$ 200,000</u>	<u>\$ 200,892</u>

The performing arts prize fund was established to provide prizes to performers in the annual talent show.

The financial stabilization reserve fund was established to provide for emergent, unforeseen expenses such as lawsuits, delays in grant funding, computer system breakdowns or forced office relocation.

8. FINANCIAL INSTRUMENTS

It is management's opinion that the Federation is not exposed to significant credit, liquidity, market, currency, interest rate or other price risk through its financial instruments which include cash, accounts receivable and accounts payable and accrued liabilities.

MEETING DATE : May 11, 2017

Item 5.3

AGENDA ITEM # : 5.3 – Annual Report

PREPARED BY: Debra Jakubec, Executive Director

The Annual Report will be in a new format this year. The Report will include the operational work of the staff and the district updates from District Representatives. District reports that were not written have been composed from the EFCL Board minutes.

MEETING DATE : May 11, 2017
AGENDA ITEM # : 5.4 – Summer Meeting
PREPARED BY: Debra Jakubec, Executive Director

Item 5.4

Recommendation:

That the EFCL Board of Directors cancel its August meeting.

Background:

In the past the EFCL Board of Directors only meet once during the summer. Either the July or August meeting has been cancelled. The July meeting would be Thursday, July 13 and the August meeting would be August 10, 2013. The August meeting falls during our office closure period when most staff take time off.

MEETING DATE : May 11, 2017
AGENDA ITEM # : 5.5 – Mayor’s State Of The City Address
PREPARED BY: Debra Jakubec, Executive Director

Item 5.4



2017 Mayor's State of the City Address Luncheon, Presented by Capital Power

Dear Debra Jakubec,

Thank you for registering for the upcoming ECC event. Your tickets will be mailed to the address provided during registration. This email will serve as your confirmation and receipt, if applicable. We look forward to your participation at this event.

Registrant Information

Name: Debra Jakubec
Company: Edmonton Federation of Community Leagues - G.I.
Address: 7103 105 Street
Edmonton, Alberta, T6E 4G8
Email: info@efcl.org

Event Information

Member Table of Ten

Event: 2017 Mayor's State of the City Address Luncheon, Presented by Capital Power

Event Start Date: May 24 2017

Event Start Time: 11:30 AM Event End Time: 1:30 PM

Event Location: 9797 Jasper Avenue

Event Address: Shaw Conference Centre

We look forward to your participation, and if you have any questions regarding your registration, please do not hesitate to contact us at info@edmontonchamber.com.

Sincerely, The Edmonton Chamber of Commerce

This is an automated message, please do not reply.



6.0 NEWS FROM THE CITY OF EDMONTON

MEETING DATE : May 11, 2017

Item 6.1

AGENDA ITEM # : 6.1 – News From The City Of Edmonton

PREPARED BY: Marlene Kankkunen, Office of Great Neighbourhoods

News From The City Of Edmonton EFCL Board Meeting, May 11, 2017



THE WAY WE LIVE: *Improve Edmonton's Livability*

Recreation Facility Master Plan - Creating vibrant community places

The City of Edmonton is developing a 20-year plan to guide decision making for new and existing recreation facilities, such as community centres, indoor soccer pitches, ice arenas, seniors centres, community leagues, aquatic centres, etc. It will provide fresh direction and focus on the way recreation facilities will be developed, redeveloped and delivered.

The City is seeking input from members of the public and from community groups. Groups such as community leagues will have opportunities as stakeholders to influence and provide input, on behalf the entire organization, through focus groups. Through a combination of telephone and web surveys, as well as pop-up events, citizens can provide feedback on current facilities as well as what they would like to see in their community in and throughout the City in the future.

As articulated in The Way Ahead: Implementation Plan 2016-2018, once the Recreation Facility Master Plan has been developed and then successfully implemented, plans will be in place for a sustainable model that keeps pace with growth and changes as citizens' needs evolve.

Visit edmonton.ca/RecreationFacilityPlan to participate in upcoming events and complete the web survey.

Skateparks Rehabilitation Begins

Four City of Edmonton skateparks are slated for construction this season and will be closed for varying durations starting May 1, 2017. The following is the sequenced construction schedule, which is weather dependent.

Callingwood site

Date: May 1 to May 19, 2017

Location: 17740 - 69 Avenue

Mill Woods site

Date: May 23 to June 30, 2017

Location: 7207 - 28 Avenue

Castle Downs site

Date: July 4 to August 18, 2017

Location: 11520 - 153 Avenue

Kaskitayo site

Date: August 21 to September 22, 2017

Location: 1979 - 111 Street

The City has a number of skateparks throughout Edmonton that are popular, no-cost play spaces open to any skateboarders, BMX riders, push scooter users, and inline skaters. These are well-used, valued community assets that require timely maintenance and rehabilitation to extend the life of the infrastructure, to correct potential and impending safety issues, and to ensure that the facilities remain functional and accessible.

For more information: edmonton.ca/skateparksrehabilitation



Spring/Summer Priceless Fun Guide is Out!

Check out this handy resource showcasing free and low-cost recreation opportunities in Edmonton.

Visit the City website to download the most recent version of the guide or contact 311 to order hard copies. Copies of the guide are also available at Edmonton Public Libraries and Recreation Centres.



The Park Bench under Review

The Neighbourhoods E-Newsletter, *The Park Bench*, will be on hiatus over the summer with the last issue coming out in June 2017. Our team will be reviewing the goals of the publication and presenting a new design for the early Fall. In the meantime, for updates on the programs, services and events available to district neighbourhoods, please visit the edmonton.ca or contact your Community Recreation Coordinator.

Public ACE Event and Upcoming John McKnight Visit

The ACE Practitioners' Monthly Gathering on Saturday May 13 at Tiramisu (10750 124 St), 9:30 a.m. - 12:30 p.m. is an informal, collaborative sharing session for anyone interested or involved in ACE in their neighbourhood (Block and Neighbourhood Connectors, support team members, Community League reps, City staff, etc.). Feel free to attend and share with any groups you work with who are interested.

John McKnight Visit: McKnight and three of his ABCD faculty colleagues will be visiting Edmonton on May 15 and 16 to learn more about the City's involvement in ACE and the citizen-driven activity going on in neighbourhoods. On May 16 check out this "webinar" (Zoom platform): [What's New in the Neighbourhood? - A conversation with John McKnight](#), hosted by Newscoop and ACE.

Visit [here](#) for more information about Abundant Community Edmonton.

Just So You Know

Since seeing tremendous public interest in the first *Just So You Know* (#JSYKyeG) video about urban wildlife, the City of Edmonton has released two more fun and informative videos; one on Urban Critters and one about our Urban Forest. Each video is accompanied by topic-specific colouring sheets and trivia quizzes, which can be found at edmonton.ca/justsoyouknow, as well as live 'ask the expert' sessions on Twitter.

Citizens can watch for the fourth and final (for now, at least) #JSYKyeG video in the next couple of weeks to discover the facts about Edmonton's Mosquito Control Program. The video series focuses on how all of these various species contribute to a healthy and diverse ecosystem, and raise awareness around the roles and responsibilities of the City's Wildlife and Pest Management teams.

New Graffiti Campaign Underway

Graffiti vandalism is the most visible and prominent crime in a neighbourhood. It also invites and escalates crime and can make communities look and feel unsafe. Once one 'tag' appears, graffiti spreads rapidly, which is why it's important to remove it as quickly as possible.

The City of Edmonton's new graffiti campaign, launched April 18, urges citizens to report graffiti through the Edmonton 311 App or by phoning 311. By doing this, they assist the City of Edmonton in identifying problem areas and chronic vandals. Prompt reporting of graffiti also ensures quick removal.

The overall graffiti strategy focuses on:

- targeted public education to communities that have high rates of graffiti vandalism
- working closely with Edmonton Police Service to establish a coordinated approach to graffiti enforcement
- identifying graffiti hot-spots to coordinate bylaw enforcement, public education, community engagement and graffiti removal through Capital City Clean Up

Let's Create a Clean and Safe Edmonton Together

Become a volunteer to pick up litter in your neighbourhood, river valley or park. Visit edmonton.ca/capitalcitycleanup to learn more and find out where to register and get your free litter clean up kit!

Questions? Contact us by Email: capitalcitycleanup@edmonton.ca or Call: 780-496-8047

What's next in Infill? You tell us.

The last steps in the City of Edmonton's Infill Roadmap were put into action in January and we've already seen positive results in our communities. So what's next? The City of Edmonton is asking you to continue the conversation through the Evolving Infill project.

Evolving Infill will explore how we can welcome new homes and new neighbours into our older communities, with a focus on medium and higher density housing. Tell us what you think about the future of infill in our City and how we can build on the work already under way through the Infill Roadmap?

To start the conversation, the City has released a new [video in the Everyone's Edmonton series](#). As well, workshops in May and June will provide opportunities for Edmontonians to talk about how our communities can evolve, and brainstorm potential next best steps to "growing in." Dates and registration are available online at the [City of Edmonton Infill webpage](#).

What you tell us in this phase of engagement will contribute to the development of a set of draft recommendations that will, after further refinement and engagement next year, direct infill work and planning over the next few years. As Edmonton grows into one of the largest municipalities in Canada, the City is committed to creating a sustainable, balanced approach to welcoming more people into all our neighbourhoods. We hope you will join us.

Upcoming Meetings, Events and Activities

Meetings - Council Reports

May 26	Community and Public Services Committee Spray Park Community Consultation Edmonton's Aboriginal Business and Professional Association 2016 annual report Options to eliminate motorboats on Whitemud Creek Joint Use facilities agreement Free Outdoor Pool Admission - Canada 150 Celebration
May 30	City Council Repurposing the Coliseum into a Multiplex Arena - Draft Memorandum of Understanding with Hockey Canada
June 8	Community and Public Services Committee Amendment to the Community Investment Grants to Organizations and Individuals Policy C211 Opioid Crisis Update School Bus Parking Minor League Baseball in Edmonton Bylaw 17993 - To Repeal Bylaw 14157 Community Investment Grant

Events and Activities

May 12	Heart and Stroke Big Bike, downtown
May 13	Walk for Polio at Churchill Square
May 13	Get Ready in the Park at William Hawrelak Park (emergency preparedness week)
May 13	Mother's Day Run, Walk and Ride
May 14	Spring Thaw Triathlon
May 14	Velocity Stage Race
May 17	Heart and Stroke Big Bike downtown
May 17	La Grande Traversee Cycliste
May 18	International Vyshyvanka Day at Churchill Square
May 21	Vaisakhi Nagar Kirtan (Sikh Parade)
May 24	Heart and Stroke Big Bike downtown
May 24	Corporate Challenge Kickoff event at Churchill Square
May 27	Shoppers Drug Mart Run for Women at Kinsmen Park
May 28	Jayman BUILT MS Walk Edmonton
May 28	Coronation Triathlon
May 28	Hoofin' for Homelessness
June 4	Afro Fest

8.0 STAFF REPORTS

MEETING DATE : May 11, 2017
AGENDA ITEM # : 8.1 – First Quarter Financial Report
PRESENTED BY: Debra Jakubec, Executive Director

Item 8.2

1:59 PM
 04/10/17
 Accrual Basis

Edmonton Federation of Community Leagues Profit & Loss Budget vs. Actual January through March 2017

	Jan - Mar 17	QTR Budget	Total Budget	% QTR Budget	% of Budget
Revenue					
Revenue - Grants					
Casino Grant	\$ 10,376	\$ 13,750	\$ 55,000	75%	18.86%
Green Leagues	17,666	22,500	90,000	79%	19.63%
City of Edmonton	96,554	143,183	572,730	67%	16.86%
100th Anniversary	24,504	-	-	0%	0.0%
Other	-	3,750	82,320	0.0%	0.0%
Total Revenue - Grants	\$ 149,099	\$ 183,183	\$ 800,050	81%	18.64%
Revenue - Operations					
Online Sales and Fees	\$ 26,055	\$ 9,000	\$ 18,000	290%	144.75%
Membership Dues	\$ 24,157	\$ 24,500	\$ 98,000	99%	24.65%
Recovered Supplies	-\$ 9,551	\$ -	\$ 28,000	0%	-34.11%
Board Room Rental	\$ 1,210	\$ -	\$ -	0%	0.0%
Membership Drive - Pilot	\$ -	\$ 1,500	\$ 6,000	0%	0.0%
Total Revenue - Operations	\$ 41,871	\$ 35,000	\$ 150,000	120%	119.63%
Revenue - Other					
Partnerships	\$ -	\$ 7,500	\$ 30,000	0%	0.0%
Sponsored Events	\$ -	\$ 3,750	\$ 15,000	0%	0.0%
Total Revenue - Other	\$ -	\$ 11,250	\$ 45,000	0%	0.0%
Total Revenue	\$ 190,971	\$ 229,433	\$ 995,050	83%	19.19%
Expenses					
Advertising	\$ 403	\$ 1,750	\$ 7,000	23%	5.75%
Bank Charges	\$ 12	\$ 350	\$ 1,400	3%	0.86%
Merchant Fees	\$ 4,597	\$ -	\$ -	0%	0.0%
Committee Meetings	\$ 468	\$ 1,250	\$ 5,000	37%	9.37%
Facility Expenses	\$ 12,882	\$ 14,250	\$ 57,000	90%	22.6%
Goodwill	\$ -	\$ 1,250	\$ 5,000	0%	0.0%
Governance	\$ 2,546	\$ 6,050	\$ 24,200	42%	10.52%
Membership Dues	\$ 329	\$ 250	\$ 1,000	132%	32.89%
Membership Campaign	\$ 90	\$ 6,250	\$ 25,000	1%	0.36%
Office Expenses	\$ 3,840	\$ 5,600	\$ 22,400	69%	17.14%
Parking	\$ 158	\$ -	\$ -	0%	0.0%
Professional Fees	\$ 12,276	\$ 11,500	\$ 53,000	107%	23.16%
Programs & Evaluation	\$ 13,839	\$ 18,250	\$ 73,000	76%	18.96%
100th Anniversary	\$ 24,101	\$ -	\$ -	0%	0.0%
Recruitment	\$ -	\$ 200	\$ 800	0%	0.0%
Service Agreements	\$ 316	\$ 2,000	\$ 8,000	16%	3.95%
Subscriptions	\$ -	\$ 125	\$ 500	0%	0.0%
Wages & Benefits	\$ 114,866	\$ 161,550	\$ 655,800	71%	17.52%
Website	\$ 256	\$ 2,500	\$ 10,000	10%	2.56%
Total Expense	\$ 190,979	\$ 233,125	\$ 949,100	82%	20.12%
Earnings Before Interest & Amortization	-\$ 8	-\$ 3,693	\$ 45,950	0%	-0.02%
Interest Revenue & Amortization Expense					
Interest Revenue	\$ 2,593	\$ 1,750	\$ 7,000	148%	37.04%

1:59 PM
04/10/17
Accrual Basis

Edmonton Federation of Community Leagues
Profit & Loss Budget vs. Actual
January through March 2017

	<u>Jan - Mar 17</u>	<u>QTR Budget</u>	<u>Total Budget</u>	<u>% QTR Budget</u>	<u>% of Budget</u>
Amortization	\$ -	\$ -	\$ 25,000	0%	0%
Net Income	<u>\$ 2,584</u>	<u>-\$ 1,942</u>	<u>\$ 27,950</u>	<u>-133%</u>	<u>9.25%</u>

MEETING DATE : May 11, 2017
AGENDA ITEM # : 8.2 – Executive Director’s Report
PREPARED BY: Debra Jakubec, Executive Director

Item 8.2

Climate Change Adaptation Working Group

The City of Edmonton is developing a Climate Change Adaptation and Resilience Strategy to respond to the impacts of climate change and protect the community, infrastructure and services. Working with the advice of Edmontonians, the strategy will suggest actions to make Edmonton more resilient to the effects of climate change. Recommendations from this strategy will be brought to City Council in 2018. The Executive Director is sitting on this Committee. Community Leagues will be able to provide input into the strategy in July.

More information is available at:

https://www.edmonton.ca/city_government/city_vision_and_strategic_plan/climate-change-adaptation-strategy.aspx

Neighbour to Neighbour Campaign

Mapping has been completed for one neighbourhood. Canada Summer Jobs staff have given us permission to change from three students for nine weeks to two students for 13 and 14 weeks. We have hired two students to work with us this year: Erynn Jacobs and Bryce Selzler. Given that we have fewer students than we wanted and the length of time it has taken to do mapping for one community we may only be able to complete eight neighbourhoods in the pilot.

Pixel Blue

Pixel Blue is partnering with the EFCL to work towards increasing each individual community league’s branding. We will work with leagues who do not have logos first, and then move on to assisting leagues with FB profile pictures, Twitter profile pictures and website banners. A communications review survey will be given to each league at our Annual General Meeting and an electronic survey will be sent to leagues who do not attend.

Great Neighbour Race

The GNR had 140 runners/walkers, down from 194 in 2016. There were 40 volunteers pre, during and post event. Six board (or board alumni) attended with their families. We had 35 sponsors who provided services, cash or prizes, with 17 sponsors onsite and 52 sponsor volunteers in attendance. While we do not have final numbers our preliminary numbers show that we will have approximately \$2,000 of proceeds to donate to the 100th Anniversary project. This does not include staff costs.

Green Leagues Launch

The Green Leagues launch party was a success with over 60 people attending. Our speakers included David Dodge, Chair of Energy Efficiency Alberta; Councilor Michael Walters (who started the League Green Challenge) and Hon. Minister of Environment and Parks & Minister Responsible for the Office of Climate Change, Shannon Philips. Participants learned more about our Green Leagues program and it was a great networking opportunity for all who attended. The Executive Director from the Alberta Emerald Awards was in attendance and we discussed our program with her.

Volunteer Summer Event

The EFCL was partially funded by a City of Edmonton Canada 150 grant to host a **100 Years of Volunteerism Festival** this summer to celebrate volunteerism and Canada 150. The family-friendly event will have entertainment such as dancers and musicians and will celebrate volunteerism in community leagues. The tentative date is Sunday, August 13. The event and date are tentative until the amphitheater in Hawrelak Park is confirmed. We will be partnering with the Artist for Life Foundation of Alberta who will coordinate and manage the entertainment. Each league will receive 10 tickets to attend. Sponsors will be given tickets and the remaining tickets will be free to the general public.

Live Active Strategy

The Executive Director attended the Live Active Summit and recently met with Gary Shelton of the Edmonton Sports Council (ESC) to discuss the potential for supporting community leagues to be involved in implementing the Live Active Strategy. Funding from the ESC will support a part-time position at the EFCL this year to begin work on Programs in a Box and explore implementation possibilities for the Live Active Strategy.

Executive Summary of the Live Active Strategy on the following pages, or link below.

https://www.edmonton.ca/city_government/documents/PDF/ExecutiveSummary-LiveActiveStrategy.pdf

LIVE ACTIVE EXECUTIVE SUMMARY

A Collaborative Strategy for Active Living,
Active Recreation, and Sport in Edmonton
2016-2026

The core principles are reflected in the vision, mission and strategic goals. Together, the core principles, vision, mission and the strategic goals act as the framework to form the foundation and road map for *Live Active*.

VISION

A healthy, vibrant Edmonton in which people embrace active lifestyles that improve their individual well-being as well as that of their families, neighbourhoods and communities.

MISSION

To encourage Edmontonians to become passionate about, and committed to, physical activity throughout their lives. Regardless of their age, gender or background, Edmontonians participate across the spectrum of active living, active recreation and sport activities to the level of their ability throughout all seasons.

WHAT IS LIVE ACTIVE?

At its heart, this Strategy is about shifting attitudes and behaviours about active living, active recreation and sport in our community, encouraging and supporting people of all ages, abilities and interests to become more physically active. It envisions a future in which all Edmontonians cultivate their own physical literacy, develop an appreciation for the benefits of active living and strive for personal excellence in ways that best suit their needs and desires. Ultimately, it strives to create an Edmonton where making an active choice is the easy choice.

Physical Literacy: Physical literacy is the cornerstone for all activities along the active living, active recreation and sport spectrum. Those who are physically literate are able to move with greater competence and confidence in a variety of physical situations, an ability that enables and motivates them to understand, communicate and apply different forms of movement. Not only does physical literacy help enhance an individual's physical and psychological health, it contributes to the collective well-being of our community.

THE PHYSICAL ACTIVITY SPECTRUM

The Physical Activity Spectrum includes many of the activities that people do at home, at work or school, and at play.



Living

Moderate to vigorous housework, gardening or DIY - do it yourself projects.

Occupational activities, manual work, etc.

Lifestyle, healthcare programs.



Travel

Active transport, walking, cycling, using the stairs, school travel, etc.



Recreation

Exercise, active play, dance, walking, or cycling as leisure pursuits on green space, or in parks.



Sport

Informal sport:
Unstructured activities

Organized sport:
Organized participation, structured, competitive activity, talent development programs

CORE PRINCIPLES

INCLUSION

Edmontonians of all ages, abilities and communities have opportunities to be involved in active living, active recreation and sport.

ACCESSIBILITY

Active living, active recreation and sport choices be accessible in every sense in order to ensure inclusion. While it is impossible to make every activity affordable for everyone, organizations can lower the barriers to a range of quality options so every Edmontonian can be more active.

PHYSICAL ACTIVITY HAS A SOCIAL BENEFIT

Edmontonians choose their own ways to be active, and be encouraged and supported in their choice.

SUPPORTING EXCELLENCE

By fostering an environment committed to excellence, including world-class infrastructure and programs, Edmonton will support people who train and compete at the highest levels of their ability.

COLLABORATION AND INNOVATION

No one agency, community or government can achieve this vision on its own. The City of Edmonton and partners need to work together collaboratively and in innovative ways across the spectrum of activity, among diverse types of organizations and across communities.

CONTINUED CONNECTIONS

In order for collective action to be successful, there be ongoing, regular connection, information sharing and collaborative action among all partners.

STRATEGIC GOALS

- 1 By developing their physical literacy, Edmontonians continuously develop their competence, confidence and motivation to be active.
- 2 Edmontonians remain physically active throughout their lives.
- 3 All Edmontonians have quality opportunities to realize their individual potential for physical activity in our community.
- 4 Partners and individuals share a commitment to create a vibrant active living, active recreation and sport ecosystem in Edmonton, encompassing a diversity of quality activities and experiences that reflect the engagement of those who participate in, and use, the system.

DESIRED OUTCOMES

- 1 All Edmontonians, regardless of age, ability, background or income level, are empowered to participate in active living, active recreation and sport activities.
- 2 Educational and communications strategies and initiatives encourage, inform and motivate Edmontonians to develop physical literacy through all stages of life.
- 3 A collaborative working environment is rooted in a shared commitment to innovation and excellence and enables partners to work together toward common objectives.
- 4 All sectors (public, private, non-profit) align to efficiently develop and support resources, facilities and programs for quality active living, active recreation and sport experiences for all Edmontonians.
- 5 Access to spaces and a wide range of facilities (neighbourhood, district, specialty and city wide) enable Edmontonians to enjoy quality experiences across the active living, active recreation and sport spectrum.
- 6 Edmonton's infrastructure attracts more provincial, national and international events. These facilities and resources fully support Edmontonians who excel in their chosen activities as they strive to succeed at high-level competitions.

WHERE TO FROM HERE

The most ambitious and comprehensive active living, active recreation and sport strategy in our city's history, *Live Active* represents a once in a generation opportunity. If we act today, we can help to shift Edmontonians' attitudes and behaviours about physical activity, generating benefits for decades to come.

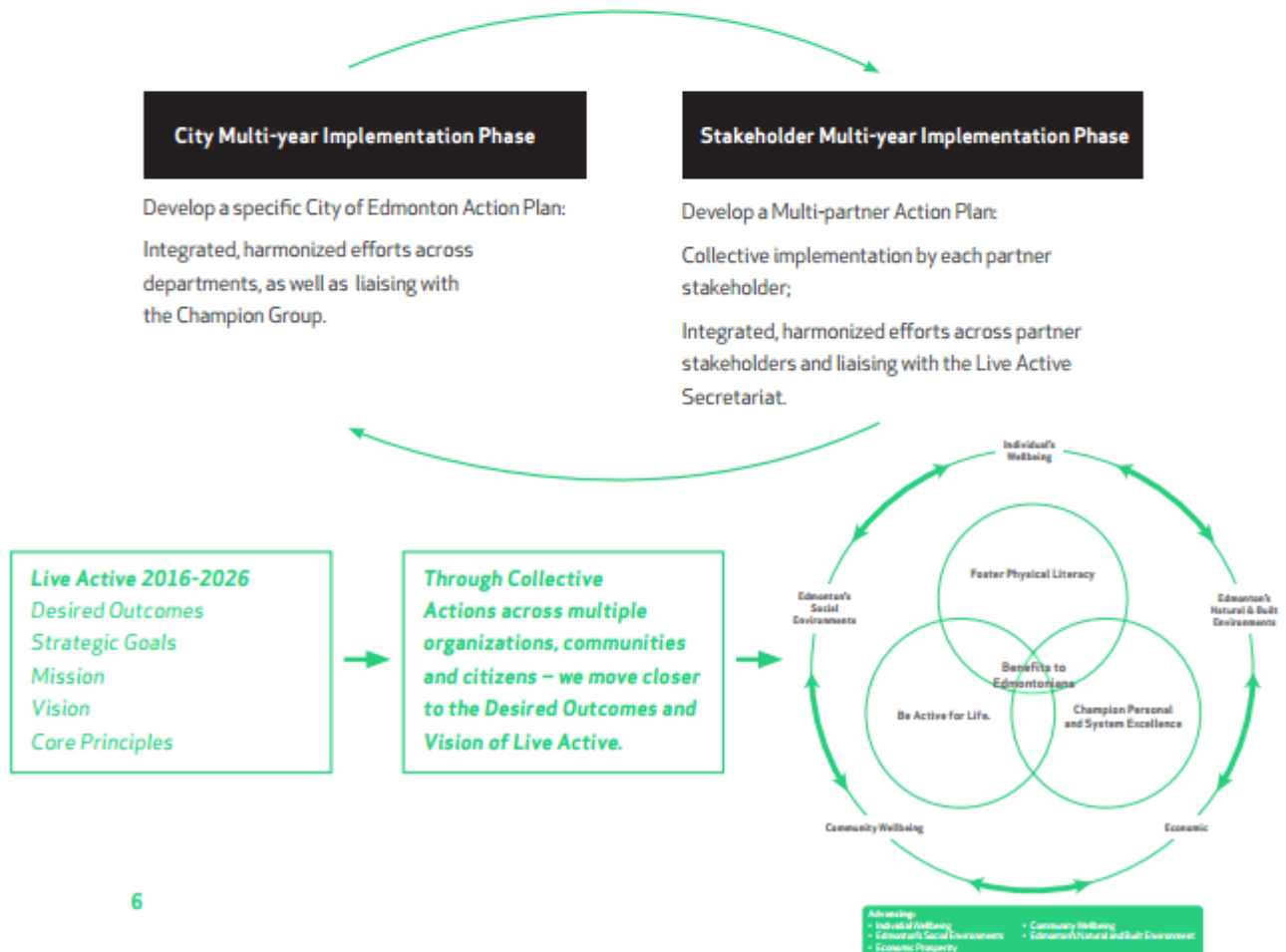
OVERSIGHT AND SUPPORT: TWO IMPLEMENTATION STREAMS - LIVE ACTIVE

City of Edmonton Live Active Secretariat

Internal City Departments (management/staff levels across subject matter areas) for specific City of Edmonton collective activation and coordination of Strategy goals.

Live Active Champion Group

City of Edmonton and the Edmonton Sport Council, along with key partners to collaborate and provide governance, direction, collective action and reporting of city wide partner activation and coordination of Strategy goals.



10.0 WORK IN PROGRESS

MEETING DATE : May 11, 2017
AGENDA ITEM # : 10.1 – EFCL Work in Progress
PREPARED BY: Debra Jakubec, Executive Director

Item 10.1

MEETING DATE	REF.	ITEM	STATUS
2016/10/13	9.1	Executive Director’s Report—Malmo-Lansdowne District Change Request With L. Smith retiring from the Board, D. Jakubec advised she would ask J. Booth to follow-up on the status of the Malmo-Lansdowne District change request.	
2017/01/12	5.1	Motions For Finance Recommendations That G. Martinson, who has signing authority, make an appointment with Servus Credit Union in order to: a) open a short-term GIC; and b) open a separate account in the amount of \$503,838.80 to track our federal funding and interest.	
2017/01/12	5.6	Social Enterprise Fund Loan Application That the EFCL Board approve proceeding with the application eligibility process for bridge loan financing through the Social Enterprise Fund.	In process
2017/01/12	9.0	NPDP D. Jakubec to review the NPDP minutes section and send an email to Board members asking what else they would like to discuss, in addition to the City’s new NPDP Capital Project building process guide.	Completed
2017/01/12	9.0	Sub-dividing Community Leagues The EFCL to work with the City to set up some processes regarding how to subdivide an existing community league. (There are processes in place for boundary changes, but not for the creation of new leagues from within old ones.)	
2017/02/09	5.3	Newton Rink Roof D. Jakubec to contact A. Bolstad to inquire if a payment was made to Aspen Gardens Community League regarding their rink roof project.	Completed
2017/03/09	5.1	Finance Committee Draft Terms of Reference R. Hoyle to forward a draft TOR that she recently helped to develop for another committee. D. Jakubec will email a “doodle poll” to determine the first Committee meeting date/time.	

MEETING DATE	REF.	ITEM	STATUS
2017/03/09	9.2	<p>Work In Progress Details</p> <p>D. Jakubec to compile and forward a list of specific league questions and concerns to C. Shannon to take to the NPDP Manager</p> <p>C. Shannon will report back on what departments from the City need to be involved in the creation of a "league sub-division" process that meets City requirements.</p>	
2017/04/13	3.4	<p>Community Gardens</p> <p>Guide to be edited, posted on the EFCL website, as well as hard copies made available for community leagues.</p>	
2017/04/13	5.1	<p>Bylaw Review</p> <p>That the EFCL Board approve the amendments to the EFCL By-laws as discussed for presentation to the EFCL Membership for ratification at the May AGM, with Item 17.0 tabled for future discussion.</p>	
2017/04/13	5.3	<p>May Annual General Meeting Draft Agenda</p> <p>D. Jakubec and G. Martinson to make recruitment calls to the community leagues in the Districts currently without a District Director.</p>	