

**EDMONTON FEDERATION OF
COMMUNITY LEAGUES**



2017

ANNUAL REPORT



VISION

Edmonton is a place where community is understood and valued, and where leagues are seen as the mechanism for citizens to build great neighbourhoods and advocate for the city they want.

MISSION

We connect, represent, and enable leagues to preserve and promote the community league way of life.

2017 BOARD OF DIRECTORS & DISTRICT REPRESENTATIVES

President	Gavin Martinson	South East District J
Vice President Internal	Jesse Watson	Castle Downs/Calder District A
Vice President External	Shafteek Ali	Mill Woods/Meadows District L
Treasurer	Cindy Dorward	Downtown District F
Director	Ron Favell	Londonderry District B
Director	Jacque Browne	Clareview/Horse Hill District C
Director	Trevor Elliot	West Edmonton District D
Director	Jamie Post / Fraser Porter	Jasper Place District E
Director	Ryan Barber	Terwillegar/Riverbend/Windermere District H
Director	Rhiannon Hoyle / Masood Makarechian	Whitemud East District K
Director	Leanne Kohn	Greater Strathcona District I

2017 STAFF MEMBERS

Debra Jakubec	Executive Director
Nora Begoray	Business Development Director
Joanne Booth	Operations & Membership, Senior Director
Charlotte Grandy	Energy Transition Officer
Jasmin Joe	Communications Officer
Colin Johnson	Programs & Governance, Senior Director
Bev Zubot	Planning Advisor

2017 PART-TIME, CONTRACT AND TEMPORARY STAFF MEMBERS

Jennifer Allen	Financial Contractor
Kyra Brown	Leadership Project Officer
Julie Hussein	Fund Development Officer
Erynn Jacobs	Summer Event Coordinator
Bailey Mayor	Administrative Assistant
Rachele Nelson	Fund Development Officer
Bryce Selzler	Summer Event Coordinator
Barb Stang	Administrative Assistant
Chantelle Zimmer	Community Active Recreation Consultant

Front cover photograph: Planning and Development Committee meeting, 2018

100TH ANNIVERSARY STEERING COMMITTEE VOLUNTEERS

Rob Agostinis	Allan Bolstad
David Dodge	David Gibbens
Rhiannon Hoyle	Gavin Martinson
Lindsay Smith (Chair)	

100TH ANNIVERSARY CAPITAL CAMPAIGN CABINET VOLUNTEERS

Angela Armstrong	Suhail Khoury
Mike Langteigne	Gavin Martinson
Nathan Mison	David Muddle (Chair)
Faaiza Ramji	

GREEN LEAGUE COMMITTEE VOLUNTEERS

David Dodge	Stefanie Drozda
Raquel Feroe	Robyn Webb

PLANNING AND DEVELOPMENT COMMITTEE VOLUNTEERS

Jason Watt, Chair (McLeod)	B
Jesse Watson, Board Liaison (Calder)	A
Jamie Post, Board Liaison (Glenwood)	E
Ian O'Donnell (Downtown)	F
Mike Sacha (Oliver)	F
Ann Parker (Highlands)	G
Susan Kamp (Belgravia)	I
Elaine Solez (Windsor Park)	I
Connie Lussier (Forest Terrace Heights)	J
Nazia Naqvi	L

*Special thanks to Rob Agostinis for being our
volunteer Race Director for the
Great Neighbour Race!*

Thanks to these volunteers and many others
who contributed countless hours on
committees at events and at many other civic
engagement events. Your hard work,
knowledge, and persistence have made a
difference.

CONTENTS

05	THE YEAR IN REVIEW
06	COMMUNITY LEAGUE DAY
07	COMMUNITY LEAGUE BOARD DEVELOPMENT
08	PLANNING & DEVELOPMENT
10	HERITAGE FESTIVAL & VOLUNTEER APPRECIATION
11	GREAT NEIGHBOUR RACE
12	GREEN LEAGUES
13	LEAGUE MEMBERSHIP
16	LIVE ACTIVE & COMMUNITY WALKING PROGRAM
17	100TH ANNIVERSARY PROJECT
18	COMMUNICATIONS STATISTICS
19	FINANCIAL STATEMENTS

THE YEAR IN REVIEW

2017 was a great year for the EFCL, as we saw significant increases in both programs and funding. And thanks to some helpful media training, we maintained a strong public image and ensured that our communications came across with the right message.

One of the largest items that came forward from the City of Edmonton was the removal of community sandboxes. In many cases, leagues tried to fill the gap by continuing the service. By providing a coordinated voice, the EFCL helped convince the city that it was a mistake to no longer fund this program and after a few icy months, the program was re-introduced. The city also came out to our general meeting to further consult with leagues on this issue.

Consultation has continued to be a strong focus for community leagues and the EFCL. Be it the Planning and Development committee or board members bringing up the need for engagement with city stakeholders, our partner, the City of Edmonton has recognized and embraced this method of communicating and has made great strides in community consultation well in advance of projects. Though not perfect, we acknowledge the efforts made by the city.

Social media is the new platform for communicating with leagues. The EFCL added its 6,000th followers on Twitter and our numbers have continued to grow. Leagues Alive, our board development conference, also focused on ways to improve communications and engagement by leagues. This is something the EFCL will continue to pursue.

Growing partnerships was another area that the EFCL did well in. We created new value for our members through discount programs and bulk purchase programs. This has been well received and opened new partnership opportunities in areas that were not looked at in the past.

Green Leagues kicked off in 2017 in a big way. Not only were leagues interested in participating but we found this helped attract new league members who are devoted to green initiatives and programming. With support from the City of Edmonton, EFCL staff and current and past board

members, Green Leagues has the making of a major movement in our city.

As community leagues continue to grow in our great city, so do some of the challenges. For the first time, we are now looking at how can we help leagues that have grown too large to subdivide into two or more leagues. This is a true testament to the success and positive impact leagues have had over the years.

2017 was also a Civic Election year and many of our leagues engaged in holding forums at their halls. This helped connect candidates to the leagues and created a great setting for neighbours to get together to share and learn about local concerns.

We also launched a Capital Campaign Committee at the EFCL to generate funds for our 100th Anniversary project, which is to be built in Hawrelak Park in time for our centennial (2021). Through efforts of this group, our project steering committee, EFCL staff and Board Members, we saw a significant amount of work done to move this project forward.

Canada 150 was also promoted and supported by the EFCL to help leagues understand grant opportunities and communicate activities being held around the city. And for the first time, the EFCL held a Volunteer ROCK event celebrating volunteerism in Canada and in Edmonton's 157 community leagues.

In summary, the EFCL continues to be a strong and vibrant community advocate generating new programs and supporting leagues in their efforts of community-based programs and engagement. I'd like to thank the 2017 Board of Directors at the EFCL and all the staff for their hard work and dedication in making this year such a huge success.



Gavin Martinson,
EFCL President

COMMUNITY LEAGUE DAY

SEPTEMBER 16, 2017



Bryce, Joanne and Erynn packing Community League Day kits



Chantell picking up Knottwood Community League's prizes and kit



Parkallen community mural unveiling



McKernan Community League



Prince Charles Community League



Hairsine Community League



Ritchie Community League Canadian Citizenship Ceremony

COMMUNITY LEAGUE BOARD DEVELOPMENT

LEAGUES ALIVE A KEY SUCCESS IN 2017

The EFCL's Leagues Alive conference in November was a key feature of our board development program for 2017. We had a great turnout of 80 people who left well informed, fed and energized to make impacts in their Community Leagues. Our keynote speaker, Martin Garber Conrad, energized the group around the impact the Community Development Corporation could have on Edmonton. The group then had the opportunity to learn about a variety of topics from finance and risk, programming, conflict, advocacy and volunteerism. We look forward to seeing you at the next Leagues Alive on October 20, 2018!



Kyra Brown facilitating a session at Leagues Alive, November 2017

BUILDING CAPACITY YEAR-ROUND

In 2017 we started offering regular learning sessions throughout the year to give Community Leagues the option of spending a half-day learning about key topics. We offered sessions on summer programming, influencing decision makers, media relations, membership mechanics, capital campaigns, winter programming, and the basics of urban planning. We had good representation from across the city at the variety of workshops that we offered. 2018 will have a full schedule of these monthly workshops as well!

HEALTHY LEAGUES SELF-ASSESSMENT

This year, we answered board development calls or emails from 26 leagues, providing advice on issues such as bylaws, conflict resolution, meeting structure, and conflict of interest. We also attended face-to-face meetings with 32 leagues. These included several annual general meetings, where we acted as a facilitator for elections. In 2016, we designed and delivered sessions for three league boards to address specific training needs or challenges.

PLANNING & DEVELOPMENT

The EFCL works to attain healthy, attractive, sustainable neighbourhoods by bringing the neighbour and community league perspectives to city-wide policy decision-making.

In 2017, the EFCL Planning and Development Committee dealt with a record number of proposed zoning bylaw changes and policies impacting the appearance and functionality of our neighbourhoods.

The committee analyzed the implications, informed leagues and, on major projects, coordinated the leagues' recommendations.

HIGHLIGHTS FROM 2017

The EFCL certainly did not get city council to accept all our recommendations, but we are proud of what we did accomplish:

- We got city council to introduce a bylaw requiring adjacent neighbours and property owners to be notified of approved demolition and development permits, and to be given information to help them prepare for construction next door. We believe this will help improve relations between neighbours.
- As recommended by EFCL, the new Mature Neighbourhood Overlay does not allow new housing in mature neighbourhoods to have front driveways where there is an alley. Pedestrian friendly streets will take priority.
- Whenever there was an opportunity, we promoted bylaws and practices that would encourage low impact development (LID) which captures storm water on site, filters the water naturally before going into the drainage system, and helps mitigate flooding. An EFCL representative, Jan Hardstaff, was elected to serve on the board of the Alberta Low Impact Development Partnership. Being part of this Partnership has created more learning opportunities and given EFCL more credibility and influence on policies.
- We got council to moderate the permitted size of Garden (Garage Suite buildings) to keep the suites more affordable and to mitigate negative impacts on the neighbours.

PLANNING PROJECT VOLUNTEERS

Several league representatives volunteered with the Committee and focused on specific projects:

Cassandra Haraba (problem properties, construction issues, legal matters)

Jan Hardstaff (functional landscaping, construction issues)

Stephen Poole & Irene Blain (construction issues)

Anshu Gupta (training)



An example of semi-detached infill development

- Due to our efforts and a supportive council, leagues will continue to be notified of all development permit applications with variances to Overlay regulations before city staff make a decision on whether to relax the rules. Unfortunately, for some variances, city staff do not have to wait to receive feedback from leagues before making a decision because leagues are not considered “affected parties” with regards to some rules.
- We continued to ask for measures to reduce excavation and other safety hazards. We were pleased last June when a Council Committee instructed the city administration to work with the Province on solving the excavation damage problems. We will keep the issue alive until it is adequately addressed because it is seriously damaging neighbour relations.
- EFCL is a major player in promoting a child-friendly city. EFCL continues to participate in the working groups of the City’s Child Friendly Edmonton Committees. Plus, some Planning Committee members and the EFCL Community Advisor continue to work with the Child Friendly Housing Coalition of Alberta. The coalition submitted a signed petition to the Alberta government asking for an end to discrimination against children in condos and rental accommodations. Subsequently, the Alberta Government passed a bill which removes age discrimination in housing, with the exception of housing for seniors (55+).
- On some projects, the EFCL’s approach was to encourage City staff to consult leagues and we promoted league consultation opportunities. These projects include the Main Street Overlay, parking reductions for main street properties and transit areas, Evolving Infill 2.0, Open Space Master Plan and the Recreation Facility Master Plan.

INDIVIDUAL LEAGUE CONSULTATIONS

The EFCL Planning Advisor responded to requests from leagues for advice on a variety of urban planning related topics. Most commonly, advice was sought for the interpretation of ever-changing development regulations, explanations of the planning process, preparations for Council and Subdivision and Development Appeal Board hearings, and assistance in reviewing land applications, plus reporting construction site problems.



Heritage Festival, August 2017

HERITAGE DAYS AND VOLUNTEER APPRECIATION EVENT ROCKED

Successful federal grant applications helped the EFCL hire two amazing summer students, Bryce Selzler and Erynn Jacobs, for the summer. Bryce and Erynn managed our booth at the Servus Heritage Festival – where we flew the flags of our community leagues and welcomed visitors from around the world and organized our volunteer appreciation event, Volunteer Rock, at the Heritage Amphitheatre at Hawrelak Park.

Erynn also helped prepare displays for the event and assisted in the creation of the “Colour of Edmonton” EFCL colouring book. Copies of the book were given to festival attendees and at Volunteer Rock, and 10 copies were also sent to each of the 157 community leagues in their Community League Day event boxes.



Volunteer Rock, August 2017



Michelle Welsh and Rob Agostinis at the Great Neighbour Race, April 2017

GOOD FUN AT THE GREAT NEIGHBOUR RACE

In 2017 we held the second Great Neighbour Race, bringing together walkers, runners and families. It was a great, fun-filled event with over 100 participants and 50 volunteers.

Past EFCL Board member and current 100th Anniversary Steering committee member Rob Agostinis once again stepped forward to chair Great Neighbour Race in Hawrelak Park. Despite the snowfall the weekend before – which forced last-minute changes of race routes due to the wet conditions - the event went off wonderfully with incredible support from EFCL board members and staff who raised pledges to donate to the capital project.

Altogether \$42,000 of In-kind donations from our EFCL sponsors and service providers helped us keep the costs to a bare minimum for this event. Then with \$10,095 raised in Cash Sponsorship, Race Fees and Pledge donations, we were able to forward \$4,210 in event proceeds to the Edmonton Community Foundation's 100th Anniversary Project Legacy Fund.



Green Leagues Launch Party at Evansdale Community Hall



2017 Green League Ambassadors

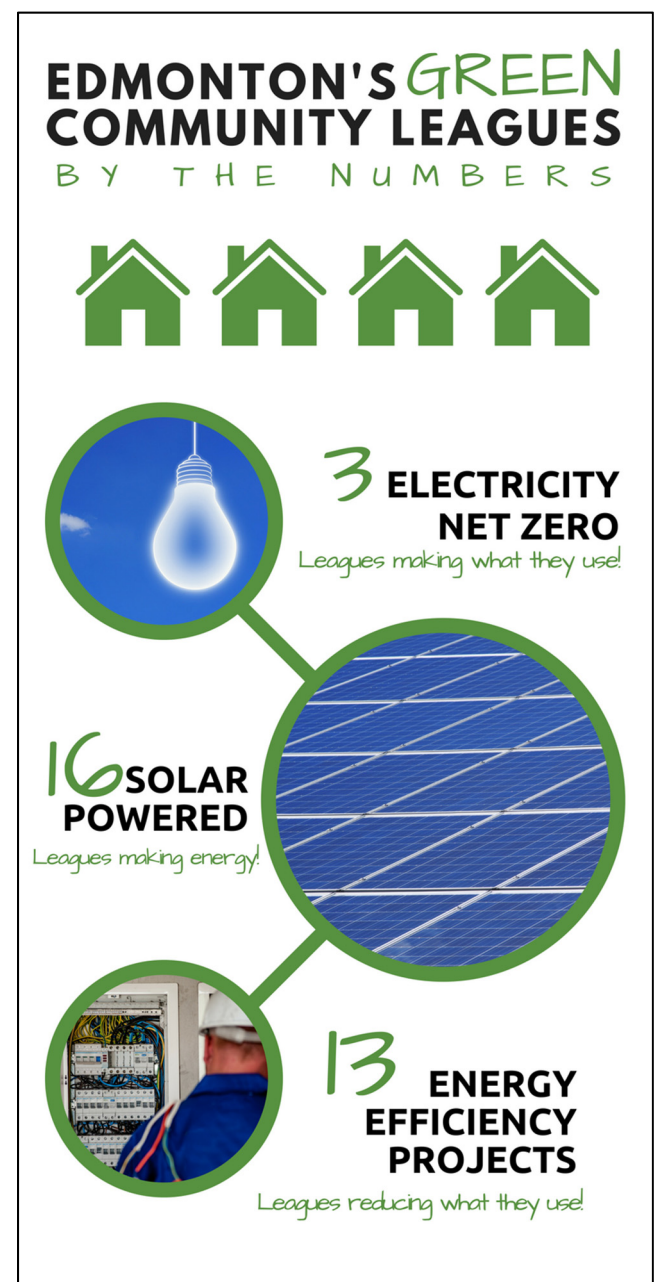
GREEN LEAGUES

In 2017, the Green Leagues program continued to grow, in partnership with the City of Edmonton's Sustainable Development Department.

The second annual Green Leagues Workshop Series had participants attending from various leagues and a few other organizations. We created five new Sustainability Ambassadors who came to all four workshops and join the 14 existing ambassadors in serving their communities as a resource and champion for sustainability initiatives.

Through the workshops, leagues learned about energy efficiency in their halls, how solar programs could be used at their building, and how and where they might get funding to facilitate a "green" project in their neighbourhood.

As of 2017, there are 16 community leagues with solar PV systems, generating a total of 114 kW of power, 13 community leagues have undergone major energy efficiency upgrades and drastically reduced their energy costs. 25 community leagues run a community garden, with an additional 98 community league gardens supported from Sustainable Food Edmonton.



Green Leagues By the Numbers infographic



Community League Day 2017 at Belgravia Community League

MEMBERSHIP SALES SURGE

The EFCL made some major strides with league membership sales in 2017. Our biggest breakthrough came in the form of an agreement with Servus Credit Union, which agreed to sell memberships from all their branches across the City. We prepared sales kits with cards, skate tags, price lists, and EFCL contact information, and those sales kits were sent to all Servus Credit Union branches across the city in the fall. People calling us to get information how to buy their league memberships seem to appreciate another purchase option conveniently located for them. And convenient for those people not comfortable purchasing online, or without credit cards. This has been going very well and both sides are happy with this arrangement.

We also supplied several sports groups with membership sales supplies, so they can sell memberships at their sports registrations, when a league representative is not available. Those groups were EMSA Mill Woods, Edmonton WestZone Soccer Association, EMSA North Zone, South East Soccer Association, SouthEast Edmonton Recreation Association (SEERA) Hockey, Mill Woods Hockey, North SEERA Hockey, Mill Woods Football Club, and NorthEast Zone Sports. Other groups still require the community league membership, but more are moving towards online sports registrations and have linked through to our web site for parents to purchase memberships online.

For online store sales, EFCL office sales, sports group sales, and Servus Credit Union sales, total paid out to leagues in 2017 was \$369,042.50. \$57,357 was collected in administration fees, less online bank charges of \$10,725 for a net of \$46,632 that the EFCL was able to put back in to league support.



Hodgson Community League Neighbour to Neighbour Campaign

NEIGHBOUR TO NEIGHBOUR CAMPAIGN

During the summer of 2017, the EFCL received grant money to hire two students to run a pilot membership sales campaign. Ten leagues were chosen to participate. The EFCL organized a door-to-door membership sales drive in each of those leagues. Most of the leagues chosen were leagues with low membership sales, and it was hoped that a door-to-door sales drive would increase membership numbers.

Goals were to:

- create an awareness of the community league,
- sell memberships, and
- provide the league new volunteers.

Volunteers were recruited, materials developed, and instructions were written. Increased memberships ranged from a low of 1.8% to a high of 12.4%. We were happy with what we learned, and we did increase awareness of leagues, however, we did not increase the membership numbers as we had hoped. We would like to try this again in future when funds allow, but would amend our campaign plan to incorporate what worked and build on that.

NEW DISCOUNTS FOR MEMBERS

In 2017, the EFCL finalized arrangements with various suppliers to offer discounts for all community league members. The EFCL will continue to add to this list to find discounts for members. Discounts are currently offered by Acclaimed! Heating, Cooling, and Furnace Cleaning; City of Edmonton; Cloverdale Paint, and University of Alberta. Find out more information at efcl.org/membership-benefits.

EFCL LAUNCHES BULK PURCHASE PROGRAM

Another key accomplishment for the EFCL in 2017 was the launching of our recreation facility pass program, where we bulk purchased passes to get leagues significant price discounts. Leagues were given the opportunity to purchase a supply of passes to recreation centres, the Valley Zoo, Fort Edmonton, etc. 24 leagues ordered a total of 1,281 passes, making the order eligible for a 40% discount. Community leagues have used these passes as an incentive to membership, or to reward volunteers, or as prizes at league events. This was repeated as part of the 2018/2019 Membership supplies order in the spring of 2018.

COMMUNITY LEAGUE CONTACT & FACILITY INFORMATION

As always, our office was heavily involved in maintaining current league contact information. In 2017, we revised the League Facility Information Update sheets, and the Community League Contact List. It is always important to get information to the correct people at a community league, and we can't do that, if we don't have current information. It also enabled us to update our Facility search feature, making it easier to see what amenities a league has in place, e.g. a community garden or skate park, etc. We plan to expand this section with our next website rebuild, which is coming due.

MEMBERSHIP WORKSHOP A HIT

Joanne held a Membership Mechanics Workshop in the summer. It was well attended and attendees expressed that the workshop was helpful.

OTHER NEWS

Working at the EFCL is always busy and always fun.

Highlights for Joanne in 2017 were:

- the First on the Ice Rink parties at Grandview Heights and Lorelei Beaumaris;
- celebrating Crestwood's Centennial at an EFCL general meeting;
- organizing and attending District meetings;
- volunteering at our EFCL Casino;
- welcoming newcomers at Heritage Days and telling them all about community leagues;
- thanking EFCL volunteers at our Volunteer Rock! event at Hawrelak Park; and
- Community League Day parties across the city.



EFCL JOINS LIVE ACTIVE

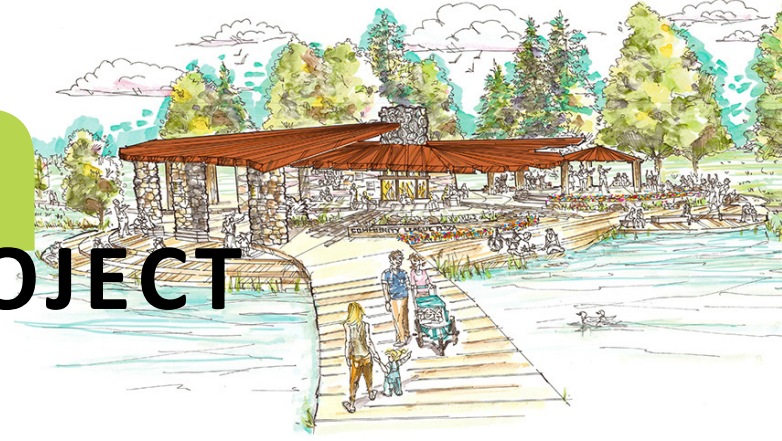
The EFCL decided to link arms with the City of Edmonton on Live Active - a new initiative to get Edmontonians moving. Our first move was to start a pilot project to help community leagues offer low cost, quality active recreation and sport programs for children 0 to 12 years of age. After an open call was made to recruit Community Leagues, 11 expressed interest and five were accepted. The EFCL began to work with the accepted Community Leagues in late 2017 and early 2018.

LEAGUE WALKING PROGRAM CONTINUES TO GROW

On a related note, the EFCL continued work on the Community League Walking Program that was launched in 2016. At that time, 20 Community Leagues were provided training and urban pole starter kits for their members. Of this group, 14 reported that they continued a walking group in their neighbourhood after the initial training was complete.

Program leaders recommended that the EFCL organize more training sessions to build leadership and capacity in other league members. As a result, the EFCL scheduled two urban poling leadership training sessions in spring 2018. The EFCL also added urban poles and accessories to our membership supplies order where Community Leagues received a 35% discount.

100th ANNIVERSARY PROJECT



FUNDRAISING CABINET RECRUITED

The EFCL is pleased to report that a number of key community volunteers stepped up to help the federation reach out to the corporate sector in 2017.

Lead by David Muddle, from Western Management Consultants, the group includes Nathan Mison (past president of Avonmore Community League), Mike Langteigne (current president of Twin Brooks Community League) along with Angela Armstrong, Faaiza Ramji and Suhail Khoury.

In late 2017 the group was close to announcing a significant donation from Capital Power and had a number of strong leads from other well-known Edmonton firms.



Campaign Cabinet Launch, June 2017

PROJECT DESIGN PROGRESS

- A tender package created and approved by City of Edmonton. Due to the unique nature of the project, conditions placed on the project by the city and the potential phasing of construction, this process took approximately eight months to complete.
- After tender packages were reviewed, it was determined that our project would cost at least \$1.1 million more than our project manager had estimated.
- Consequently, the EFCL decided to ramp up its fundraising efforts. A Fundraising Cabinet was formed and is now active.



EFCL COMMUNICATIONS

2017

BY THE NUMBERS



TWITTER

6,610

FOLLOWERS

Hashtags for Community League Day (#yegCLDay17) and Leagues Alive (#LeaguesAlive) trended in Edmonton on Sept. 16, 2017 and Nov. 18, 2017.

FACEBOOK

2,221

LIKES



INSTAGRAM

415

FOLLOWERS

Created in August 2017, the EFCL Instagram account is a new channel to reach leagues.

E-NEWS

Over **1,600** subscribers and an above average open rate of **24%**.

Industry average is 19.7%.



WEBSITE

Over **60,500** users, **206,613** pageviews with an average session duration of **2 minutes 42 seconds**.

EFCL.ORG

**EDMONTON FEDERATION OF
COMMUNITY LEAGUES**
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017

INDEPENDENT AUDITORS' REPORT

To the Members of Edmonton Federation of Community Leagues
Edmonton, Alberta

We have audited the accompanying financial statements of the Edmonton Federation of Community Leagues, which comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Edmonton Federation of Community Leagues as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

METRIX GROUP LLP

Chartered Professional Accountants

May 10, 2018
Edmonton, Alberta

EDMONTON FEDERATION OF COMMUNITY LEAGUES

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2017

	<u>2017</u>	<u>2016</u>
<u>ASSETS</u>		
Current Assets		
Cash and cash equivalents (Note 3)	\$ 1,378,040	\$ 1,045,641
Accounts receivable	143,852	142,873
Goods and Services Tax receivable	6,049	19,917
Prepaid expenses	<u>1,703</u>	<u>1,287</u>
	1,529,644	1,209,718
Tangible Capital Assets (Note 4)	<u>86,898</u>	<u>133,445</u>
	<u>\$ 1,616,542</u>	<u>\$ 1,343,163</u>
 <u>LIABILITIES AND NET ASSETS</u>		
Current Liabilities		
Accounts payable and accrued liabilities	\$ 49,537	\$ 24,417
Wages and vacation payable	45,771	28,212
Employee deductions payable	-	51,793
Deferred Contributions - Operating (Note 5)	<u>1,061,493</u>	<u>819,671</u>
	1,156,801	924,093
Deferred Contributions - Tangible Capital Assets (Note 6)	<u>8,669</u>	<u>15,485</u>
	<u>1,165,470</u>	<u>939,578</u>
Net Assets		
Unrestricted	172,843	85,625
Internally restricted (Note 7)	200,000	200,000
Invested in tangible capital assets	<u>78,229</u>	<u>117,960</u>
	<u>451,072</u>	<u>403,585</u>
	<u>\$ 1,616,542</u>	<u>\$ 1,343,163</u>

APPROVED ON BEHALF OF THE BOARD:

_____ Director

_____ Director

The accompanying notes are an integral part of these financial statements.

EDMONTON FEDERATION OF COMMUNITY LEAGUES

STATEMENT OF REVENUES AND EXPENDITURES

FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>2017</u>	<u>2016</u>
Revenue		
Grants	\$ 838,018	\$ 732,850
Membership dues	96,962	95,889
Recoveries	62,992	34,394
Online sales and fees	61,590	48,730
Sponsorships	48,971	60,846
Interest	10,266	7,051
Casino	-	69,378
Londonderry hall	<u>-</u>	<u>63,535</u>
	<u>1,118,799</u>	<u>1,112,673</u>
Expenses		
Salaries and benefits	613,163	639,297
Programs	212,369	158,974
Office and building operations	86,198	82,293
Community League services	65,445	56,538
Amortization	50,225	66,991
Governance	23,474	18,695
Professional fees	20,438	34,084
Londonderry hall	<u>-</u>	<u>67,715</u>
	<u>1,071,312</u>	<u>1,124,587</u>
Excess (Deficiency) of Revenue over Expenses	\$ <u>47,487</u>	\$ <u>(11,914)</u>

EDMONTON FEDERATION OF COMMUNITY LEAGUES**STATEMENT OF CHANGES IN NET ASSETS****FOR THE YEAR ENDED DECEMBER 31, 2017**

	Invested in Tangible Capital Assets	Internally Restricted	Unrestricted	<u>2017</u> Total	<u>2016</u> Total
Balance, Beginning of Year	\$ 117,960	\$ 200,000	\$ 85,625	\$ 403,585	\$ 415,499
Excess (Deficiency) of Revenue over Expenses	(43,409)	-	90,896	47,487	(11,914)
Tangible Capital Asset Purchases	<u>3,678</u>	<u>-</u>	<u>(3,678)</u>	<u>-</u>	<u>-</u>
Balance, End of Year	\$ <u>78,229</u>	\$ <u>200,000</u>	\$ <u>172,843</u>	\$ <u>451,072</u>	\$ <u>403,585</u>

EDMONTON FEDERATION OF COMMUNITY LEAGUES

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>2017</u>	<u>2016</u>
Operating Activities		
Excess (deficiency) of revenue over expenses	\$ 47,487	\$ (11,914)
Items not affecting cash and cash equivalents:		
Amortization of tangible capital assets	50,225	66,991
Amortization of deferred contributions related to tangible capital assets	<u>(6,816)</u>	<u>(6,840)</u>
	90,896	48,237
Change in non-cash working capital:		
Accounts receivable	(979)	(83,495)
Goods and Services Tax receivable	13,868	(10,828)
Prepaid expenses	(416)	(85)
Accounts payable and accrued liabilities	25,120	(28,531)
Wages and vacation payable	17,559	4,678
Employee deductions payable	(51,793)	36,529
Deferred contributions - operating	<u>241,822</u>	<u>(50,208)</u>
	336,077	(83,703)
Investing Activities		
Purchase of tangible capital assets	<u>(3,678)</u>	<u>(23,086)</u>
Change in cash and cash equivalents during the year	332,399	(106,789)
Cash and cash equivalents, beginning of year	<u>1,045,641</u>	<u>1,152,430</u>
Cash and cash equivalents, end of year	<u>\$ 1,378,040</u>	<u>\$ 1,045,641</u>

EDMONTON FEDERATION OF COMMUNITY LEAGUES

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

1. NATURE OF ORGANIZATION

The Edmonton Federation of Community Leagues (the "Federation") was established in 1921 and, as a non-profit organization, is exempt from income taxes. The Federation exists to continually improve the efficiency and effectiveness of member organizations in their effort to deliver community programs, by providing leadership as well as operational and administrative support.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Cash and cash equivalents

Cash includes chequing and savings accounts, guaranteed investment certificates and petty cash amounts that are readily converted into known amounts of cash and are subject to an insignificant change in value.

Tangible Capital Assets

Tangible capital assets are recorded at cost. Amortization is provided over the estimated useful lives of the assets at the following methods and rates:

Office equipment	20%	Declining balance method
Computer equipment	30%	Declining balance method
Computer software	100%	Declining balance method
Leasehold improvements	10 years	Straight-line method
Website	3 years	Straight-line method

Revenue Recognition

The Federation follows the deferral method of accounting for contributions, which include donations, casino funds and government grants. Restricted contributions are recognized as revenue during the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Membership dues are recognized as revenue in the year to which they relate.

Investment income is recognized as revenue when earned.

Contributed Services

The Federation is dependent on the voluntary services of many individuals. The value of these donated services is not recognized in the financial statements due to the difficulty of determining their fair value.

EDMONTON FEDERATION OF COMMUNITY LEAGUES

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Uncertainty

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the recorded amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of management's estimates include the useful lives of tangible capital assets and the corresponding rates of amortization. All estimates are reviewed periodically and adjustments are made to the statement of revenues and expenditures as appropriate in the year they become known.

Financial Instruments

Measurement of financial instruments

The Federation initially measures its financial assets and financial liabilities at fair value and subsequently measures all financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and cash equivalents and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of revenues and expenditures. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of revenues and expenditures.

3. CASH AND CASH EQUIVALENTS

Cash and cash equivalents received from casino, government grant funding and members totaling \$1,061,493 (2016 - \$819,671) are restricted for use in accordance with the terms of the related agreements.

Cash and cash equivalents include one redeemable guaranteed investment certificate for \$503,839 earning interest at a rate of 0.5%, maturing in June 2018.

4. TANGIBLE CAPITAL ASSETS

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2017</u>	<u>2016</u>
Office equipment	\$ 127,473	\$ 116,357	\$ 11,116	\$ 9,758
Computer equipment	56,713	52,644	4,069	5,812
Computer software	32,021	32,021	-	-
Leasehold improvements	216,645	165,380	51,265	60,875
Website	<u>187,908</u>	<u>167,460</u>	<u>20,448</u>	<u>57,000</u>
	<u>\$ 620,760</u>	<u>\$ 533,862</u>	<u>\$ 86,898</u>	<u>\$ 133,445</u>

EDMONTON FEDERATION OF COMMUNITY LEAGUES

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

5. DEFERRED CONTRIBUTIONS - OPERATING

Deferred contributions represent restricted operating funding received or receivable in the current year for which the corresponding expenses have not yet been incurred. Changes in the deferred contributions balance are as follows:

	<u>2016</u>	<u>Contributions received during year</u>	<u>Amounts recognized as revenue</u>	<u>2017</u>
100th Anniversary program	\$ 627,277	\$ 100,000	\$ (53,395)	\$ 673,882
Green League program	47,443	236,250	(134,229)	149,464
Casino	7,859	75,134	(2,386)	80,607
Rink Roof program	72,673	-	-	72,673
Membership dues	64,419	97,629	(96,962)	65,086
Status of Women	<u>-</u>	<u>50,060</u>	<u>(30,279)</u>	<u>19,781</u>
	<u>\$ 819,671</u>	<u>\$ 559,073</u>	<u>\$ (317,251)</u>	<u>\$ 1,061,493</u>

6. DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS

Deferred contributions related to tangible capital assets represent contributions received from the City of Edmonton and the Government of Alberta to fund renovations to the Federation's premises.

	<u>2017</u>	<u>2016</u>
Balance, beginning of year	\$ 15,485	\$ 22,325
Amounts amortized	<u>(6,816)</u>	<u>(6,840)</u>
Balance, end of year	<u>\$ 8,669</u>	<u>\$ 15,485</u>

7. INTERNALLY RESTRICTED NET ASSETS

	<u>2017</u>	<u>2016</u>
Financial stabilization reserve fund	\$ 100,000	\$ 100,000
100th anniversary project bridge financing	<u>100,000</u>	<u>100,000</u>
	<u>\$ 200,000</u>	<u>\$ 200,000</u>

The financial stabilization reserve fund was established to provide for emergent, unforeseen expenses such as lawsuits, delays in grant funding, computer system breakdowns or forced office relocation.

8. FINANCIAL INSTRUMENTS

It is management's opinion that the Federation is not exposed to significant credit, liquidity, market, currency, interest rate or other price risk through its financial instruments which include cash and cash equivalents, accounts receivable and accounts payable and accrued liabilities.

Thank you to our Sponsors!

Without the support of our sponsors much of our work would not be possible and the amazing prizes and gifts they provide help make community league events successful!

A&W

Artists for Life

Age Friendly Edmonton

Articchillers

Atco Energy

Capital Power

Century Park Driving School

City of Edmonton

Columbia Awards

CTV

David's Tea

Early Years

ECVO

Edmonton Heritage Council

Edmonton Overlanders Orienteering Club

Edmonton Safety Council

Edmonton Ski Club

Enmax

FC Edmonton

Flowline Canada

Foster Park Brokers

FunTeam Alberta

Gracious Goods

Heritage Festival Association

ImagineHappen

Inflation Fun

Inland AV

Jugo Juice

Jumpy Things

Kinder Morgan Canada

Lafarge

Makami College

Markazulislam

MC College

No Frills

No More Excuses

Northlands

Orbis Sports

Papa Murphy's

Pixel Blue College

Popeyes Supplements

Realtors Association of Edmonton

Rejuvenation Health Services

REMAX

Reynolds Mirth Richards & Farmer LLP

RunningRoom

Save-On-Foods

Second Cup

Servus Credit Union

Sambusa Hut

Shadified

Situation Brewing

Snow Valley Ski Hill

Softline Solutions

Special Event Rentals

Vertically Inclined Rock Gym

Victoria Golf Course

West Edmonton Mall