



**EDMONTON FEDERATION OF COMMUNITY LEAGUES**

**BOARD OF DIRECTORS**

**REGULAR MEETING PACKAGE**

**DATE: Thursday, February 08, 2018**

**DINNER: 5:00 PM / MEETING 6:00 PM**

**LOCATION: EFCL Office, 7103—105 Street**

## **EFCL Board Planning Calendar February, March, April, 2018**

### **February**

**2018**

- 08 EFCL Board Meeting
- 22 Winter General Meeting
- 28 EFCL Planning & Development Committee Meeting

### **March**

**2018**

- 03/04 Leadership Workshop
- 08 EFCL Board Meeting
- 24 Engaging Volunteers Workshop
- 28 EFCL Planning & Development Committee Meeting

### **April**

**2018**

- 07 Urban Poling Workshop
- 12 EFCL Board Meeting
- 25 EFCL Planning & Development Committee Meeting
- 28 Great Neighbour Race

**Edmonton Federation of Community Leagues**

**Board of Directors Regular Meeting**

**EFCL Office: 7103—105 Street**

**Thursday, February 08, 2018, Dinner 5:00 PM / Meeting 6:00 PM**

**AGENDA**

**Item 1.0**

- 1.0 Call To Order**
- 2.0 Agenda Review (6:00 PM) (pg. 3)**
- 3.0 Approval of Board Meeting Minutes (6:05 PM)**
  - 3.1 January 11, 2018 Board Meeting Minutes pgs. 4-8)**
- 4.0 Presentations / Urgent Matters (6:10 PM)**
  - 4.1 Foster Park Brokers**
- 5.0 Decision/Discussion Items (6:40 PM)**
  - 5.1 Resignation of District C Director (pg. 9)**
  - 5.2 Chair Appointment, 100th Anniversary Project Steering Committee (pg. 10)**
  - 5.3 Chair Appointment, EFCL Planning Committee (pg. 11)**
  - 5.4 Human Resource Committee (pg. 12)**
  - 5.5 December Financial Statement (pgs. 13-15)**
- 6.0 News From The City Of Edmonton**
  - 6.1 News From The City Of Edmonton (7:20 PM) (pgs. 16-18)**

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**Break 7:30 PM—7:40 PM**

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- 7.0 Exemptions**
- 8.0 Staff Reports (7:50 PM)**
  - 8.1 Executive Director's Report (pgs. 19-20)**
- 9.0 Work In Progress (pgs. 21-22)**
- 10.0 District Updates/Feedback**
- 11.0 Private Matters**
- 12.0 Next Meeting/Announcements**
  - 12.1 Thursday, March 08, 2018**
- 13.0 Adjournment**

### 3.0 Approval of Minutes

**MEETING DATE :** February 08, 2018  
**AGENDA ITEM # :** 3.1 – January 11, 2018 Draft Board Meeting Minutes  
**PREPARED BY:** Debra Jakubec, Executive Director

**Item 3.1**

#### EFCL BOARD OF DIRECTORS REGULAR MEETING

#### DRAFT Minutes

Thursday, December 14, 2017 @ 6:30 p.m.

EFCL Offices, 7103 - 105 Street, Edmonton

<b>Attendance:</b> Masood Makarechian, Dist. K Ryan Barber, Dist. H Jesse Watson, Dist. A Ron Favell, Dist. B	Gavin Martinson, Dist. J Trevor Elliott, Dist. D Fraser Porter, Dist. E Chantile Shannon, CoE	Cindy Dorward, Dist. F Shaffeeq Ali, Dist. L Leanne Kohn, Dist. I
<b>Regrets:</b>		
<b>Absent:</b> Jacquie Browne, Dist. C		
<b>EFCL Staff:</b>	Debra Jakubec, E.D. Colin Johnson, Staff.	
<b>Guests:</b>		
<b>Minutes:</b>	Colin Johnson	

#### 1.0 Call To Order

EFCL President G. Martinson called the meeting to order at 6:04pm. A Board quorum was present.

#### 2.0 Agenda review

M. Makarechian requested that item 5.4 General Meeting Agenda be moved to the start of section 5 to ensure that this item was covered in the time limited meeting and this was agreed by the Board. M. Makarechian also requested that item 6.0 be moved to the start of the meeting to allow for this report to be received, without delaying the liaison to the end of our meeting and this was agreed by the Board. M. Makarechian requested that item 5.1 Election of VP Internal be tabled until a candidate was identified, the Board agreed to keep this item on the agenda to see if any nominees were present.

#### Motion to adopt the agenda as amended.

By: T. Elliott / L. Kohn

**CARRIED**

#### 3.0 Approval of Board Minutes

##### 3.1 November 13, 2017 Board Minutes

There were no amendments or discussion.

#### Motion to adopt the November 13, 2017 minutes as presented.

By: J. Watson / S. Ali

**CARRIED**

### **3.2 December 14, 2017 Board Minutes**

M. Makarechian asked that the minutes around committee participation be moved to the present tense and that the agreement that all Board members can attend and participate in meetings be clarified as an immediate action.

**Motion to adopt the November 13, 2017 minutes as amended.**

**By: F. Porter / R. Barber**

**CARRIED**

## **4.0 Presentations / Urgent Matters**

### **4.1 Strathearn Community League**

D. Jakubec distributed the letter from Strathearn for the information and review of the Board. Strathearn has asked to present at the February Board meeting to request the support of the EFCL for an amendment to their Tripartite Agreement to allow them to borrow funds to pay for the completion of their hall. The construction should be complete by the end of February 2018. The Board asked that a recommendation be prepared by the staff for the Board to consider in February.

**Action Item: D. Jakubec to forward the full package of materials sent by Strathearn to the EFCL as well as the background information on the similar decision made for McKernan in 2015**

**Action Item: D. Jakubec to prepare a recommendation to the Board regarding Strathearn Community League's request.**

## **5.0 Decision / Discussion Items**

### **5.1 General Meeting Agenda**

The Board discussed the presented agenda and asked for the following changes:

- Strategic Planning be removed as it is premature to take this to the membership
- Move the District Meeting Plan to the Discussion portion of the agenda to seek clarity on what the goals and format of the District meetings should look like
- Change the 100<sup>th</sup> Anniversary Capital Campaign Update to an Update on the 100<sup>th</sup> Anniversary Project (presented by D. Dodge or R. Agostinis)

Time will be added to the City of Edmonton Programming item and the open mic portion.

The Board discussed elections needed at the GM. District F is up for election. District G is currently vacant. The Board discussed the attendance of the District C Rep and would like to reach out to see if she will step down to allow for an election at the GM. The Board would like to review the General Meeting Package

a week in advance of it being sent to the membership. Package will be sent to the membership by Feb 1, 2018

**Action Item: G. Martinson will contact J. Browne to confirm if she will step down.**

**Action Item: D. Jakubec will send the General Meeting package to the Board for review by January 25, 2018**

**Motion to adopt the agenda for the General Meeting as amended.**

**By: T. Barber / L. Kohn**

**CARRIED**

**5.2 News from the City of Edmonton**

C. Shannon presented the report attached in the agenda package. The Board had questions about the new NRC role and what the impact of the change on leagues will be. C. Shannon noted that the role is more of a referral of resources service now and that the City is preparing a brochure that outlines the role. The Board asked that a process for feedback on the role be developed once the NRC role has been active for a few months. As a management staff is not available for the GM, C. Shannon is not willing to have a unionized employee in the position to answer questions about the changes from Community Leagues. The NRC information session in December was well attended and resolved some questions about the process. The EFCL will collect any feedback shared regarding the NRC role and report back to the Board.

**5.3 Election of VP Internal**

There were no accepted nominations for the position. The upcoming election in District G may present a candidate for this, as may the summer elections in District B & L.

**5.4 SWEMSA and Membership**

L. Kohn reported that an issue is arising where children who have no soccer team in their home league are playing on a team for a different league. SWEMSA seems to be delivering the message that the families of these children would not need a Community League membership. D Jakubec noted that this is not the understanding that she has from EMSA. M. Makarechian also pointed out that the members of EMSA are Community League Soccer Directors, so we may need to send messaging to people in these roles with Leagues in the future. There was some content in the memo that was anecdotal person opinion which should be redacted from the record by staff.

**Action Item: D Jakubec will contact EMSA and SWEMSA to confirm that they are requiring Community League membership for registration.**

**5.5 Board Development Workshop**

D. Jakubec and C. Johnson presented the content and format of the workshop. There was discussion on waiting for turnover to happen, but as turnover is a constant the agreement was to have a workshop after the elections at the February General Meeting.

**Action Item: D Jakubec to send a poll for Board Member availability.**

**5.6 November Financial Statement**

The treasure noted that she thanks the ED for arranging time to go through the Financials and this will be helpful for future reporting. No questions regarding the statements, but the Board would like to see a standardized schedule of dates for the future (including Budget, Audit and other timelines).

**5.7 Strategic Planning**

D. Jakubec presented the proposal for a timeline for Strategic Planning. The Board wants to look at the existing plan and consider what progress we have made against the plan before we renew our planning process. Once they have this opportunity they will decide whether to re-write a new plan, renew the existing plan or tweak the existing plan. We need clarity on whether the City needs a strategic plan submitted or just a budget proposal for the 2019-2022 budget cycle.

**Action Item: D. Jakubec to provide a written update to the Board on the progress on the current strategic plan.**

**Action Item: D. Jakubec to confirm if the city needs a strategic plan as part of the 2019-2022 budget submission.**

**Action Item: Strategic Plan is to be posted to the website as part of the website review that is in progress.**

**6.0 Exemptions**

None

**7.0 Reports**

Accepted as presented with a note that while we will try to operate under the 2004 bylaws, but this should not be allowed to interfere with our progress towards strategic and operational progress.

**8.0 Private Matters - The Board went in camera to discuss private matters at 7:50pm.**

**9.0 Adjournment at 9:50pm by xxxxx**

## 5.0 Decision/Discussion Items

**MEETING DATE :** February 08, 2018  
**AGENDA ITEM # :** 5.1 – Resignation of District C Director  
**PREPARED BY:** Debra Jakubec, Executive Director

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**Item 5.1**

### **Background:**

Jacque Brown joined the Board of Directors as District C Representative in November of 2016. She is unable to complete her term and sent in a resignation letter on January 29, 2018. We wish Jacque well!

### **Recommendation:**

Resolved that the EFCL Board of Directors formally accept Jacque Brown's resignation.

**MEETING DATE :** February 08, 2018

**Item 5.2**

**AGENDA ITEM # :** 5.2 – Chair Appointment, 100th Anniversary Project Steering Committee

**PREPARED BY:** Debra Jakubec, Executive Director

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**Background:**

The 100th Anniversary Project Steering Committee met on January 31, 2018. At this meeting, the current Chair of the committee, Lindsay Smith, spoke about the need for a revitalization of the project. Part of this should be a change of the Chair for the committee. Lindsay stepped down as Chair of the committee and Allan Bolstad was nominated as new Chair of the committee.

**Recommendation:**

Resolved that the EFCL Board of Directors appoint Allan Bolstad as the Chair of the 100<sup>th</sup> Anniversary Project Steering Committee.

**MEETING DATE :** February 08, 2018

**Item 5.3**

**AGENDA ITEM # :** 5.3 – Chair Appointment, EFCL Planning Committee

**PREPARED BY:** Debra Jakubec, Executive Director

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**Background:**

Jason Watt has decided to step away from the position of Chair of the EFCL Planning Committee. Ann Parker was nominated for the position and agreed. She was elected unanimously.

**Recommendation:**

Resolved that the EFCL Board of Directors appoint Ann Parker as Chair of the EFCL Planning Committee.

**MEETING DATE :** February 08, 2018

**Item 5.4**

**AGENDA ITEM # :** 5.4 – Human Resource Committee

**PREPARED BY:** Debra Jakubec, Executive Director

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**Background:**

In previous meetings, the Board of Directors has discussed creating a Human Resource Committee. Several board members agreed to meet and develop a Terms of Reference for the Committee. If the Terms of Reference are available, the Board of Directors will review.

Motions may include: initial membership of the committee, designation of first Chair, approval and discussion of a budget and approval of the Terms of Reference, if presented, with sufficient notice to the board.

Our current bylaws (the 2004 bylaws) and our 2017 pending revised bylaws, state that recruiting, supervising, monitoring or releasing the Executive Director are the responsibility of the Executive Committee. The best way to align this with our bylaws is for the Human Resource Committee be a Sub Committee of the Executive Committee.

**Recommendation:**

That the EFCL Board of Directors create a Human Resource Committee.

**MEETING DATE :** February 08, 2018

**Item 5.5**

**AGENDA ITEM # :** 5.5 – December Financial Statements

**PREPARED BY:** Debra Jakubec, Executive Director / Jennifer Allen, Finance

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Edmonton Federation of Community Leagues  
**Statement of Cash Flows**

To Be Included In Final Agenda Package  
PDF Attached

Edmonton Federation of Community Leagues  
**Financial Report Summary**

To Be Included In Final Agenda Package  
PDF Attached

Edmonton Federation of Community Leagues  
**Balance Sheet**

To Be Included In Final Agenda Package  
PDF Attached

## 6.0 NEWS FROM THE CITY OF EDMONTON

**MEETING DATE :** February 08, 2018

**Item 6.1**

**AGENDA ITEM # :** 6.1 – News From The City Of Edmonton

**PREPARED BY:** Marlene Kankkunen, Office of Great Neighbourhoods

### **News From The City Of Edmonton EFCL Board Meeting, February 08, 2018**



#### **THE WAY WE LIVE: *Improve Edmonton's Livability***

#### **Playground Zone Update**

As of January 22, 30 km/h playground zone signs have gone up at 161 standalone playgrounds and 75 school zones have also been converted into playground zones. Installation of playground zone signs at schools will continue through the winter months, weather permitting, and should be complete before spring. Playground zones are in effect every day from 7:30 am to 9:00 pm (07:30-21:00). Vision Zero, Edmonton's long-term goal, is zero traffic fatalities and serious injuries.

For more information: [edmonton.ca/visionzero](http://edmonton.ca/visionzero)

#### **Abundant Community Edmonton (ACE)**

ACE is a citizen centred community building approach supported by the City of Edmonton's Neighbourhood Services Section. The ACE framework encourages and enables citizens to increase neighbourliness where they live.

Leadership of ACE can come from anywhere in the neighbourhood. An individual citizen, small group of citizens or a neighbourhood organization can be the spark that ignites ACE in the neighbourhood. Typically, the Community League plays a key role in supporting, endorsing, and coordinating the initiative. Block Connectors initiate conversations with their neighbours to talk about their vision for their neighbourhood, mutual interests and activities, and the skills, abilities and experiences they would like to share with their neighbourhoods and the neighbourhood as a whole.

The City hosts monthly ACE gatherings for citizens to share their experiences, successes and challenges. The January gathering was attended by over 15 citizens working with their Community Leagues to nurture ACE in their communities. The next gathering takes place on Saturday, February 10 from 9:30 am - 12:30 pm at Commonwealth Community Recreation Centre (Green and Gold Room).

If you have any questions about starting an ACE initiative in your community, please contact your Neighbourhood Resource Coordinator or Revitalization Coordinator. You can also contact the City at [abundantcommunity@edmonton.ca](mailto:abundantcommunity@edmonton.ca).

## **Call for nominations for the 2018 Mayor's Awards**

The City of Edmonton's Accessibility Advisory Committee is accepting nominations for the 2018 Mayor's Awards. Nominate a deserving individual, organization or business that uses creative methods to ensure the inclusion and dignity of persons with disabilities in Edmonton.

Six award categories recognize the commitments that Edmontonians have made to enhancing the quality of life for all persons in our city. Award categories include:

- Outstanding Service
- Accessible Homes and Buildings
- Employers
- Ewen Nelson Self-Advocacy Award
- Restaurant & Bar
- Youth

**The deadline for nominations is Friday, March 9, 2018.**

The awards ceremony will be held during National Access Awareness Week on the evening of Thursday, May 31 at City Hall.

For more information: [edmonton.ca/mayorsawards](http://edmonton.ca/mayorsawards)

## **Brighten our winter city with Front Yards in Bloom: Winterscapes**

Edmontonians are invited to celebrate the winter season by creating a wintry display in their front yard or any public space as part of the City's fifth annual Front Yards in Bloom: Winterscapes.

Participate by filling out the [nomination form](#) and submitting a photo of your own or someone else's winter-scape. Build a snowy masterpiece in your front yard, at your community hall or at a nearby school using snow, ice, lights, and ornaments. Individuals, families and teams are all welcome to participate, so get started today!

Visit [edmonton.ca/winterscapes](http://edmonton.ca/winterscapes) for information about the award categories, inspirational photos and a list of cool prizes you can win. At the end of the season, photos will be posted on the City of Edmonton's Facebook page for voting. The winterscape with the most votes in each category will move onto the final round of judging from the program partners.

**Entries and nominations are accepted until February 25.**

## Upcoming Meetings, Events and Activities

Feb 9-19	Silver Skate Festival - William Hawrelak Park
Feb 10	Abundant Community Edmonton - Neighbourhood Connector and Block Connector Gathering, 9:30 am - 12:30, Commonwealth Community Recreation Centre (Green and Gold Room) Join City staff and ACE Consultant Howard Lawrence for coffee and discussion!
Feb 21	<a href="#">Taking Asset-Based Community Development (ABCD) to Every Neighbourhood</a> (2:00 - 3:00 p.m. EST)  Join Howard Lawrence (Abundant Community Edmonton, contractor), Karen Wilk (Laurier Community League) and Chantile Shannon (City of Edmonton, Neighbourhood Services) to learn about Abundant Community Edmonton (ACE) and the experiences implementing Asset Based Community Development (ABCD) in neighbourhoods throughout the city.  This webinar is part of a series on how to take ABCD from theory to practice. The webinar on January 24, 2018, <a href="#">Asset-Based Community Development: Lessons From Across the World</a> , features Cormac Russell, a leading trainer in ABCD around the globe. Mr. Russell has connected with the City of Edmonton about ACE and how the City and community partners, particularly Community Leagues are working our magic in Edmonton neighbourhoods.
Feb. 21	Reports at Community and Public Services Committee: <ul style="list-style-type: none"> <li>• Neighbourhood Revitalization</li> <li>• Analytics of Infractions of Snow and Ice Bylaw Regulations in Relation to Neighbourhood Renewal Programs</li> <li>• Free Access to Outdoor Pools</li> <li>• Cannabis Legalization - City Bylaw Regulation - Update on Potential Costs</li> <li>• Potential Amendments to Bylaw 2202 - Sponsorship Recognition on Signage</li> </ul>
Feb 28th - March 2	<a href="#">Collective Impact 3.0</a>  Three-day intensive workshop for practitioners in early stage, mid stage and later stage community change work. This workshop will explore the latest in the practice of collective impact
March 14	Public Washroom Report scheduled for Council
Q1 2018	Update on Central McDougal/Queen Mary Park Revitalization Report to Council
Q1 2018	Community Project Process Report CR_5330 to Council (Report on the process for community
April 4	Rollie Miles Athletic Field District Park Report scheduled for Council

- Link to Council and Committee Schedules, Agendas & Minutes

[https://www.edmonton.ca/city\\_government/council-committee-meetings.aspx](https://www.edmonton.ca/city_government/council-committee-meetings.aspx)

- Link to schedule of upcoming Council reports

[https://www.edmonton.ca/city\\_government/documents/meetings/PublicItemsDueJuly17.pdf](https://www.edmonton.ca/city_government/documents/meetings/PublicItemsDueJuly17.pdf)

## 8.0 STAFF REPORTS

**MEETING DATE :** February 08, 2018  
**AGENDA ITEM # :** 8.1 – Executive Director’s Report  
**PRESENTED BY:** Debra Jakubec, Executive Director

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**Item 8.1**

### Board Development Workshop

Alberta Culture will be sending a questionnaire to each board member to help them design the content of our workshop which will be held May 3 and 4, 2018. On Friday, May 3rd, we will meet from 7 to 10 PM, starting with dinner from 6:30 to 7 PM. On Saturday, May 4th, we will meet from 9:00 AM to 4:00 PM, with lunch provided.

Kandis from Alberta Culture will be sending the questionnaire for board members to complete on February 9, 2018 and this will be **due on February 23, 2018**. It will be an interesting and informative day!

### Strategic Plan Update

We have been pulling together information to provide an update on our progress aligned with the Strategic Plan and are about 50% complete with our review. The final document will be ready and distributed to the board by February 23rd to provide sufficient review time before the March 8, 2018 board meeting.

### Bylaw Information

Masood posed some questions regarding our current 2004 bylaws. Following the 2004 bylaws is not too drastic or onerous for regular board operations until our new bylaws are approved. The new bylaws were resent by courier to Alberta Registries in early January and we have confirmed receipt of the bylaws. It takes registries time to review and approve that the bylaws are compliant with the Societies Act . Currently the backlog is 4 months, so we should hear back by early May. Regarding whether the Society must function under the current 2004 bylaws, the short answer is yes. Bylaws are not in force until they are approved by the membership AND by Registries. Registries will review them and check that the bylaws are compliant with the Societies Act.

Some impacts are that:

- Nominations for District Representatives need to be submitted in writing 10 days in advance of the election. No advance notice required under the new bylaws.
- District meetings need to be held at least 2 times per year, rather the once per year as identified the new bylaws.
- Quorum at a General Meeting is 10%, rather than 20% in the newer version of the bylaws.
- A series of Director positions exists in the 2004 bylaws (City Relationship, Communications, Community League Resources, Parkland and Facilities, Special Projects, Sports, Funding, Volunteer Management). We recommend that these positions be left vacant until the new bylaws are adopted as we don't have enough board members and these issues are now managed in operations.
- Electronic voting is not allowed for the board.
- The board cannot remove its own members. The newer version allows this if a member misses 3 or more meetings without reasonable explanation.

## Annual Financial Planning Cycle

As requested at the last meeting, a chart demonstrating our planning cycle is below.

<b>ANNUAL FINANCIAL PLANNING CYCLE</b>	
June – July	Develop budget
September	Approval of budget by board for review by the membership
October	Approval of budget by membership
November	Confirm programming budgets with Leadership Team
December – January	Close up previous year's books
January	Begin preparations for year-end and audit
February	Discuss potential surplus at February board meetings Audit at end of February
March	Audit completed by auditor by the end of March
April	Audited statements presented to board
May	Statements accepted by membership at the AGM
June	Cycle begins again

## 9.0 WORK IN PROGRESS

**MEETING DATE :** February 08, 2018  
**AGENDA ITEM # :** 9.1 – EFCL Work in Progress  
**PREPARED BY:** Debra Jakubec, Executive Director

**Item 9.1**

MEETING DATE	REF.	ITEM	STATUS
2016/10/13	9.1	<b>Executive Director’s Report—Malmo-Lansdowne District Change Request</b> With L. Smith retiring from the Board, D. Jakubec advised she would ask J. Booth to follow-up on the status of the Malmo-Lansdowne District change request.	
2017/01/12	9.0	<b>Sub-dividing Community Leagues</b> The EFCL to work with the City to set up some processes regarding how to subdivide an existing community league. (There are processes in place for boundary changes, but not for the creation of new leagues from within old ones.)	In Process
2017/03/09	5.1	<b>Finance Committee Draft Terms of Reference</b> R. Hoyle to forward a draft TOR that she recently helped to develop for another committee. D. Jakubec will email a “doodle poll” to determine the first Committee meeting date/time.	In Process
2017/04/13	3.4	<b>Community Gardens</b> Guide to be edited, posted on the EFCL website, as well as hard copies made available for community leagues.	In Process
2017/09/14	5.4	<b>July Financial Statement</b> D. Jakubec to speak with the EFCL’s finance person to revise the format of the quarterly financial statement for the Board to review.	In Process
2017/09/14	5.8	<b>Charitable Application</b> That the EFCL Board approve proceeding with the EFCL’s application for charitable status.	Completed
2017/09/14	6.2	<b>Rollie Miles Park</b> C. Shannon to inquire regarding the EFCL fundraising toward its new office space requirements.	In Process
2017/09/14	11.0	<b>District Updates/Feedback</b> C. Shannon to investigate that status of the proposed legislation preventing schools from sitting empty schools forcing them to become derelict and leading to their closure. She will forward a study about how civic design impacts population health.	
2017/11/09	5.2	<b>Indigenous Acknowledgement At Meetings</b> D. Jakubec to see if lawyer Lorne Ternes is available to speak at an EFCL Board meeting regarding Treaty 6.	In Process

<b>MEETING DATE</b>	<b>REF.</b>	<b>ITEM</b>	<b>STATUS</b>
2017/11/09	5.6	<p><b>Human Resource Policy Review and Approval</b>            Add this item to January agenda. Board Members to review the draft revised EFCL HR Policy document in preparation for the January 2018 Board meeting. D. Jakubec to email a version of the draft HR Policy document clearly showing what the old policy was, and what the proposed changes are.</p>	In Process
2017/12/14	2.0	<p><b>Social Enterprise Fund (SEF)</b>            Motion to outline and summarize the Social Enterprise Fund information and the data compiled to date should the board decide to utilize borrowing from the Social Enterprise Fund at a future date. That the updated feedback from Allan Bolstad be sent to all board members by Gavin Martinson.</p>	Completed
2018/01/11	4.1	<p><b>Strathearn Community League</b></p> <ul style="list-style-type: none"> <li>• D. Jakubec to forward the full package of materials sent by Strathearn to the EFCL as well as the background information on the similar decision made for McKernan in 2015</li> <li>• D. Jakubec to prepare a recommendation to the Board regarding Strathearn Community League's request.</li> </ul>	
2018/01/11	5.4	<p><b>SWEMSA and Membership</b>            D Jakubec will contact EMSA and SWEMSA to confirm that they are requiring Community League membership for registration.</p>	
2018/01/11	5.5	<p><b>Board Development Workshop</b>            D Jakubec to send a poll for Board Member availability.</p>	
2018/01/11	5.7	<p><b>Strategic Planning</b></p> <ul style="list-style-type: none"> <li>• D. Jakubec to provide a written update to the Board on the progress on the current strategic plan.</li> <li>• D. Jakubec to confirm if the city needs a strategic plan as part of the 2019-2022 budget submission.</li> <li>• Strategic Plan is to be posted to the website as part of the website review that is in progress.</li> </ul>	