



EDMONTON FEDERATION OF COMMUNITY LEAGUES

BOARD OF DIRECTORS

REGULAR MEETING PACKAGE

DATE: Thursday, September 12, 2019

DINNER: 5:00 PM / MEETING 6:00 PM TO 9:30 PM

LOCATION: EFCL Office, 7103—105 Street, NW

EFCL Board Planning Calendar September, October, November, 2019

September

2019

- 12 EFCL Board Meeting
- 14 Introduction To Community Walking
- 21 Community League Day
- 25 EFCL Planning & Development Committee Meeting

October

2019

- 03 LGBTQ2 Workshop (Board And Staff)
- 10 EFCL Board Meeting
- 16 Fall General Meeting
- 26 Leagues Alive
- 30 EFCL Planning & Development Committee Meeting

November

2019

- 14 EFCL Board Meeting
- 27 EFCL Planning & Development Committee Meeting

Edmonton Federation of Community Leagues

Board of Directors Regular Meeting

EFCL Offices, 7103—105 Street, NW

Thursday, September 12, 2019, Dinner 5:00 PM / Meeting 6:00 PM

AGENDA

Item 2.0

1.0 Call To Order

2.0 Welcome And Introductions (2 minutes)

3.0 Agenda Review (pg. 3) (10 minutes)

3.1 Motion To Approve Agenda

4.0 Approval of Board Minutes

4.1 Approval of July 11, 2019 Board Meeting Minutes (pgs. 4-15) (3 minutes)

4.2 Approval of August 10, 2019 Special Board Meeting Minutes (pgs. 16-19)

5.0 Decision Items (7:15 PM)

5.1 Notice of Motion For Fall General Meeting For Tipi Teachings Project Expenses (pg. 20)

5.2 Motion—Terms of Reference For Community Inclusion Committee (pgs. 21-22)

5.3 Ratification of E-Motion To Change EFCL Signing Authority (pg. 23)

5.4 Motion—Historic Funding From EFCL To 100th Anniversary Project (pg. 24)

5.5 Motion—Approval of Financial Statements, January to June, 2019 (pgs. 25-27)

5.6 Letter To Festival And Events Groups Of Hawrelak Park (pg. 28)

5.7 Draft Agenda For Fall General Meeting (pg. 29)

5.8 Ratification of E-Motion—100th Anniversary Project, GC Decision, August 30, 2019 (pg. 30)

6.0 Private Matters

7.0 News From The City Of Edmonton (8:00 PM)

7.1 News From The City Of Edmonton (pgs. 31-33)

8.0 Board Elections (pg. 34)

9.0 Exemptions

Break 8:15 PM to 8:30 PM

10.0 Discussion Items

10.1 Fall General Meeting Discussion—Organization, Ways To Update

10.2 Great Neighbour Race Review And 2020 Decision (pg. 35)

10.3 Diversity And Inclusion Committee Update From Board Liaison—Verbal

10.4 Strategic Plan Review—Next Steps (pg. 36)

10.5 Development Of Strategy Around Community Health (pg. 37)

11.0 District Updates

12.0 Reports

12.1 Sustainability Scholar Report—Recommendations (PG. 38-44)

12.2 LGBTQ+ Report (PG. 45-51)

12.3 Youth Engagement Report (pgs. 52-63)

12.4 District G Report (pgs. 64-66)

12.5 Street Speeds Working Group Report (pgs. 67-68)

12.6 Executive Director's Report—Will Be Presented At Meeting

13.0 Correspondence

13.1 B'nai Brith Letter (pgs. 69-70)

13.2 Jewish Federation Letter (pgs. 71-72)

13.3 EFCL Letter To League Presidents Re: Jewish Federation/B'nai Brith Letters (pgs. 73-74)

14.0 Work In Progress (pgs. 75-78)

15.0 Next Meeting/Announcements

15.1 EFCL Board of Directors' Meeting, at EFCL Office— October 10, 2019

16.0 Adjournment (9:00 PM)

4.0 Approval of Minutes

MEETING DATE : September 12, 2019
AGENDA ITEM # : 4.1 – July 11, 2019 Draft Board Meeting Minutes
PREPARED BY: Dana Mauer, Board Secretary

Item 4.1

EFCL BOARD OF DIRECTORS REGULAR MEETING

DRAFT Minutes

Thursday, July 11, 2019 @ 6:00 p.m.
Otter Room, Edmonton Valley Zoo

Attendance:

Liz John-West, Dist. G	Anita Lunden, Dist. J	Michelle Gosselin, Dist. L
Rocky Feroe, Dist. F	Leanne Rosinski, Dist. B	Dallas Bartel, Dist. I
Ryan Barber, Dist. H	Martin Narsing, Dist. C	M. Makarechian, Dist. K
Jesse Watson, Dist. A	Giselle General, Dist. D	

Regrets:

Fraser Porter, Dist. E

EFCL Staff:

L. Cunningham-Shpeley	Ryan Jacques	Jennie Gurnett
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Guests:

Phil Cameron	Chantile Shannon, CoE
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Minutes:

Dana Mauer

1.0 Call to Order

EFCL VP Internal L. Rosinski called the July EFCL Board meeting to order at approximately 6:05pm. A Board quorum was present.

2.0 Welcome and Introductions

Brief round table introductions were made.

3.0 Agenda Review

3.1 Motion to Approve Agenda

19-07-11-01 MOVED: "That the EFCL Board approve the July 11, 2019 Board meeting agenda with the following additions:

Add Item 6.7 – 100th Anniversary Project Tender Update

Add Item 6.8 – Private Item (in camera)

By: M. Gosselin / M. Narsing

CARRIED

4.0 Approval of Board Meeting Minutes

4.1 June 6, 2019 Board Meeting Minutes

19-07-11-02 MOVED: That the June 6, 2019 EFCL Board meeting draft minutes be approved as presented.

By: M. Narsing / M. Gosselin

CARRIED

5.0 Presentation

5.1 EFCL Summer Students, Ryan Jacques and Hope Jubenvill

H. Jubenvill's written report was available as an addition to the agenda package, as well as available on the EFCL website. L. Cunningham-Shpeley summarized that an LGBTQ Welcoming Poster was created and is available for leagues to post. An LGBTQ Inclusion Resource Guide was also created. H. Jubenvill has been working with the City and surrounding communities about doing a mural commission for an outside wall of the EFCL building. A draft of the artwork concept will be forwarded to Board members soon. The cost of the mural is nominal (approximately \$2000) and will beautify the building while the EFCL is likely to remain in its current location for the next five year or so.

R. Jacques gave a brief presentation about his summer student project for the EFCL. He has created a Youth Director Board Member template and a Pop-Up Workshop about how to engage youth. Both can be found on the newly created Youth Engagement Project Page on the EFCL website. He is also creating a Youth Organization contact list for community leagues that will also be posted on the EFCL Youth Engagement Project website page. He has been partnering with City of Edmonton YEG Youth over the summer, representing the EFCL at their events until the end of August. He and fellow EFCL summer student J. Gurnett participate on the Community Inclusiveness Committee who are planning a summer event on August 22, featuring an expert speaker on Youth from NextGen. He responded to Board member questions and thanked the EFCL Board for the opportunity to work for the EFCL this summer. A survey of community leagues regarding their Youth activities is also being created.

5.2 Growth Strategy Update – Survey and Staff Input

Phil Cameron (Propelled Purpose Consulting), gave a detailed presentation on the EFCL's updated Growth Strategy Service Package request to the City of Edmonton, as outlined on pages 18 to 20 in the agenda package. He reviewed and summarized the results of each of the engagement sessions completed to

date, seeking specific input from the community leagues, EFCL Board and staff. Additional engagement sessions are being held in July. The feedback obtained is being used to fine tune the EFCL's Growth Strategy Service package Fall budget request to the City of Edmonton (see pages 18 to 20 of the July agenda package). He reviewed the process of how the specific feedback and findings would be incorporated into the EFCL's Service Package update. He answered Board member questions and discussion ensued at length regarding specific aspects of the engagement results, and update process. There was discussion at length regarding how the revised Service Package now addresses how the EFCL can support the specific needs expressed by community leagues. Also discussed was the importance of community leagues expressing their support of the EFCL's revised Growth Package funding request.

P. Cameron advised that a final draft will be sent to Board members for review in digital format in early August. The final draft has to be submitted to the City by mid-August. C. Shannon advised she would forward the finalized Service Package Update on behalf of the EFCL as soon as it is approved by the Board.

Action Item: L. Cunningham-Shpeley asked that Board members acknowledge receipt of her group email updates regarding the Growth Strategy Project update.

6.0 Decision Items

6.1 Electronic Motion – Ratification of the TOR for Tripartite License Working Group

19-06-06-03 MOVED: That the EFCL Board ratify the following electronic motion passed by email:

On May 23, 2019, at 5:59 PM, Fraser Porter wrote:

"I move the EFCL Board of Directors accept the EFCL Tripartite License Working Group terms of reference. Please respond yay or nay electronically for the record to be recorded in June."

On Fri, May 24, 2019 at 9:36 AM Fraser Porter wrote:

"Motion passes"

By: M. Gosselin / R. Feroe

CARRIED

6.2 EFCL Participation at Heritage Festival

Tabled to the end of the agenda (in camera discussion).

6.3 100th Anniversary Project Board Liaison Roles

L. Cunningham-Shpeley reviewed that an EFCL Board member is requested (in keeping with EFCL Bylaws) to act as a liaison for the 100th Anniversary Project Steering Committee, to sit on the Committee, attend meetings, and report back to the EFCL Board.

The 100th Anniversary project is now underway and moving quickly, and it's important the Board has a voice at the Committee table and brings any questions/concerns back to the Board in a timely manner. After some discussion, A. Lunden volunteered. She will connect with Committee Chair A. Bolstad in this regard.

19-06-06-04 MOVED: That the EFCL Board appoint A. Lunden as the Board Liaison for the EFCL 100th Anniversary Project Committee.

By: M. Narsing / M. Gosselin

CARRIED

6.4 New Logo and Rebranding of EFCL

There was a Board request to add this item to the agenda for discussion. The Executive Director recommended that as time is of the essence regarding the EFCL website rebuild RFP, and because the proposed website rebuild will permit for logo/creative changes/rebranding at any point, and due to the staff/board workload being very high at the moment, that fall would be a better time for this discussion. She clarified that the RFP is about the front end of the website only. Discussion ensued. Consensus agreement that the website can be adapted down the road.

Action Item: Further discussion/exploration of a new logo/rebranding postponed to the fall.

6.5 First Data Pilot Project Next Steps

L. Cunningham-Shpeley reviewed that the Board voted to run a POS payment system pilot project in April 2019, whereby First Data would provide portable POS machines to some leagues on a trial basis. Only two leagues of six leagues approached expressed interest. It was suggested that voluntary participation by any leagues interested in participating in a pilot be revisited in the fall as the timing may not have been. Board discussion ensued at some length.

Action Item: Any league expressing interest in participating in a POS payment terminal pilot can be referred to M. Makarechian.

6.6 EFCL Street Speeds Working Group Terms of Reference

A copy of the EFCL Planning Committee's Street Speeds Working Groups draft Terms of Reference (TOR) was presented for Board review in the agenda package. L. Cunningham-Shpeley reviewed the intended goals and proposed activities of the Working Group as outlined in the document. The Working Group is a sub-committee of the EFCL Planning and Development Committee, and thus needs Board approval for its TOR, especially regarding the its goals and activities. S. Kovach will be an ex-officio member of the Working Group, and the Working Group will report to the EFCL Planning Committee who reports to the EFCL Board. There was discussion around whether the Working Group represents the EFCL. Board members asked if they were endorsing or would be making recommendations to City Council regarding the Street Speeds Project. They also inquired if there would be balanced community league engagement.

Action Item: Consensus was that any recommendations or reports being presented to City Council need to come to the EFCL Board for review/approval first.

Planning Committee Board Liaison, J. Watson advised that City Council had voted in favour in the spring of doing public engagement regarding the Street Speeds proposal and it seems likely to be implemented. J. Watson clarified that the purpose of the Working Group is essentially to facilitate good community engagement and assist with the education process for community leagues regarding the Street Speeds Project, especially regarding understanding the implications and nuances of the collector road speeds in their specific communities. There was discussion at length. It was suggested that language about "assessing community leagues' level of support" of the Street Speeds Proposal should be included in the TOR. There was Board feedback that the Working Group's TOR assumes that the EFCL and leagues support Street Speeds, while some leagues/communities are opposed. Board suggestions included:

- Encourage participation by any/all leagues who may to ensure balanced engagement participation.
- Enable a mechanism to garner further feedback on the Street Speeds proposal.
- Ensure the concerns of community leagues that may oppose Street Speeds are also represented in the report.
- Ensure any report is research-based.

L. Cunningham-Shpeley reported that the AMA requested a meeting with EFCL at the Mayfair Golf Course to discuss the EFCL's priorities/needs around Street Speeds and are able/willing to assist the EFCL with research resources and information.

19-06-06-05 MOVED: That the EFCL Board approve the draft Terms of Reference for the EFCL Planning Committee's Street Speeds Working Group, noting the following action items:

By: M. Gosselin / M. Narsing

CARRIED

Action Item: EFCL Board members to reach out to their leagues to help ensure diverse opinions on Street Speeds proposal are represented.

Action Item: That invitations be sent out by the Planning Committee District Reps to their leagues inviting participation from leagues that are passionate about their positions on the Speed Streets Proposal.

6.7 100th Anniversary Project Tender Update

L. Cunningham-Shpeley provided a verbal update on the progress of the EFCL 100th Anniversary Project. She advised some of the building permits had expired. Project Manager S. Vargas from Avison is working with the City to have them renewed as quickly as possible, as well as prequalifying several construction companies that have expressed interest in bidding on the Project. Tender packages will go to five companies shortly. The final recommendation for the construction contractor for the Plaza Project, along with rationale, will be presented by email to the Board for approval over the summer. L. Cunningham-Shpeley asked that Board members pay close attention to emails and respond quickly with any questions. The Steering Committee meetings are open to any interested Board members to attend, in addition to participation by A. Lunden, the new Board Liaison.

A Project Team has been created with the City of Edmonton to meet monthly as Project work is ramping up very quickly. Other Hawrelak Park Stakeholders have expressed a desire for some kind of removable fencing within the Plaza. The Municipal Infrastructure Agreement (MIA) states that any changes to the design due to a City request is its at the City's expense. There are two circular areas in design of the Plaza, and it is the small circle they are suggesting could have the fencing around it so that the public can always flow through the outer circle.

19-06-06 MOVED: That the Executive Director's report regarding the tender process for the 100th Anniversary Project be accepted for information.

By: Consensus

CARRIED

6.8 Private Matter (in camera) – Tabled to end of agenda, following discussion of Item 6.2 (in camera)

7.0 News from The City of Edmonton

7.1 News from The City of Edmonton

C. Shannon highlighted p. 30 of the agenda package regarding upcoming Abundant Community Edmonton (ACE) program 'Community of Practice' events, advising that all community leagues are welcome to attend. City staff resources, ACE Block and Neighborhood Connectors, as well as City NRCs in attendance. The purpose of the meetings is to help connect interested community members to resources. NRCs can accompany any interested community leagues or league members to do a warm introduction. Conversation is driven by those in attendance. The EFCL, Abundant Communities, and community leagues can all participate in and benefit from the events. Events are held one Saturday, and one Wednesday evening a month. L. Cunningham-Shpeley will receive the invitations to forward on to EFCL Board members to share with District leagues who can share them with whomever might be interested in attending. L. Cunningham-Shpeley advised that an EFCL staff member will also attend monthly and any Board members are welcome. Discussion ensued at length about the relationship between the City of Edmonton's Abundant Communities Edmonton (ACE) program and Community Leagues ensued, with regard to the potential for ACE to support community leagues. A report was requested from the City with current comprehensive statistics about community league participation in the ACE program, on which to base a SWAT analysis and inform further dialogue.

Action Item: For the City of Edmonton to provide a background report regarding the Abundant Communities Edmonton program for the September Board meeting, including information regarding the specific challenges/barriers for community leagues to participating in the ACE program. It was requested that the report include statistical information regarding how many and which leagues are currently participating, how long they have been participating, how many

leagues have stopped participating etc., and include a city-wide map if possible.

Regarding swim bar codes, the City is moving to a new registration system. Last year's league membership cards with bar codes work, however the new cards do not have swim barcodes. League members can just show their membership card and City Recreation Centre's have lists of the leagues that have paid for community swim.

Sunday, July 21s is Edmonton Public Library card day at K-Days. Entry is free with your current library card.

Anyone is interest in sitting on the City's Ward Boundary Commission is encouraged to put their name forward. Ward boundary changes will mostly impact neighborhoods in South Edmonton.

19-06-06-07 MOVED: That C. Shannon's verbal City of Edmonton update be accepted as presented and discussed.

By: Consensus

CARRIED

8.0 Exemptions

19-06-06-08 MOVED: That agenda items 9.1, 9.4, and 10.0 be exempted for discussion, and all other agenda items from Items 9.0 through 14.0 be accepted for information as presented in the meeting package.

By: M. Makarechian / M. Narsing

CARRIED

9.0 Discussion Items

9.1 Fall General Meeting Format - Police Chief Dale McFee as Keynote Speaker

L. Cunningham-Shpeley advised that October 16 is the confirmed date for the EFCL's Fall General Meeting. The RGM agenda needs to be confirmed by mid-September in order to be send to the Membership at least 21 days in advance. There was very positive feedback on having Keynote Speaker at the last EFCL General Meeting. EPS Police Chief Dale McFee has agreed to speak at the Fall General Meeting. He has requested some guidance as to what the EFCL and community leagues would specifically like him to speak to.

Action Item: Board members to email L. Cunningham-Shpeley any suggested topics for Chief McFee Keynote Speaker presentation, and/or indicate interest in participating in the Fall RGM agenda sub-committee discussion in mid-August.

9.2 Great Neighbour Race – Accepted for information.

9.3 Entandem – SOCAN and RE:Sound Update – Accepted for information.

9.4 Diversity and Inclusion Committee Update from Board Liaison

M. Makarechian reported he attended his first meeting as the Board Liaison for the Diversity and Inclusion Committee advising there was a lot of enthusiastic conversation and ideas for facilitating diversity and community inclusion. He suggested that there could be more structure and focus regarding promoting/facilitating/improving inclusion specifically in community leagues. Board members inquired if the Committee is an independent Working Group, or an EFCL Committee. If it is an official EFCL Committee, per EFCL Bylaws, there needs to be a defined Committee framework with Terms of Reference approved by the EFCL Board.

Action Item: L. Cunningham-Shpeley to resend the draft Terms of Reference for the EFCL Inclusion and Diversity Committee for Board review and inclusion in the Sept. agenda package.

Action Item: M. Makarechian will report again to the Board in Sept. after the next Committee meeting.

9.5 Park People Conference Presentation – Accepted for information.

9.6 100th Anniversary Project Update – Accepted for information.

10.0 District Updates

District A – J. Watson reported that the City public engagement meetings about the Yellowhead Corridor Redevelopment Project are underway in District A.

District B – L. Rosinski reported that the Northeast Summer Festival held in June would likely be the last one due to volunteer burnout. The MLA and City Councillor are looking at expanding the Canada Day Festival in the NE instead. Recently announced changes to EMSA registration process is causing great concern in District B and others that encompass the 46 community leagues that belong to the NE EMSA Zone. These leagues

do their soccer registration at the local level which facilitates community building and assisting low income families. The decision by EMSA to change the soccer registration was made without any consultation with the 46 community leagues it affects, and to roll it out in September which has resulted in considerable backlash from many of the affected leagues. A meeting of leagues was held with 40 people and 17 leagues represented to discuss the changes and next steps. A letter is being written advising EMSA that they made and announced the decision without league consultation, and without an implementation plan. This is creating a lot of confusion among the community leagues involved and leagues are voicing their opposition. A request for a Special Resolution meeting is also being sent. Discussion ensued at length. Many other community leagues from all EMSA zones may be disaffected in the same way. L. Rosinski and M. Narsing will keep the Board informed on progress.

Action Item: EFCL office to contact EMSA requesting a meeting regarding the recent EMSA soccer registration changes.

Action Item: L. Cunningham-Shpeley to explore options regarding engaging an external consultant to assist the EFCL and community leagues in managing their relationships with EMSA.

District C – M. Narsing reported that communication among the District C leagues and the businesses community in the District has increased and community events are being planned so they don't coincide as direct result. Issues around soccer, and support with policy and procedures and league governance continue to present challenges for leagues in District C as well.

District D – G. General, the new Director for District D, advised she is currently reading and getting oriented.

District E – No report

District F – No report

District G – L. John-West reported attending several of the District G community leagues' spring AGM meetings. J. Gurnett advised she was working with several District G leagues to collect feedback regarding creating a Policy and Procedures Workshop for community leagues focusing on Governance. She is organizing a tabletop workshop discussion, the results from which she will incorporate into her final report.

District H – R. Barber reported that community consultation is underway in Terwillegar for the proposed 'Right at Home' affordable housing project. The annual Riverbend community leagues Art in the Park event needs assistance this year, and there is

discussion regarding the Area Council (TRAC) taking it over. Discussion is ongoing regarding TRAC role with regard to community advocacy. Plans are progressing for a Terwillegar Expressway to ease traffic volume issues. Some leagues have brought forward concerns about an increased number of house cats roaming and killing birds in neighborhoods. He asked if the City has education materials available for distribution in this regard. C. Shannon advised there is the CHIP program https://www.edmonton.ca/residential_neighbourhoods/pets_wildlife/cat-microchip-clinics.aspx. The City of Edmonton Responsible Cat Ownership brochure is available on the City of Edmonton website at https://www.edmonton.ca/documents/ResponsibleCatOwner_11F.pdf. Cats are not to roam outside in the City. The City has humane cat traps available for nuisance cats.

District I – D. Bartel reported that he was able to contact 5 of the 17 leagues in District I thus far. Discussion ensued regarding how other Board Directors were able to update their contact lists, make contact with league Board members, and how they communicate ongoing with their District leagues. The onus is on community leagues to provide updated contact information annually on the form sent by the EFCL with the EFCL Membership fee invoice, with their annual City operating grant application, and with their Provincial Societies Act filings.

District J – A. Lunden reported working toward organizing a District meeting for late September. There is a lot of Board turn-over occurring and most of the leagues in District J have newly elected Presidents, highlighting the need for community league Board development resources and support.

District K – M. Makarechian reported that Royal Gardens community league has a new president. He is currently reviewing the District K community league board contact list and trying to contact all the District K leagues. He will send an updated contact list back to the EFCL office with any changes. There was general discussion around who is responsible for updating District community league contact lists, and the importance of maintaining updated contact list for the EFCL volunteer Directors.

District L – Creating Dog Parks is progressing well in District L. M. Gosselin reported that some leagues are concerned about not being included in the MPDP Review Working Group community engagement discussions, with regard to their playground construction issues. C. Shannon advised the MPDP Working Group first phase is complete and City staff are compiling the recommendations. There will be a focus group session in the fall to share and discuss the findings. M. Gosselin asked to be advised of the details.

Action Item: C. Shannon to ask the MPDP Coordinator to contact M. Gosselin directly regarding details of the MPDP Workshop follow-up.

11.0 Reports – Accepted for information.

11.1 CITYzen Connect Project Update

11.2 Community Project Process Working Group Initial Report

11.3 Executive Director’s Report

11.4 Presidents’ Brunch

12.0 Correspondence – Accepted for information.

12.1 Government of Alberta, Premier Jason Kenney

12.2 Written Nomination by Ryan Barber

13.0 Work in Progress – Accepted for information.

14.0 Next Meeting/Announcements

13.1 EFCL Board meeting – The next regular EFCL Board of Directors meeting is Thursday, Sept. 12, 2019, at the EFCL Offices.

16.0 Adjournment - The July 11, 2019 EFCL Board meeting adjourned at approximately 10:00pm.

MEETING DATE : September 12, 2019
AGENDA ITEM # : 4.2 – Draft August 10, 2019 Special Board Meeting
PREPARED BY: Dana Mauer, Board Secretary

Item 4.2

EFCL BOARD OF DIRECTORS REGULAR MEETING
DRAFT Minutes
Saturday, August 10, 2019 @ 11:00 a.m.
EFCL Boardroom

Attendance:

Fraser Porter, Dist. E
Ryan Barber, Dist. H
M. Makarechian, Dist. K

Leanne Rosinski, Dist. B
Giselle General, Dist. D

Michelle Gosselin, Dist. L
Dallas Bartel, Dist. I

Regrets:

Liz John-West, Dist. G
Rocky Feroe, Dist. F

Jesse Watson, Dist. A
Martin Narsing, Dist. C

Anita Lunden, Dist. J

EFCL Staff:

L. Cunningham-Shpeley

Guests:

None

Minutes:

Dana Mauer

1.0 Call to Order

EFCL President F. Porter called a Special Meeting of EFCL Board to order at approximately 11:10am on Saturday, Aug. 10, 2019. A Board quorum was present. Documents distributed included the agenda and two letter attachments (letters from the B'nai Brith and Jewish Federation).

2.0 Agenda Review

2.1 Motion to Approve Agenda

19-08-10-01 MOVED: "That the EFCL Board approve the August 10, 2019 Board meeting agenda as presented.

By: G. General / M. Makarechian

CARRIED

3.0 Motion to Amend Signing Authority with Servus Credit Union

19-08-10-02 MOVED: (as approved by electronic vote via email on July 30)

"That the EFCL Board ratify and note for the record the following E-motion which was approved by email on July 30th:

"That the (EFCL) signing authority (with Servus Credit Union) be changed in accordance with the June 2019 EFCL Board of Directors election results as follows:

Add to signing authority Michelle Gosselin (Treasurer) and Leanne Rosinski (VP Internal),

Remove from signing authority Masood Makarechian (Past Treasurer),

Remaining on signing authority Fraser Porter (President), and Ryan Barber (VP External)."

By: M. Makarechian / R. Barber

CARRIED

4.0 B'nai Brith and Jewish Federation Correspondence

F. Porter asked if Board members had any feedback regarding the response to the correspondence received recently from B'nai Brith. She thanked L. Cunningham-Shpeley and the EFCL for preparing and sending timely communication in this regard to community leagues and that some positive feedback was received from some leagues.

Action Item: Noted to include the letters received from the B'nai B'rith and Jewish Federation, as well as the EFCL's response letter to League Presidents as attachments to the August Special Board meeting minutes and/or in the next agenda package for information.

19-08-10-03 MOVED: "That the EFCL Board go in camera for discussion."

By: M. Makarechian / M. Gosselin

CARRIED

Action Item: To update the current suggested EFCL hall rental template that community leagues may use to include something regarding limiting the recording of meetings/events in community league halls for the purpose of public broadcasting on social media, electronic communication, or other forms of media broadcasting.

Action Item: L. Cunningham-Shpeley to follow-up with the Alberta Muslim Public Affairs Council (AMPAC) regarding releasing a statement in this regard.

5.0 EPS Meetings

L. Cunningham-Shpeley reported that she met with Constable Clayton Ford from EPS to discuss recent concerns regarding community league hall rentals to groups that may not meet the EFCL's and the City of Edmonton's guidelines regarding respect and tolerance of all minorities. Constable Ford is very much interested in acting as a resource and assisting the EFCL and community leagues with navigating any such issues now or in the future. There was discussion at length regarding rental of league halls.

6.0 Review of Coalition of Inclusive Municipalities UNESCO Statement

F. Porter advised the Board that Edmonton is a founding member of the Coalition of Inclusive Municipalities in 2007. This Coalition was responsible for a couple of Edmonton initiatives, including a pledge to prevent racism in the City of Edmonton. As it is an EFCL priority to promote a message of inclusiveness within community leagues, she suggested it also be forwarded to the EFCL's Cultural Inclusiveness Committee for their review and consideration, with the goal being to avoid hall rentals to groups promoting harsh, inappropriate, intolerant or exclusive messaging

Action Item: Board members to review the Statement and description of the work of the Coalition (background information email by F. Porter to all EFCL Board members and staff).

7.0 Other Business

L. Cunningham-Shpeley reminded Board members that the EFCL's LGBTQ Workshop session was taking place later in the day, and that a new EFCL Indigenous Program Officer was hired who will be coordinating the Tipi Teachings program in the next few weeks.

L. Rosinski inquired about the EFCL's Code of Conduct which is attached to the EFCL Bylaws. Is there specific language somewhere that states all leagues must follow the Code of Ethics? F. Porter advised that currently, the specific language is contained in the Tripartite Agreement. General Board discussion ensued at length regarding the balance between restricting free speech.

Action Item: L. Cunningham-Shpeley/C. Johnson to research and clarify what currently compels leagues to observe the EFCL Code of Ethics.

Action Item: L. Cunningham-Shpeley to consult with the EFCL legal council, if necessary, regarding appropriate language around hall rentals.

8.0 Next Meeting/Announcements

8.1 EFCL Board meeting – The next regular EFCL Board of Directors meeting is Thursday, Sept. 12, 2019, at the EFCL Offices.

9.0 Adjournment - The August 10, 2019 EFCL Special Board meeting adjourned at approximately 12:30pm.

5.0 DECISION ITEMS

MEETING DATE : September 12, 2019

Item 5.1

AGENDA ITEM # : 5.1 – Notice of Motion For Fall General Meeting For Tipi Teachings Project Expenses

PRESENTED BY: Laura Cunningham-Shpeley, Executive Director

Recommendation:

That the following motion is presented at the Fall General Meeting.

Resolved that the 2019 EFCL Budget be adjusted by \$37,000 to allow for the expenses of the Tipi Teachings project funded by Canadian Heritage.

Background

In July of 2019, the EFCL received notice that the Tipi Teachings project, applied for in the fall of 2018, had been fully funded for a 14-month program to encourage engagement between Indigenous communities and Community Leagues.

The funding has been received for the first 12 months of the program, with the remainder to be allocated in April 2020. The program has started and we estimate completion in October 2020.

The expenses of this project will exceed the 3% variance in the 2019 budget that is allowed under our by-laws. The spending will be budgeted for 2020.

MEETING DATE : September 12, 2019

Item 5.2

AGENDA ITEM # : 5.2 –Motion-Terms of Reference For Community Inclusion Committee

PREPARED BY: Laura Cunningham-Shpeley, Executive Director

Recommendation:

For the Board to review and approve the Terms of Reference for the EFCL’s Community Inclusion Committee.

EFCL Community Inclusion Committee Terms of Reference

Definitions

“EFCL” = Edmonton Federation of Community Leagues

“Board” = Board of the Edmonton Federation of Community Leagues

“DNI” = Diversity and Inclusion

Mandate

The purpose of the Committee (the “Community Inclusion Committee”) is to review, report and make recommendations to the Board on matters of increasing acceptance, belonging, inclusivity in Community Leagues.

The CIC Committee is responsible for informing and educating Community League Members on inclusion topics while supporting Community League systems where all people are valued. Our mission is to help community leagues provide an environment that fosters inclusion and welcomes all free of prejudice and discrimination. Our purpose is to generate the awareness, dialogue and action for people to recognize diversity as an asset and not an obstacle.

Scope

The Committee will operate independently of the Board, and its actions are subject to recommendations and input from the Executive Director, President, Board members, or, external advisers and other individuals as required.

The Committee will have access to EFCL resources including community league information, facility use, policy and procedure manuals, and any other relevant documentations as needed.

The Committee will review the following:

1. Current Policy and Procedures and make recommendations for changes to the EFCL board. Internal reports and ensure that all policy and procedures have are being followed.

The Committee’s Terms of Reference will be reviewed annually and the Chair, following such review, will make recommendations to the Board in relation to the Committee’s membership, responsibilities and functions or otherwise (and any amendments deemed desirable to the Terms of Reference).

After its review each year, this Terms of Reference will be distributed by the Chair to all Committee and Board members, the President, Executive Director, and all staff.

Authority

The Committee may make written recommendations or suggestions to the board at regular board meetings as needed.

Membership

At the very least, the Committee shall consist of a treasurer and an EFCL board member.

All members are expected to participate in all Committee meetings. A member will not miss 3 meetings in a row, or 6 in a year.

Meeting arrangements

The Committee will meet within four weeks of regular scheduled board meetings as needed. Need will be determined by the committee and/or the chair. Meetings are typically hosted on the fourth Monday of the month, unless that Monday falls on a holiday. In this case, the meeting can be pushed to the next week or cancelled until the next meeting.

Meetings are typically hosted at a committee members home, but may be hosted at the EFCL office, or Community League Halls.

The regulation of meetings and proceedings of the Committee is governed by the EFCL Bylaws and Policy manuals. Meeting of the Committee must be called within 10 days when requested by a majority of members.

Agenda

The Chair will review the agenda for each meeting prior to its issue. Any Board or Committee member may add business to the agenda, provided the Chair has been given prior notice of that business. The agenda and supporting documentation for each Committee meeting will be issued to Committee members within a reasonable time prior to that meeting. Agenda items may be brought forward by any Committee or board member at the outset of any meeting and may be approved as an immediate agenda item by the majority of Committee members in attendance.

Minutes of meetings of the Committee will be produced before the next meeting of the Committee and be signed by the Chair. If a Committee member or an attendee has a material personal interest in a matter that is being considered at a Committee meeting, that person must not be present for consideration of, or take any part in decision-making on that matter. Any board member may be present at Committee meetings and may participate in the formulation of recommendations to the Board, and Committee members can vote.

Reporting

The Chair will report to the President and Board

The Chair will be available to answer questions after reporting Committee activities.

Resources and budget

The Committee is authorized to spend \$50/meeting for food and beverages any other expenditures must be approved by the board at the regular scheduled board meetings.

MEETING DATE : September 12, 2019
AGENDA ITEM # : 5.3 –Ratification of E-Motion To Change EFCL Signing Authority
PREPARED BY: Fraser Porter, EFCL Board President

Item 5.3



Leanne Rosinski <mcleodpresident@gmail.com>

Fraser; EFCL Board Distribution List; Laura Cunningham-Shpeley ▾

Re: E-motion, change of signing authority, URGENT

You forwarded this message on 7/31/2019 8:32 AM.

I second the e-motion.

Regards,
Leanne

Leanne Rosinski, B.Ed., LL.M.
President, McLeod Community League
Vice President, Area Council #17
Director - District B, Edmonton Federation of Community Leagues

On Tue, Jul 30, 2019 at 11:15 AM Fraser Porter <fraser.porter82@gmail.com> wrote:

Hello all,

I move the signing authority be changed in accordance with the June 2019 EFCL Board of Directors election results

Add to signing authority our new Treasurer Michelle Gosselin and VP Internal Leanne Rosinski

Remove from signing authority Masood Makarenchian, past Treasurer

Remaining on signing authority Fraser Porter, President and Ryan Barber VP External

Please reply yay or nay with your full name and district

This can be read into the minutes for September and implemented after October

Thanks,

Fraser Porter
President
Edmonton Federation of Community Leagues

MEETING DATE : September 12, 2019

Item 5.4

AGENDA ITEM # : 5.4 – Motion—Historic Funding From EFCL To 100th Anniversary Project

PREPARED BY: Laura Cunningham-Shpeley, Executive Director

Recommendation from the 100th Anniversary Committee:

That the EFCL identify \$20,000 that was committed to the project in 2013/2014.

Background:

At the September 12, 2013 Board meeting, Item 5.1 was the motion to allocate \$16,0000 from our unrestricted reserves to the 100th Anniversary project.

At the April 11, 2013 board meeting, item 14.1 was the motion to spend \$4,000 to hire a Project Manager (Marius Veltman) to develop and oversee the RFP process for the PM and Design Consultant.

These funds were identified and approved by the board, however there is no record of the funds ever being allocated as identified.

An internal audit was conducted by Finance Officer, Jennifer Allen along with Senior Director, Joanne Booth.

MEETING DATE : September 12, 2019
AGENDA ITEM # : 5.5 – Approval of Financial Statements, January to June, 2019
PREPARED BY: Jennifer Allen, Financial Officer

Item 5.5

**EDMONTON FEDERATION OF COMMUNITY LEAGUES
 FINANCIAL REPORT SUMMARY
 Balance Sheet @ June 2019**

	<u>June 30, 2019</u>
ASSETS	
Current Assets	
Petty Cash	\$ 315
Servus - Operating Bank	\$ 2,081,762
Servus - Casino Bank	\$ 109,031
Servus - Savings Bank	\$ 1,921
Servus - GIC (100th Anniversary)	\$ 518,679
Servus - GIC (Capital Power)	\$ 51,470
Servus - Common Shares	\$ 2
Total Cash	<u>\$ 2,773,180</u>
Other Current Assets	
Accounts Receivable	\$ 41,129
Accrued Receivables	\$ -
Accrued Interest (100th)	\$ 1,168
Londonderry Hall Receivable	\$ 7,836
GST Receivable	\$ 4,258
Prepays	\$ 910
Total Other Current Assets	<u>\$ 55,300</u>
Total Current Assets	\$ 2,828,479
Fixed Assets	
Office Equipment	\$ 127,473
Leasehold Improvements	\$ 215,645
Website Design	\$ 187,808
Computer Hardware	\$ 75,038
Computer Software	\$ 32,936
Total Assets	<u>\$ 639,999</u>
Accum. Amort. Fixed Assets	
Office Equipment - A/A	-\$ 119,580
Leasehold Improvements - A/A	-\$ 174,989
Website Design - A/A	-\$ 184,438
Computer Hardware - A/A	-\$ 54,774
Computer Software - A/A	-\$ 32,478
Total Accum. Amort. Fixed Assets	<u>-\$ 565,260</u>
Total Fixed Assets	<u>\$ 74,740</u>
TOTAL ASSETS	<u>\$ 2,903,219</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	\$ 38,500
Accrued Liabilities	\$ 32,104
League Memberships Payable - SCU	\$ 795
Vacation & Wages Payable	\$ 35,375
League Grant Payable	\$ 5,713
Credit Card Payable	\$ 2,092
Total Current Liabilities	<u>\$ 115,580</u>
Deferred Liabilities	
Deferred - City of Edmonton	\$ 289,529
Deferred - Property	\$ 1,873
Deferred - Seniors Urban Poling	\$ 14,466
Deferred - Memberships	\$ 15,272
Deferred - Infrastructure	\$ 72,674
Deferred - Casino	\$ 109,031
Deferred - 100th Anniversary - General	\$ 1,550,796
Deferred - 100th Anniversary - Capital Power #1	\$ 60,000
Deferred - 100th Anniversary - Canadian Heritage	\$ 54,474
Deferred - 100th Anniversary - Corporate Donations	\$ 20,000
Deferred - 100th - Heritage Council	\$ 20,000
Deferred - Green Leagues	\$ 100,517
Total Other Current Liabilities	<u>\$ 2,319,632</u>
Total Liabilities	<u>\$ 2,435,212</u>
Equity	
Retained Earnings	\$ 157,459
Tangible Capital Assets	\$ 60,603
Financial Stabilization Reserve Fund	\$ 100,000
100th Anniversary Project Bridge Financing	\$ 100,000
100th Anniversary Project Reserve	\$ 24,886
Net Income	<u>\$ 25,059</u>
Total Equity	<u>\$ 468,007</u>
TOTAL LIABILITIES & EQUITY	<u>\$ 2,903,219</u>

**EDMONTON FEDERATION OF COMMUNITY LEAGUES
FINANCIAL REPORT SUMMARY**

January - June 2019

REVENUE	<u>2019 Budget</u>	<u>(Jan - Jun) 2019 Actual</u>	<u>(Jan - Jun) 2018 Actual</u>	<u>2018 Actual</u>	<u>PYE</u>
Grant - Municipal - C of E	583,717	294,188	286,928	583,717	
Grant - Casino	70,000	23,841	16,598	30,316	
Grant - Green Leagues	90,000	51,030	34,220	73,504	
Grant - ProwFed - STEP/CSJ	22,200	-	5	11,835	(13,800)
Grant - Other	-	-	19,781	31,581	102,175
Amortization - Deferred Contribution	-	-	-	6,796	
100th Anniversary Project	200,000	30,621	3,138	70,991	
Total Grant Revenue	985,917	399,680	360,671	808,740	
Online Sales and Fees	70,000	35,757	33,685	66,173	
Membership Dues	98,000	48,815	48,815	97,630	
League Supplies	27,000	23,111	22,285	25,402	
Bulk Purchase Passes - CofE	20,000	33,577	19,683	19,683	13,577
Re:Sound Fees	9,700	150	-	9,700	
Facility Rental	1,000	50	1,045	1,705	
Donations	-	-	182	1,879	
Partnerships	30,000	-	-	25,000	
Sponsorships	15,000	2,000	1,000	3,500	
Programs/Workshops	11,000	8,736	7,172	10,407	
Total Operational Revenue	281,700	151,896	133,866	261,077	
TOTAL REVENUE	1,247,617	551,576	494,537	1,069,817	
COST OF GOODS SOLD					
League Supplies	25,000	24,635	22,550	24,375	
Bulk Purchase - CofE Passes	18,000	30,000	18,298	18,298	
Re:Sound Fee	7,000	-	-	6,878	
Merchant Fees	12,000	6,152	6,008	12,538	
TOTAL COST OF GOODS SOLD	62,000	60,787	46,856	62,089	
EXPENSES					
Advertising	10,000	3,174	365	2,826	
Bank Charges	400	77	4	224	
Bad Debts	-	-	-	11,431	
Consulting Fees	40,000	3,740	57,721	89,995	
Contracted Salaries	41,417	20,284	-	-	
Email & IT Support	12,000	7,754	5,587	11,819	
Facility Expenses	43,000	32,949	3,938	20,349	(5,000)
Goodwill/Recognition	2,000	47	596	2,577	
Governance	24,000	16,904	13,857	20,449	
Membership Dues & Subscriptions	1,000	848	286	1,126	
Office Expenses	19,500	8,573	7,645	16,922	
Parking	1,000	881	357	796	(500)
Professional Fees	19,000	7,888	10,418	14,048	
Programs & Evaluation (Pg2)	66,000	27,866	26,174	77,260	(20,000)
Recruitment	1,000	-	1,599	1,599	
Wages & Benefits	640,800	318,505	299,124	611,217	
Website	50,000	2,998	-	3,818	
TOTAL OPERATIONAL EXPENSES	971,117	452,287	427,649	886,457	
EBITA	214,500	38,502	20,032	121,271	
ADD:					
Interest Revenue	20,000	24,911	10,955	27,202	10,000
DEDUCT:					
100th Anniversary Project	200,000	30,621	3,230	69,990	
EFCL - Contribution to 100th Anniversary	26,000	1,454	20,779	21,147	
Marketing Plan (\$25,000)	11,182	6,279	3,690	14,163	
Strategic Plan Expense (2019-2022)	7,000	0	0	19,899	
Amortization Expense	25,000	0	0	31,399	
NET INCOME	- 34,682	25,059	3,288	- 8,124	86,452

Account Descriptions:	2019 Budget	Jan-Jun 2019 Actual	Jan-Jun 2018 Actual	Jan-Dec 2018 Actual
Expenses				
Showcase	\$ 8,000	\$ 117	\$ -	\$ -
Leagues Alive Workshop	\$ 13,000	\$ -	\$ -	\$ 16,673
Heritage Days	\$ 5,000	\$ -	\$ 3,035	\$ 5,371
Community League Day	\$ 8,000	\$ -	\$ -	\$ 7,715
Promotional Items	\$ 5,000	\$ 3,125	\$ 1,633	\$ 3,865
Volunteer Appreciation	\$ 2,000	\$ 2,159	\$ 156	\$ 2,448
Corporate Sponsorship Appreciation	\$ 1,000	\$ -	\$ -	\$ -
Community Development Workshops	\$ 500	\$ -	\$ -	\$ -
Rink Contest Party	\$ 1,000	\$ 1,059	\$ 1,021	\$ 1,021
Other Programs & Evaluation	\$ 8,000	\$ 2,005	\$ 9,746	\$ 20,770
Membership Drive	\$ 500	\$ -	\$ -	\$ 506
Diversity & Inclusion	\$ 1,000	\$ -	\$ 261	\$ 3,854
Walking Program (Urban Poling)	\$ -	\$ 2,881	\$ 893	\$ 1,873
Great Neighbour Race	\$ 6,000	\$ 5,530	\$ 6,466	\$ 6,466
Green Leagues	\$ 7,000	\$ 10,990	\$ 2,963	\$ 6,697
Total Community League Services	\$ 66,000	\$ 27,866	\$ 26,174	\$ 77,260

MEETING DATE : September 12, 2019

Item 5.6

AGENDA ITEM # : 5.6 – Letter to Festival And Events Groups Of Hawrelak Park

PREPARED BY: Laura Cunningham-Shpeley, Executive Director

Recommendation from the 100th Anniversary Committee:

That the EFCL Board discuss requesting an apology from the Park Festival(s) regarding misinformation and derogatory/damaging comments made in the media about EFCL Staff and Project volunteers.

Background:

During the spring leading up to the Community and Public Services Committee meeting on June 12th, there were several articles

CBC Radio: <https://www.cbc.ca/player/play/1531945539627>

GlobalNewshttps://globalnews.ca/news/5336886/hawrelak-park-heritage-festival-new-home/?utm_expid=.kz0UD5JkQOCo6yMqxGqECg.0&utm_referrer=https%3A%2F%2Fglobalnews.ca%2Fnews%2F5336886%2Fhawrelak-park-heritage-festival-new-home%2F,

EdmontonJournal<http://edmontonjournal.com/news/local-news/edmonton-shakespeare-festival-worries-over-building-plans-for-hawrelak-park>

These articles reflected poorly on our project, and made damaging comments to our organization and it's reputation. The day of the Committee hearing, disparaging remarks were also made directly to EFCL staff from a festival Executive Director.

The 100th Anniversary Committee members agreed a public apology be requested by these organizations and a request to create more open communication and dialogue between organizations rather than using media channels.

MEETING DATE : September 12, 2019
AGENDA ITEM # : 5.7 – Draft Agenda For Fall General Meeting
PREPARED BY: Laura Cunningham-Shpeley, Executive Director

Item 5.7

Fall General Meeting - October 16th,
Bringing community together to build strong neighbourhoods

Draft Agenda

1. Welcome and Introduction of new EFCL President
2. Review and approval of Agenda
3. Review and approval of Minutes from May 25th, 2019
4. Presentation on Service Package to City of Edmonton

Decision Items:

5. Presentation on 100th Anniversary Project
6. Motion on continued spending in early 2020 until budget is passed at Winter General Meeting
7. District Election E election

Key Note Speaker- Chief Dale McFee

Open Space Conversation -

MEETING DATE : September 12, 2019

Item 5.8

AGENDA ITEM # : 5.8 –Ratification of E-Motion—100th Anniversary Project, GC Decision, August 30, 2019

PREPARED BY: Ryan Barber, Acting President, EFCL Board of Directors

A recommended motion was forwarded by the Executive Director on August 29th, 2019 and moved by Ryan Barber, seconded by Dallas Bartel. All District representatives voted in favour of this motion by noon on August 30th.

Background:

On Thu, Aug 29, 2019 at 12:46 PM Laura Cunningham-Shpeley <laura.cshpeley@efcl.org> wrote:

ATTN ALL BOARD MEMBERS:

The 100th Anniversary Committee recommends to the Board that they hire Stanley Construction for the 100th Anniversary Project as the General Contractor.

Motion moved- Allan Bolstad- Chair

Seconded by- Lindsay Smith- Committee member

Supported by Nora Begoray, Anita Lunden, Laura Cunningham-Shpeley, Michelle Gosselin

----- Forwarded message -----

From: **Ryan E. Barber** <efclistricth@gmail.com>

Date: Thu, Aug 29, 2019 at 1:31 PM

Subject: Re: Motion for 100th Anniversary General Contractor

To: Laura Cunningham-Shpeley <laura.cshpeley@efcl.org>

Cc: EFCL Board Distribution List <board@efcl.org>

I accept the recommendation of the 100th Anniversary Committee and move that the board approve Stanley Construction as the General Contractor for the 100th Anniversary Project.

All in favour, please record your vote electronically by reply all to this e-mail.

Thank you to the committee and all those in attendance who were involved in the selection process.

-Ryan

Ryan E. Barber

Director & District H Representative

Acting President

Edmonton Federation of Community Leagues (EFCL)

All District representatives responded with support to this motion.

7.0 NEWS FROM THE CITY

MEETING DATE : September 12, 2019
AGENDA ITEM # : 7.1 – News From The City of Edmonton
PRESENTED BY: Chantile Shannon, Citizen Services

Item 7.1

News from the City of Edmonton
EFCL Board Meeting, September 12, 2019



HEALTHY CITY: *Edmonton is a neighbourly city with community and personal wellness that embodies and promotes equity for all Edmontonians.*

Share your Feedback on City Commemorative Programs

In August 2018, the City began a formal review of its offered commemorative programs. These programs give Edmontonians the opportunity to honour loved ones or celebrate occasions by placing a personalized plaque on a bench or at the base of a tree.

Citizens are invited to share their perspectives and insights related to the Benchmark and Commemorative Tree programs at [public drop-in sessions](#): September 17-25. Feedback gathered will help shape the future of these programs to ensure they meet the needs of current and future donors in an operationally sustainable way.

Have you dedicated a commemorative item in the past? The City is in the process of updating the Benchmark program records. Please take a moment to provide your latest contact information at edmonton.ca/benchmark.

Accessibility for People with Disabilities Policy

The City of Edmonton is creating an updated all-encompassing accessibility for People with Disabilities policy reflecting current best practices and research, which will integrate and replace three existing policies related to accessibility.

The updated policy will guide development and implementation of City policies, civic engagement, programs and services, communications and technology, employee services, and infrastructure (facilities, open spaces and transportation) to ensure full consideration of individual's needs and diverse abilities. The report will be at Community and Public Services Committee on September 18 and City Council on September 24, 2019.

To learn more visit edmonton.ca/accessibilitypolicy

Building Community Through Recreation Events Coming this Fall

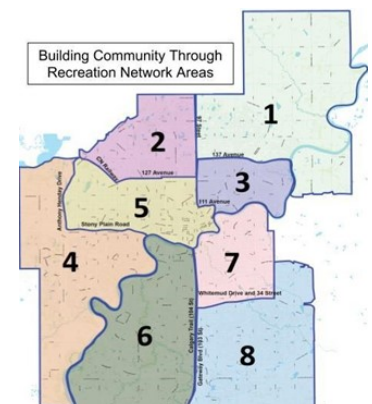
MARK YOUR CALENDARS!

We are excited to be hosting another session of eight Building Community Through Recreation (BCTR) Network Events across the city this fall.

Network Event Discussion Topics will be posted on Eventbrite. [RSVP here](#).

Dates, times and locations are also listed below in the ["Upcoming Meetings...." section](#).

To find out more about recreation network events email: bctr@edmonton.ca



SafeCityYEG

Women and girls face daily challenges when it comes to safety in public spaces and often make specific choices to avoid the public spaces they feel unsafe in.

The City recently launched SafeCityYEG, a web-based mapping tool that allows you to anonymously place pins where you feel safe or unsafe in Edmonton. Your input will tell us where changes may be required to improve safety in our city. The main goal of this project is to have as many women and girls participate as possible for up to one year.

The data collected will help the City and partners to ignite action. This may take the shape of changing practices, our public spaces, programs and initiatives within the City and other community organizations.

The City of Edmonton is a member of the United Nations Women Safe Cities and Safe Public Spaces program, which works toward solutions to improve safety for women and girls in public spaces.

For more information or to start using SafeCityYEG, visit edmonton.ca/SafeCityYeg.

URBAN PLACES: *Edmonton neighbourhoods are more vibrant as density increases, where people and businesses thrive and where housing and mobility options are plentiful.*

City of Edmonton Population Vibrant and Growing Steadily

September 5, 2019

Mayor Don Iveson announced the results of Edmonton's 2019 Municipal Census today, with an official city population of 972,223 as of April 1, 2019. This represents an increase of 72,776 people, and an average growth rate of 2.6 per cent annually, since the last municipal census in 2016.

Edmonton's population is young by Canadian standards. More than half of the population is under the age of 39. The largest population segment is between 30 and 39, years when people typically establish their careers and start families.

"This is a great sign for Edmonton," said Mayor Iveson. "Edmonton's growing and young population presents a number of economic benefits for our city. It speaks to our vibrancy and strengthens our local business community's ability to attract and retain new investment."

Edmonton is on track for a population of over one million people by the end of 2020, and more than two million within thirty years if current growth rates persist. The city's growth rate for 2019 is predicted to be 2.1 per cent, higher than Alberta (1.9 per cent) and Canada (1.3 per cent).

This year's census demonstrated the City's commitment to diversity and inclusion. Edmonton was the first city in Canada to offer expanded gender identity options in a census, including trans, non-binary and two-spirited.

"We want our residents to feel valued for their uniqueness," said Barb McLean, Equity Specialist with the City of Edmonton. "Every Edmontonian has something to contribute to our community, and including more gender options in the census gives representation to those who might not have felt valued before."

The official census population captures only those residents who completed the census questionnaire. Using a mathematical formula similar to the one used by Statistics Canada for the federal census, we extrapolated our census data for the dwellings that did not participate in the census to get an estimate of the total population. This is the unofficial population count and it is used to inform the City's planning work. The unofficial population count is 992,812.

More information on the census results, including further demographic and neighbourhood-level data, is available at edmonton.ca/census.

CLIMATE RESILIENCE: *Edmonton is a city transitioning to a low-carbon future, has clean air and water and is adapting to a changing climate.*

Change for Climate

It's time to make a change for climate. For information about plans, areas to take action, resources and more visit the [Environment, Climate Change, Energy](#) page on the City's website. Watch the Change for Climate video [here](#).

Upcoming Meetings, Reports of interest at City Council, Events and Activities

Sept 14-15	Big Bin Event , 9 am - 5pm at Commonwealth Stadium (112 Avenue and 90 Street)
Sept 14	ACE Community of Practice, 9:30am - 12pm at Commonwealth Community Recreation Centre, (11000 Stadium Road)
Sept 18	Community and Public Services Committee: 9:30am, City Hall, River Valley Room <ul style="list-style-type: none"> • 2019 - 2020 Vision Zero Update • Accessibility for People with Disabilities Policy (C602)
Sept 21-22	Big Bin Event , 9 am - 5pm at SW District Yard (6609 Gateway Blvd)
Sept 25	ACE Community of Practice, 5pm at the Valley Zoo, Otter Room (13315 Buena Vista Road)
Oct 8	Network #4 Building Community Through Recreation: 6 - 8pm, Canadian Brewhouse, 1320 Webber Greens Dr. RSVP
Oct 16	Network #5 Building Community Through Recreation: 6 - 8:30pm, Orange Hub, 10045 156 St. RSVP
Oct 17	Network #2 Building Community Through Recreation: 6 - 8:30pm, Calder Community League Hall RSVP
Oct 23	Network #3 Building Community Through Recreation: 6 - 8:30pm, Glengarry Community Hall RSVP
Oct 28	Network #8 Building Community Through Recreation: 6 - 8:30pm, Woodvale Golf Course RSVP
Nov 6	Network #1 Building Community Through Recreation: 6 - 8: 30pm, Londonderry Community League Hall RSVP
Nov 21	Network #7 Building Community Through Recreation: 6 - 8:30pm, Venue to be confirmed RSVP
Nov 27	Network #6 Building Community Through Recreation: 6 - 8:30pm, Alfred H. Savage Centre RSVP

- [Link to Council and Committee Schedules, Agendas & Minutes](#)
- [Link to schedule of upcoming Council reports](#)
- [Official Twitter feed of the Office of the City Clerk](#)

Stay linked in to neighbourhood news, events and programs. [Subscribe to The Park Bench for our monthly e-newsletter!](#)

8.0 BOARD ELECTIONS

MEETING DATE : September 12, 2019
AGENDA ITEM # : 8.1 – Board Elections
PREPARED BY: Laura Cunningham-Shpeley, Executive Director

Item 8.1

Recommendation:

For the EFCL Board to accept the resignation of President Fraser Porter as of August 22nd.

VP Internal Leanne Rosinski requested that VP External Ryan Barber assume the role as acting president until the September 12th Board meeting election.

10.0 DISCUSSION ITEMS

MEETING DATE : September 12, 2019 **Item 10.2**
AGENDA ITEM # : 10.2 – Great Neighbour Race Review And 2020 Decision
PREPARED BY: Erin Northey, Active Living Consultant/Colin Johnson, Sr. Director

Background Information:

The Great Neighbour Race has been a successful community engagement event for the EFCL. It has been an opportunity to get community members out into Hawrelak Park where the 100th Anniversary project is being built, it has been a great way to get League members engaged in active recreation through the race, and the activities that we hold before and after the race allow people to build connections and community.

The planning and execution of the race puts immense amounts of strain on staff resourcing. It requires at least one staff to be exclusively dedicated to working on the event for the 4 months leading up to the event.

While the race has, in some years, generated money to be put towards the 100th Anniversary Project endowment, it has not been run as a fundraiser. Going into our 5th year of the race we need two major decisions from the board, outlined in the recommendations below.

Recommendation:

That the EFCL board determines whether this event should be a community engagement event or a fundraising event.

If the direction is to shift this event to become a fundraiser, we would need to create a volunteer committee to work actively on fundraising to supplement the in-kind donations and race fees that the event currently has in place.

That the EFCL board allocate funding for a staff for 6 months in 2020 (November – April 2020) to lead the planning, execution and review of the Great Neighbour Race. This will allow for the completion of the event as a community event. The staff would be .4 FTE in Nov/Dec, .6FTE in Jan/Feb and .8FTE in Mar/Apr

MEETING DATE : September 12, 2019

Item 10.4

AGENDA ITEM # : 10.4 – Strategic Plan Review—Next Steps

PREPARED BY: Laura Cunningham-Shpeley, Executive Director

The EFCL's Strategic Plan ends in 2019. It is important that we spend time reviewing this plan, and determining the next steps for updating or renewing the plan for the next 5 years.

There is funding in this year's budget for work on the Strategic Plan.

Vision

The EFCL Board further develops and articulates a strong, long-term vision for its future based on understanding the components of complete communities, and the complementary functions of EFCL and the Community Leagues.

•Advocacy and Engagement

The EFCL Board advocates for positive change by engaging leagues and equipping them to engage their communities and advocate for neighbourhood issues, and advocating itself on behalf of all leagues when the issue is city-wide.

•Broadening Our Reach and Diversity

The EFCL works with Leagues to create better opportunities for social inclusion in their membership and programs.

•Supporting League Leadership and Capacity

The EFCL focuses on building leadership and capacity in leagues.

•Building an Efficient Operations Model

As a member agency, EFCL provides effective, efficient business supports to all leagues, and regularly assesses its effectiveness and benefit.

•Championing Leagues

EFCL actively and intentionally raises the profile of community leagues and recognizes their contributions and accomplishments.

MEETING DATE : September 12, 2019

Item 10.5

AGENDA ITEM # : 10.5 – Development Of Strategy Around Community Health

PREPARED BY: Laura Cunningham-Shpeley, Executive Director

Recommendation:

That the EFCL work to develop a strategy around working with partners on health and wellness outcomes.

Background:

Over the past two years, the EFCL has begun to be approached by multiple stakeholders in the health and wellness environment. Their goals are to work with Community Leagues and create Health & Wellness networks in the community.

We have been approached by Dr. Karen Lee, the University of Alberta School of Health Policy, Alberta Health Services, and Covenant Health. All of these potential partners are interested in different aspects of building health & wellness networks.

Our historical definition around wellness work is "Facilitating healthy and safe communities by promoting participation in affordable recreation, sports and social activities at the community level."

As we receive increased interest in this area, it is important to determine how we partner with agencies around promoting wellness that is outside of our traditional definition.

12.0 REPORTS

MEETING DATE : September 12, 2019
AGENDA ITEM # : 12.1 –Sustainability Scholar Report—Recommendations
PREPARED BY: Danielle O’Connor, Sustainability Scholar

Item 12.1



Barriers to Community Leagues’ Sustainability

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Sustainability Mentors

Ronak Patel
Energy Transition Officer
Edmonton Federation of Community
Leagues

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Leagues



**SUSTAINABILITY
SCHOLARS**



**UNIVERSITY OF
ALBERTA**

Conclusions and Recommendations

For my conclusions, I will return to the questions I had at the beginning of this project and review the answers my research has uncovered and my recommendations from these conclusions.

1) Is the communication and outreach of the Green Leagues program working (or, do leagues know about it)?

Overall, it seems that Community Leagues generally know about the Green Leagues program, although some newer leagues or those who have had a lack of interest and governance over the past few years are more likely not to have heard of it. However, much of what Community Leagues know about the program is very superficial and they are not aware of all the resources the program offers. Current communication through EFCL emails and e-Newsletters are reaching Community Leagues, but a focus on educating them about the specifics of the program would be beneficial.

Recommendations on Communication:

- 1) Make the Green Leagues website homepage a focused summary of the program with a list of the resources and possibly a short intro video that could also be sent to Community Leagues' board members as an introduction to the program. An easy and obvious sign-up form for targeted emails and information could also be helpful. Information emails that do go out should be condensed and specific
- 2) Face-to-face meetings are important for Community League volunteers and they need opportunities to meet outside of working hours and at their convenience.
- 3) Knowledge of Green Leagues is also passed between Community Leagues and within Community Leagues, so encourage them to share and give them focused information so they know the message of the program.
- 4) NRCs are a good resource and the program should reach out to them more to share information and resources
- 5) Have a focused message and make sure that gets across in all promotional material. Focus on the resources and what the program offers.

2) Is the current program useful to Community Leagues (or, do they participate and why)?

For the Community Leagues that have the capacity, the Green Leagues program and its focus on energy efficiency and solar projects has been working. Community Leagues who use the program are motivated by their own high motivation to include sustainability in their league and the ease that information about the project was gathered and used. Leagues that use the program mostly do energy efficiency and solar projects, but also seem to have knowledge of lesser known sustainability initiatives as well. The Energy Transition Officer is also an excellent resource and helpful for Community Leagues because of the ease to contact and meet them.

So, Green Leagues is doing a good job at assisting and educating those Community Leagues who choose to use it and look beyond the surface level information on the program.

Recommendations for aspects to continue:

- 1) Continue with the one-on-one meetings and assistance with grant writing, project planning, and general questions and inquirers
- 2) Continue supporting energy efficiency and solar initiatives and increase resources (especially on funding and project planning) and connections to experts
- 3) Continue workshops that include updated information on different initiatives
- 4) Incentives can be motivating and have worked in the past. This seems especially true for encouraging Community Leagues to do energy audits, which are often a first step and an “in” for further sustainability projects

3) Are the resources easy to find and are they useful?

Overall, Community League volunteers found the Green Leagues website good to navigate and generally found the information they were looking for. However, a more centralized and streamlined way of presenting resources and links to other programs would be helpful and save time for those planning projects. The resources accessed were often for inspiration or the beginning stages of projects, but not as often for taking the project to completion. Having workshops available in an online format would be a good step in removing barriers for busy volunteers.

While the current resources are useful to Community Leagues who have volunteer capacity, those with less time and energy would like more handholding. These Community Leagues do not want to reinvent the wheel. They just want clear and simple instructions about how to complete each step of their project.

Community Leagues mostly use the program’s workshops and assistance in grant writing and project planning. Workshops are valuable for connecting Community Leagues with information and experts, but even more so for connecting them with other leagues. League volunteers find they learn the most from other Community League volunteers and creating opportunities for them to meet and share would be ideal for helping Community Leagues who are looking into and planning a new sustainability project.

Recommendations on Resources:

- 1) Have one online page that acts as a library of all the Green League resources, including information and links to other programs, videos of workshops, longer documents and templates, and shorter infographics
- 2) In-person workshops are important for outreach and connection and should be held at central locations during weekday evenings and weekends, but they should also be available online either through a webcast or recorded to put online later

- 3) Best practice templates that explain each step, the benefits, and the costs of a project are ideal for Community Leagues with limited volunteers. Resources that give suggestions for the “best bang for your buck” depending on the time, funds, and future sustainability plans of a Community League would also help overwhelmed Community Leagues decide on the best projects for them
- 4) Create events that encourage Community Leagues to connect and share experiences and ideas. These can be separate, casual meetings, or providing mingling time with coffee and treats after a workshop for further conversations.
- 5) Make more and closer connections to programs, organizations, and groups working in sustainability in Edmonton to help share resources and give Community Leagues access to experts
- 6) Set up a network of Community League volunteers willing to share their experiences completing sustainability projects and assist other Community Leagues. Have their contact information readily available online along with their area of expertise. This network can also give these experienced volunteers the chance to show off their projects and continue the education goal that is often a motivation for them. This network could also be an opportunity to pair experienced Community Leagues with Community Leagues new to a particular sustainability initiatives to get assistance and advice.
- 7) In addition to providing more detailed resources, another way to tackle a Community League’s volunteer shortage is to connect them with someone willing to volunteer to lead their project. Edmonton is home to a number of post-secondary institutions that have programs focused on the sustainability sector and have students looking for experience to help them start their careers. Green Leagues could set up a program that connects these students with Community Leagues that want to do a sustainability project but do not have their own volunteer to lead and manage the project. To allow the Community League to be as hands-on or hands-off as they wish, the Energy Transition Officer could provide oversight and guidance to the student on the project and help them with their working and volunteer relationships with the Community League.
- 8) Some Community Leagues want the work of planning and implementing a project plan to be completely hands-off for them. In these cases, connecting Community Leagues with recommended professional project managers could be beneficial.

4) Is the focus on big energy projects useful? Does this focus leave out Community Leagues?

As I mentioned above, the program’s resources for big energy projects have been useful and helpful for a number of Community Leagues and should continue. However, Community Leagues who are new and do not have halls, or Community Leagues that are stretched thin in terms of funds and volunteers, do not see the program as helpful to them.

The Community League representatives who I interviewed and surveyed indicated that they would like more information on sustainability initiatives outside of energy efficiency. The data shows that Community Leagues just do not know about other possible initiatives and that education and resources could help expand sustainability initiatives past the energy category. Some representatives also want to expand resources for larger energy efficiency projects to include strategic planning and set timelines for multi-year plans to make the best use of funds and make further strides towards bigger goals, such as being net-zero.

Recommendations for Additions to the Program:

- 1) Add more resources about community gardens and food security
- 2) Add resources and programming about climate change and resiliency
- 3) Add resources on waste management and hosting waste-free events
- 4) Promote more events like goods and equipment swapping or reusing events that can be done by all Community Leagues and are being done by some already
- 5) Create connections between Community Leagues by choosing one day for many to hold similar events about sustainability, which include education for community members about how they can be sustainable at home
- 6) Help Community Leagues to support youth engagement in sustainability with tips on how to facilitate youth-led projects
- 7) Encourage Community Leagues to make long-term plans and goals for their sustainability to make the most of their resources. Connect them with facilitators who can lead conversations that lead to a strategic plan that includes the interests of all league members
- 8) When possible, encourage Community Leagues to work towards longer-term goals that will make bigger impacts, such as being net-zero, and set these goals into a specific timeline

5) Why do Community Leagues use the program or not?

Community Leagues use the program because they have the drive and the capacity, and they do not use it because they do lack the knowledge, funds, and/or volunteers needed. Going forward, Green Leagues will need to focus on both groups to continue to support those leagues who can take on a project with their own resources, and those who will need help or smaller steps or a more future-oriented goal. Removing barriers means making projects manageable and easier. While I have covered a number of recommendations for helping remove these barriers, there are a few more options that could be helpful.

Recommendations for Manageable Projects:

- 1) Advocate with the City of Edmonton to streamline their process for hall renovations and other projects

- 2) Connect nearby Community Leagues who all want to start sustainability projects but want to begin small. They could work together to join their projects into a larger project and work together to secure funds and grants
- 3) EFCL could organize groups of Community Leagues with similar initiatives to make purchases of products together to potentially get cheaper prices. This could be particularly useful for the purchasing of compostable dishes and cutlery for large events

With a renewed focus on simplifying project management and giving specific details for projects, along with connecting Community Leagues to experts, outside volunteers, and each other, capacity issues that are keeping many leagues from doing larger sustainability projects could be improved. Also adding other initiatives beyond energy efficiency will allow more leagues to participate and hopefully lead to larger projects in the future when they have their own halls, more volunteers, and greater funds.

Appendix A: May GM Survey

Barriers to Community Leagues Sustainability Survey

Which community league do you belong to?

Have you heard of the Green Leagues program?

Yes No

If yes, how did you hear about the Green Leagues program?

Have you accessed any of the Green Leagues program resources?

Yes No

If yes, what have been the most helpful resources for you and your league?

For me:

For my league:

If no, why did you and your league not access these resources?

For me:

For my league:

MEETING DATE : September 12, 2019
AGENDA ITEM # : 12.2 – LGBTQ+ Report
PREPARED BY: Hope Jubenvill, LGBTQ+ Project Lead

Item 12.2

LGBTQ+ Project Lead - Final Report

By Hope Jubenvill

Summer 2019 (April - August)

Edmonton Federation of Community Leagues

The primary focus of my work for my time with the EFCL was the development and implementation of resources for the use of Community Leagues. Through my past experience as well as my personal experience, I have found knowledge and education to be the biggest barrier towards inclusivity regarding the LGBTQ+ community. As such, I sought to fill in the knowledge gaps that may exist within the Community League population. Due to this being my focus I did not run a large number of events, keeping that kind of project limited to a seminar towards the end of my work. The resources I created cover a range of formats and topics, going from large information packages to quizzes and worksheets. This was done in order to increase interest and involvement with the resources as well as to implement an active learning component in to it to help with information retention. Finally I converted several of the resources I created into pamphlets in order to have information available at the EFCL office.

The first project I created I called “A Statement and Show of Support”. This project consisted of two different parts in total, one being a poster while the other was an explanation of the importance of the project and the reasoning behind it. The poster had four different versions, each showcasing a location in Edmonton. However, the importance of the poster comes from the statement written on it, which states: "The Edmonton Federation of Community Leagues is committed to being respectful, inclusive, and supportive of the LGBTQ+ community, both as an organization and as a work place. Furthermore this building stands as a safe space for all members of the LGBTQ+ community from harassment, discrimination, and intolerance". The poster was meant as a way for the EFCL and community leagues to show their support for the LGBTQ+ community. As well the option existed for community leagues to reach out and contact me personally in order to get a version that was customized to say their Community League name instead of EFCL. While not everyone reached to get one, about twenty different leagues did and several more reposted the EFCL version.

Following that was one of the largest projects I engaged in. In the hopes of helping Leagues develop more inclusive programs, I created a large document that detailed how best to create and implement LGBTQ+ inclusive projects and programs. This document offered general advice such as the use of general neutral language and the sharing of policy and training with all staff, volunteers, and anyone involved as well as giving

suggestions regarding sports programs and workplace/volunteer policy. The document also included information regarding different LGBTQ+ identities and concepts in addition to an explanation of the importance of the document to ensure all consumers of the resource understood the information that was being given to them.

In order to help the EFCL staff members express support for the LGBTQ+ community along with promoting a more inclusive work environment, I helped implement a change regarding EFCL email signatures. This change was the addition of preferred pronouns to the signature. In order to create a learning opportunity for Community League members I created a document in concert to this change explaining why this addition was important and why others should do this as well. In essence it normalizes asking or stating preferred pronouns which is extremely helpful for anyone who is transgender or non-binary. It makes the world safer for them in addition to helping provide more opportunities for gender expression and affirmation.

While the Edmonton pride parade was unfortunately canceled for the summer of 2019, that did not mean that there were no pride events going on. Several organizations decided to step up and help fill the void left by the pride parade. Several were lower profile or may have been considered very specific in terms of the content but that did not change my mind that they, and all Edmonton pride events, should be highlighted and compiled into one place in order to help Community League members participate in Pride around the city. Thus I created an Edmonton Pride Calendar for the summer of 2019. This calendar showed many of the events going on during the month of June and detailed where they'd be happening, when they'd be happening and who was running each event. The inclusion of this information was aimed at helping League members make informed and measured decisions about what events they would like to participate in.

Moving on, the next area I directed myself towards was governance. While in contact with different Community Leagues around the city, I found that not a single League had a position that dealt with inclusivity or the LGBTQ+ community. Thus for the next project I did, I drafted a template for an LGBTQ+ board position. This position, which I called "Liaison to the LGBTQ+ Community" would act to create a more accepting and welcoming Community League as well as work to educate Community League members. Finally it would create space within a Community League for the advocacy and advancement of the LGBTQ+ community

The next project I did after that dealt with common misconceptions or myths that surround the LGBTQ+ community. Some examples of these myths would be that LGBTQ+ people are very rare, that people are LGBTQ+ because of a poor parent or because of trauma, and that bisexual people are actually just gay

or straight, they just can't make up their mind between the two. The resource created served to debunk these myths and a plethora of others, while giving educational information back about the truth of the LGBTQ+ community. Many areas regarding the LGBTQ+ community were touched on this resource, ranging from general or trans specific to bisexual and pansexual. This resource was different from a few of the other resources I created as it did not just consist of a document. It was actually composed of three different parts. Firstly, the aforementioned resource document. Second, I created an online true or false quiz about the different myths in order to give an option for active learning and involvement. And third, a worksheet that asked if myths were true or false and answer key for said worksheet were created so that the resource could be used in a group setting to educate and inform. This again was aimed at helping create active learning opportunities.

Pride flags have become more and more visible as the LGBTQ+ community has gained visibility and protections, however that does not mean people know what they stand for or even which ones are associated with which identity. This is true often times for both those who are straight and/or cisgender as well as the LGBTQ+ community. As such the next project I did was one that revolved around explaining which flags go with each identity as well as the meaning behind the flags design if there is one. This project also was composed of more than just a single resource document, even though there was one of those as well. This resource document showed ten different flags and as previously mentioned explained both which identity the flag is for as well as what the design means. In addition to that document I created a tile matching game in order to let people test their knowledge and quiz themselves if they so choose. The tiles consisted of a flag and a corresponding identity and the game would finish when all the correct tiles were matched together.

Through my personal experiences as an LGBTQ+ person, I have found that often times some people are not aware of what is respectful and kind when it comes to LGBTQ+ people and what is hurtful and invasive. What's more, many of the LGBTQ+ people I know have had the same or similar experiences. As well from a Community League perspective, it is important to interact with people in the community in an inclusive and kind way. So one of the last projects I did was aimed at addressing the issue of how you should or should not act in regards to LGBTQ+ people. I named this project LGBTQ+ Do's and Don'ts and it was divided into 4 parts. These would be "Do's - General", "Don'ts - General", "Do's - Coming Out" and "Don'ts - Coming Out". Examples of the information provided would be to respect names and pronouns, make sure someone who has come out feels welcome and cared for, and to not think that someone is LGBTQ+ because of trauma.

Each point/piece of advice detailed also gives an explanation of it, in order to help the consumer understand why something is good or negative.

The largest project I completed while working at the EFCL would have to be my Identity Education project. This project aimed at explaining the different identities that make up the LGBTQ+ acronym and to dive in to important information related to each one. This project was divided into five different parts which each addressed a different group of identities. These groups would be “Gay, Lesbian and Bisexual”, “Transgender and Non-Binary”, “Queer and Questioning”, “Two-Spirit and Pansexual” and finally “Asexual, Aromantic and Intersex”. Each of these parts were divided up into two resource pieces as well. I made a video talking about the information relating to each of the identities and with that I created a resource document that explained the same info as to make sure that if someone is unable to watch the videos they can still learn about the different identities.

Speaking of videos, one of the things that EFCL staff have to produce on a regular basis would be pop-up video workshops. These are short online segments, usually three to five minutes long, that address a topic related to the work that the staff member does. I completed two pop-ups during my time at the EFCL, one on June 13th, 2019 and one on July 17th, 2019. The topics I chose were the importance of preferred pronouns and names and how gender connects to LGBTQ+ identities respectively. Similar to the Identity Education project, I created a resource document to go with each one that detailed the same information I covered in the video in order to make sure that if someone is unable to watch the video, they are still able to consume and learn from the content.

The majority of the resources I created were only available online and I wanted to create physical versions that people could take or read that would not be ten to fifteen pages long. As such I chose to convert four of the projects into pamphlets can be found at the EFCL office. Each of these pamphlets contained more condensed and general information about the topic they were covering as size was an issue however this does not mean they are not educational or helpful. The four projects I chose to convert would be the Identity Education projects, the Pride Flag project, the Mythbusting project and the LGBTQ+ Do’s and Don’ts project. As well I made all the finals for these pamphlets available online so if community leagues wanted to print them out themselves they had that option.

A project I was assigned at the start of my work with the EFCL was the development and facilitation of

a LGBTQ+ related seminar. I sought to find a guest speaker for this and after reaching out to a few organizations I ended up in contact with Evan Westfal, who does educational coordinating at the Institute of Sexual Minority Studies and Services (ISMSS) at the University of Alberta (UofA). Evan was wonderful to work with and very accommodating of scheduling changes and response delays. The seminar and presentation he was going to give was wonderful, well thought out and creative. Unfortunately no one chose to attend the seminar and thus only myself and another EFCL staff member were given the opportunity to see his good work. However it helped create a connection between the EFCL and ISMSS and there are now ongoing talks about Evan presenting to the EFCL staff and board members.

There is one last project that I will be leaving behind now that I no longer work at the EFCL. Over the course of my time working I had hoped to create a pride mural along the back of the building in order to show the EFCL's dedication to LGBTQ+ inclusivity and acceptance. I had found a wonderful designer in Michelle Kampos, a queer Edmontonian and had received a design for the mural that was going out to Leagues for community consultation. Unfortunately I finish up my time working with the EFCL before anymore can be done. I hope after I am gone this work will continue and that the EFCL one day receives a wonderful and inclusive mural.

Working at the EFCL has been an immensely rewarding and challenging experience. I was pushed outside of my comfort zone to create innovative and exciting projects while at the same time engaging with a population I was not familiar with. However, as a result I have found that I've grown as a person and feel much more connected with the city of Edmonton and the people who live here than before. I have gained administrative skills, research experience, communication skills and a strong appreciation for the power of volunteers and a small group of truly dedicated people. I would like to thank my supervisor Colin Johnson for supporting me through my time working at the EFCL. He was always there for feedback and advice and I would not have enjoyed my time nearly as much as I have if not for him. I hope that my time spent here will help Community Leagues grow to become a more inclusive place for LGBTQ+ people and that the resources I created will be well used, well loved, and helpful in achieving that goal. In terms of recommendations for work regarding the LGBTQ+ community that still needs to be done, in my opinion there needs to be more active events or seminars run, as well as possibly some sort of pride event. Even with the resources I created, people have to willingly search those out to find them. I believe that engagement with that knowledge should

be more active and should take place in a seminar setting. My position had a built-in time constraint and as such it was not feasible to develop a program to go out to leagues and run presentations but I believe that program should exist. Having a program where a league can sign up and receive a talk would be helpful in terms of educating members. As well I believe that the EFCL should do something during Pride to both demonstrate support for the LGBTQ+ community and signal to Community Leagues that they should be involved with this type of event and that it's possible. My recommendation boils down to either having a position or program dedicated to taking a more active role in educating and informing Community Leagues about the LGBTQ+ community. As well this position/program should produce visible and support events that Leagues can attend, especially surrounding Pride.

MEETING DATE : September 12, 2019

Item 12.3

AGENDA ITEM # : 12.3 – Youth Engagement Report

PREPARED BY: Ryan Jacques, Youth Engagement Project Lead



**WHERE NEIGHBOURS MEET
and GREAT THINGS HAPPEN**
EDMONTON FEDERATION of COMMUNITY LEAGUES

Youth Engagement Project Lead 2019
Project Report by Ryan Jacques

During the summer of 2019, I was fortunate enough to have the opportunity to work as the Youth Engagement Project Lead for the Edmonton Federation of Community Leagues (EFCL). Working with the EFCL as a summer student was an immersive, engaging, and overall outstanding experience in an office environment (my first “real” job!). As an undergraduate computing science student at the University of Alberta, I honed valuable leadership, communication, teamwork, and interpersonal skills that will set me apart from computing science students who solely focus on the technical aspect of the field; something I will proudly carry with me as I head towards finishing my degree. I am so thankful to have been employed in such a welcoming and supportive workplace, and the summer term went by so quickly because everyone was so easy to get along and work together with.

This summer, I worked closely with my two supervisors, Ronak Patel and Colin Johnson. They both had so much to offer in terms of helpful input and guidance, and they allowed me to take what I know and run with my ideas as I went about my work. One of my favourite aspects about this position was the flexibility; I got the chance to use my own creativity and initiative instead of being told what to do and how to do it, despite my relative inexperience with Community Leagues and how the EFCL operates. This allowed me not only to develop more thoroughly as an individual, but also allowed me to give back to the position more and create value within it by making my own mark.

Youth are a demographic that is often forgotten about, including in how Community Leagues function. While there many programs for children and young families, such as the well-known neighbourhood soccer program, youth are not as easily targeted, especially in this modern age. Youth these days have a lot on the go, trying to balance school, extracurriculars, and often one or more sports while preparing themselves for their future. Time is very valuable to today’s

youth and they want to make sure they are getting something tangible out of any time they invest in something. In addition to this, traditional methods of outreach are not as effective for youth; social media is drastically changing the way organizations market to youth and is an essential tool nowadays for spreading awareness of youth events and activities. Overall, current youth engagement within Community Leagues is not ideal, so my primary role as the Youth Engagement Project Lead this summer was to increase awareness about leagues for youth and assist leagues with creating value for youth.

One of the tasks I took on to help promote this mission was creating a Youth Director/Coordinator position template for Community League boards (see at the end of this report). Having a Youth Director is an excellent way for a Community League to promote more youth involvement with the Community League, increase the profile of the Community League by demonstrating support of youth, and allow a youth to gain valuable experience on a board. For the purposes of youth engagement, I am defining a “youth” to be someone between the ages of 18-25. This is because anyone under the age of 18 cannot serve as a voting member on a Community League board. However, someone under the age of 18 could still volunteer with a board, but have no voting rights on board decisions. A Community League can define the age range of a youth to fit their specific needs.

On a similar subject, I helped to promote Volunteer Alberta’s Youth @ the Table initiative, which places youth ages 18-30 on boards to gain experience and shape their communities. One youth applicant for the program was placed with the Mill Woods Presidents Council (MWPC), an association of 16 Community Leagues in Mill Woods that work together to solve problems on a larger level than their individual Community Leagues. It is very exciting for me to directly see a youth become involved with Community Leagues in a governance role after encouraging MWPC

to apply as a board that a youth volunteer could join. With a Youth Director Template also available for Community Leagues to utilize, only time will tell how many Community Leagues decide to directly engage youth through their boards.

When it comes to supporting leagues to better engage with youth, I presented two online pop-up workshops: Engaging Youth (<https://youtu.be/sid-VZEDmXc>) and Youth Director Job Description (<https://youtu.be/tzIDgDzWEM>). Engaging Youth covers the real meat of youth engagement; the what, why, and how of youth engagement within communities and focusses in on the importance of social media usage. Youth Director Job Description is a brief walkthrough of the Youth Director position template and goes a bit more in-depth about the description. Both are very quick yet insightful presentations, under five minutes each.

I had the honour of working with EFCL's Community Inclusion Committee (CIC). The CIC reviews, reports, and makes recommendations to the EFCL board on matters related to increasing acceptance, belonging, and inclusivity in Community Leagues. The purpose of the committee is to generate the awareness, dialogue, and action for people to recognize diversity as an asset and not an obstacle. I attended monthly CIC meetings, composed of some EFCL staff, Community League volunteers, and often a District Representative. When I joined in May 2019, the CIC was working towards holding an event called "Let's Chat About Inclusion", which Ritchie Community League hosted on Thursday, August 22nd, 2019. I found one of the three speakers for the event, Katie Hayes, the Civic Co-Chair of Edmonton's NextGen and an expert on youth affairs and involvement. In addition to partaking in the planning during the CIC meetings, I went to Ritchie Community League the evening before with Jade Arnaout, the CIC chair, and Cecilia Ayres to plan out the event set-up ahead of time. The event was a huge success, with 30+ attendees soaking up the knowledge of the diversity & inclusion experts. Though I could not attend the entire event, I was so pleased to see the culmination of our hard work planning.

One exceptionally effective way that I spread awareness about Community Leagues for youth in our city was tabling and representing EFCL with an EFCL banner. I would wear my EFCL nametag, give out my business card, and talk to people about the Community League movement and what benefits Community Leagues have for youth. This gave Community Leagues ample exposure to the public and youth in particular, and will hopefully bolster involvement in the coming months and years. To do this, I formed a partnership with the City of Edmonton's YEGyouth weekly events, by promoting their events on EFCL social media, in collaboration with EFCL's Communications Officer Jasmin Joe, in return for allowing me to set up the EFCL banner at their events.



The YEG youth events saw dozens and sometimes hundreds of youth attendees, including a ball hockey tournament on Sir Winston Churchill Square, a World Cup soccer tournament at Clarke Stadium, and a music festival with youth performers at the Heritage Amphitheatre in Hawrelak Park. Because of this, many youth who had not heard of Community Leagues now, at the very least, know of their existence in Edmonton. As well, I had the opportunity to talk to some of the youth to make them aware of the role and importance of Community Leagues in creating vibrant communities. I also tabled at a Mill Woods Edmonton Police Service BBQ with the EFCL banner, where I gave out over 100 of my business cards within two hours. I consider this to be one of my biggest successes in spreading awareness about Community Leagues and even my time with the EFCL.

However, my work did come with its fair share of challenges and obstacles. I attempted to create a youth organization contact list, that Community Leagues could utilize to form partnerships with local organizations. Unfortunately, I had significant trouble garnering interest with organizations and getting them to follow-up with me. At this point, it does not look like there are enough organizations to make the contact list a viable resource for Community Leagues. Moreover, I was faced with infuriating situations in meetings on multiple occasions, where the other party misunderstood what I was saying and what the role of EFCL was. Despite my personal frustrations, I made sure to keep things appropriate and to express myself in a professional manner. I gained a lot of patience through these situations and furthered my ability to be assertive, instead of leaning towards being passive or aggressive.

There were numerous opportunities to develop myself as a human being over the summer. I attended the workshops "Let's talk about governance", "Introduction to Community Walking: Leadership Training", "Learn your ABCDs (Asset-Based Community Development)", "Crime

Prevention Week Hall Safety Event”, and a Gsuite foundational skills workshop. I even became a certified urban poling instructor at the community walking workshop!

I have also been largely tasked with coordinating corporate sponsorships and donations for Community League Day 2019, which will take place on Saturday, September 21st, 2019. I sent out a call to previous donors to provide items for Community League kits, or items to be used as door prizes on Community League Day. Quite a few organizations came out to support Community League Day, including United Cycle, who donated nearly \$16000 worth of gift vouchers in addition to 1590 water bottles. It is truly amazing to see a community rally around such an event.





I felt that I had a lot of success with the awareness piece of my project mission, but a lot more could be done to assist leagues with creating value for youth. An important first step, which I unfortunately did not have the time to complete while at EFCL, is a survey sent out to Community Leagues to find out where the gaps are in youth engagement. This would provide valuable data that can be used to inform decision-making and how to move forwards with supporting Community Leagues with regards to youth, and to see where Community Leagues are right now on the issue.

As for future project directions, I have a few ideas as well. Streamlining the process for Community Leagues to host youth-centred events would remove some of the obstacles Community League volunteers have to overcome in order to get youth involved. For example, an event-in-a-box initiative could be a game of Spikeball, a slip-and-slide on a hot summer day, a movie night complete with a projector and popcorn, or whatever a Community League would be interested in. The start-up cost would certainly be high to create boxes initially, but I think it could pay off in the long run. Another idea is a youth leadership incentive program. For example, Edmonton's NextGen invites registered volunteers who volunteer over 10 hours at an Edmonton charity or non-profit to Sonic Field Day, a local alternative music festival in September. EFCL could implement different youth levels depending on time volunteered or other involvement with a Community League, and reward youth with prizes, events, recommendation letters, etc. If youth see such a program that provides them with clear value, they will be more inclined to become involved. As well, a Community League youth spotlight could be added to the EFCL website. This could either take the form of a Community League who is doing great things to engage youth, a youth who is an exceptional volunteer for a Community League, or perhaps even both. The spotlight could be a bi-weekly or monthly release to inspire other Community Leagues and/or

youth to do good in their community. Lastly, EFCL could instigate a youth community leadership scholarship. School is very expensive these days and providing a scholarship, even if it is only \$500, would most definitely garner interest among Edmontonian youth. Not only would it be a widespread and effective way to promote Community Leagues to youth across the city, but it would be a plain demonstration that EFCL supports the well-being, development, and success of youth. All things considered, there is still much to be done in the area of youth engagement.

A heartfelt thank you goes out to Ronak Patel and Colin Johnson, my two supervisors throughout my time with EFCL. You both helped set the direction of my work and persistently supported me as I worked on my project. As well, a special shoutout to Hope Jubenvill for being an excellent desk buddy over the last four months – it was a pleasure to get to know you and having little conversations with you never failed to brighten my day.

I would like to thank the Edmonton Federation of Community Leagues and the Canada Summer Jobs program for giving me the opportunity to enrich myself this summer as I continue my undergraduate studies. And to everyone at EFCL: best of luck with your future endeavours, and keep using your time and energy to make your community a better place for all who live, work, and play there!



**WHERE NEIGHBOURS MEET
and GREAT THINGS HAPPEN**
EDMONTON FEDERATION of COMMUNITY LEAGUES

Youth Director/Coordinator Job Description Template

As the leaders of tomorrow, it is essential that youth in Edmonton become involved in their communities. One of the foremost ways to get involved is through Community Leagues, to the benefit of both the Leagues and the youth. In order to facilitate the need to draw in youth to League events and programming, Community Leagues may want to create a Youth Director. This board position will be focused on not only running youth projects that are important to their communities but also spreading awareness of youth engagement strategies through the other Community League functions.

Benefits to having a Youth Director:

- ❖ Promote more youth involvement with the league
- ❖ Increase profile of the league by demonstrating support of youth
- ❖ Allow a youth to gain valuable experience on a board

Attached is the EFCL Template for Youth Director Position. EFCL recommends that you can start with this template, but we encourage you to modify it as necessary for your league while keeping these things in mind:

- ❖ Put your league values into the description.
- ❖ Make it sound doable and easy - because it can be.
- ❖ Think about scope. Only for the league operations or (hopefully!) for the whole community.

Other responsibility options to consider adding to the template:

- ❖ Try to operationalize youth involvement into all league activities. Ask the other directors if they need help with facilities, sports, events etc.
- ❖ Work to embed youth involvement into the 'mission and vision' portion of the league bylaws.

For example, consider a phrase such as:

Mission and Vision

The purpose of X League is XYZ. It is also to do XYZ by getting youth involved in league operations and promoting league events

SAMPLE TEMPLATE

POSITION TITLE: Youth Director or Youth Coordinator

AUTHORITY

- ❖ The board of directors is the legal authority for the community league.

TERM OF OFFICE

- ❖ Term of office is ____ years.

POSITION RESPONSIBILITIES

- ❖ Champion youth involvement for your league/community!
- ❖ Form or chair a resident-based youth committee, comprised of youth members, and take recommendations to the League Board
- ❖ Be a voice for youth in the community
- ❖ Participate in EFCL workshops to gain a greater understanding of how to engage youth in community league activities
- ❖ Create a Youth Engagement Plan for the league, including objectives, targets, and strategies to achieve targets.
- ❖ Manage all matters related to youth-specific activities of the league
- ❖ *Board member general duties/requirements, in compliance with the Board's Terms of Reference, bylaws, policies, and procedures*

YOUTH COMMITTEE

- ❖ Assist in the creation of a Youth Engagement Plan for the league, including objectives, targets, and strategies to achieve targets
- ❖ Run programs and projects dedicated to the Youth Engagement Plan goals
- ❖ Report to the board regularly on progress towards the Youth Engagement Plan goals
- ❖ Recommend youth policy for the board's approval
- ❖ Identify a range of youth issues and needs that exist within the community
- ❖ Create youth programming to address community-specific youth issues and needs
- ❖ Monitor progress towards Youth Engagement Plan goals and targets, and adjust programming to ensure smooth completion

MEETING DATE : September 12, 2019

Item 12.4

AGENDA ITEM # : 12.4 – District G Report

PREPARED BY: Jennie Gurnett, Social Work Summer Student

Short Report
Jennie Gurnett

Master of Social Work, Summer Student 2019

To the Members of the Board and the EFCL Staff,

Introduction

I want to extend my gratitude for the opportunity I had this summer to complete my practicum with the Edmonton Federation of Community Leagues. I've learned so much about the history of Edmonton, the league movement, and the positive impact of a healthy and engaged neighborhood. In the past few months, I've engaged with league members from across the city. It's been incredible to hear their stories and their passion for where they live.

I'm completing my Master of Social Work with a focus on community development. I hadn't considered working with the leagues until Liz John-West encouraged me to. I could not have chosen a practicum with more scope and hands on experience in community! I was able to work with leagues who are running programs in their neighborhood, connect with local community partners and not-for-profits, and engage with the Neighborhood Services Department at the City of Edmonton. This practicum gave amazing scope to the community building work being done in Edmonton and all the partnerships that make it possible.

Projects this Summer:

- Conducted needs assessment interviews with leagues (specific to policy and procedure)
- Facilitated a workshop on policy and procedure
- Created a tool kit for policy and procedure
- Helped out with EFCL events and board meetings
- Engaged with in-house strategic planning
- Provided administrative support to EFCL staff
- Attended community meetings with City and stakeholders
- Created resources with relevant social research and recorded 3 pop-up seminars: social isolation, social inclusion, and social capital
- Participated in the Diversity and Inclusion Committee

Inclusion and Diversity

As a social worker I am interested in the social impact of leagues and community associations. There is evidence that participation in community associations lowers rates of social isolation, increases social capital, and results in lower rates of depression among participants (Kuban, 2005; Farina, 1950; Lai, 1973; Ramshaw, 2010; Slack, 1984; Frank, Davis & Elgar, 2013). Connected communities, where neighbors know their neighbors, are out walking in their communities, and have diverse social connections, these are healthy neighborhoods. With growing public health concerns around urban social isolation,

tion (see Tamarack Institute: <http://www.tamarackcommunity.ca/latest/loneliness-and-social-isolation-are-public-health-issues>), the relevance of community groups cannot be overstated.

I completed a literature review exploring the history of leagues in Edmonton. Through my research into Edmonton's league movement, I found out that the leagues have a proud history of being inclusive, with the only requirement of membership being that you reside in the neighborhood (Kuban, 2005). However, current research about community associations across Canada, and specifically in Edmonton, illustrates that not everyone is participating in community leagues (Centre for Public Engagement, 2014). While their mandate is inclusive, there may be barriers to full participation for certain groups. Barriers can include cost of programs and membership, lack of accessibility, language barriers, inclusive policies, and even how welcoming leagues feel. I explore this notion in the various pop-ups I have made for the EFCL that are posted on their website. I encourage board members to attend the upcoming Diversity and Inclusion Workshop being organized by a number of leagues on August 22nd at Ritchie Hall.

Capacity Building with Leagues

I am not a policy and procedure expert, or at least I wasn't when I started this practicum. My interviews with leagues in District G revealed a need for greater capacity in the area of policy and procedure as well as more hands on (and face to face!!) contact and support from the EFCL. Many of the individuals I met with were unaware of the supports offered by the Federation. They were unfamiliar or frustrated with the website and requested resources that were easier to download and edit. A key point here is that the most comprehensive league resource (The Community League Resource Binder printed by the City) has not been produced in soft copy and is from 2009.

In the months I was here I was able to develop a tool kit for policy and procedure. There were incredible resources available on the EFCL website, I was simply able to bring these together in summary, and in Word so leagues can use them more easily. The workshop that went along with the document creation was well attended by leagues in District G. The workshop also provided these leagues with the opportunity to meet and brainstorm what has worked for their leagues in the past, and to share knowledge and resources. This process of cross-pollination is often referred to as a "community of practice" and I see it as an invaluable tool for leagues. The high attendance and engagement at the workshop and the willingness of league presidents to be interviewed was due to the relationship-building work of Liz John West the area coordinator. The strong connection in District G is new as they went without a District Coordinator for a number of years.

General Recommendations:

- Continued action in the area of Diversity and Inclusion, and support for the current committee
- Free league memberships in neighborhoods across Edmonton, to ensure greater and diverse involvement
- New edition of the Community League Resource Binder to be produced in Soft Copy (with portions that are easy to edit not just pdfs!!)
- More emphasis on "community of practice" models among the districts to maximize information and resource sharing; a robust job description with clear expectations of the District Coordinator position
- More in-person connections between EFCL staff and league members to ensure resources are known and used, and to better support struggling leagues
- Closer ties between Abundant Community Edmonton and League boards to maximize neighborhood connections and encourage diverse participation

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MEETING DATE : September 12, 2019

Item 12.5

AGENDA ITEM # : 12.5 – Street Speeds Working Group Report

PREPARED BY: Stephanie Kovach, Community Planning Advisor

Council's Approach

On May 15, 2019 City Council directed City Administration to begin the following work:

1. That Administration return to Committee for a Non-Statutory Public Hearing with draft bylaws to capture the following:
 - A citywide default speed limit of 40 km/hr. on both local and collector residential roadways.
 - A default speed limit of 30 km/hr. on both local and collector residential roadways as generally outlined in the #YEGCoreZone.
 - That, as part of the preparation of the draft bylaws, Administration first undertake a review of collector roads and include any appropriate exceptions in Parts A and B above for collectors that function more appropriately at higher speeds.
2. That Administration provide a report, concurrent with the draft bylaws, on the resources required to accomplish roadway safety goals, including traffic calming measures, speed reduction and enforcement, safe roadway crossings, and the results of research being done by Calgary Police Service and University of Calgary and our Vision Zero strategy.
3. That Administration provide high-level information on causal factors on the 711 pedestrian related collisions.

Our Response

To help Community Leagues understand and engage with their members regarding this motion, the EFCL Community Planning Advisor struck a "Street Speeds Working Group" to develop the following materials, with a focus on neighbourhood livability:

1. Notice to Leagues (Distributed September 9)
A simple flyer to be distributed to Community League Presidents and Civics Directors to remind them that street speeds are under review. The notice will include:
 - Description of the motion
 - Description of what items Leagues will be asked to provide input on
 - Description of what the EFCL plans to do to help Community Leagues deal with these changes
2. Engagement Handbook
A visual handbook to be distributed to Community Leagues to provide:
 - A. Information Dissemination:
 - Description of the motion and areas where citizens can provide input
 - Relevant background information regarding the EFCL's historic involvement in these conversations, Vision Zero, Street Speeds, Traffic Calming Measures, etc.
 - B. Engagement (These materials will be distributed late September/Early October)
 - Neighbourhood maps with local, collector, and arterial roads clearly identified (to aid members in the identification of collector roads that may need more investment than simple speed reductions to improve safety)
 - How to host an engagement event (sample agenda)
 - Tips on how to compile information and submit to ward councillor

3. **Street Speeds Survey**
A survey to gauge Community League preferences on:
 - Street speeds on all street types (i.e. residential, collectors, arterials)
 - Preferred design interventions to improve road user experiences for all modal types
 - Community perceptions of “neighbourhood livability”
4. **Report to Council**
A report to City Administration and City Council that compiles:
 - Any feedback sent to the EFCL from Leagues after they’ve hosted engagement events
 - Results from Street Speeds Survey

The Street Speeds Working Group is also in conversations with City Administrators working on these Bylaws and hopes to work collaboratively to ensure League input is considered while the City completes this work.

The Street Speeds Working Group will also look for opportunities to raise awareness about their project at the Fall General Meeting and Leagues Alive.

13.0 CORRESPONDENCE

MEETING DATE : September 12, 2019
AGENDA ITEM # : 13.1 B'nai Brith Letter
PREPARED BY: Michael Mostyn, B'nai Brith Canada

Item 13.1

Michael Mostyn c/o B'nai
Brith Canada 15 Hove St
Toronto, ON M3H 4Y8

July 17, 2019

Leanne Rosinski EFCL Board Representative – District B,
Londonderry 7103 105 Street Northwest Edmonton, AB
T6E 4G8

Dear Ms. Rosinski,

I am writing to you today on behalf of B'nai Brith Canada, a leading Jewish advocacy organization and opponent of antisemitism. The League for Human Rights of B'nai Brith Canada operates an anti-hate hotline, which receives complaints about alleged antisemitic incidents.

B'nai Brith Canada is concerned about a serious human rights issue ongoing at the Killarney Community League Hall, which falls within your district.

It is our understanding that Sheikh Shaban Sherif Mady rents facilities at the Killarney Community League Hall to lead prayers each Friday and has been doing so since 2015, as has been widely reported in the media. As you will see below, Mady has been using his sermons – which he uploads to YouTube every week - to engage in hate speech against Jews and other groups.

Particularly egregious incidents involving Mady's preaching include:

June 22, 2019 - Mady delivered a sermon eulogizing former Egyptian President Mohammed Morsi, saying that "We know the Jews do not like Islam or the Muslims": <https://www.youtube.com/watch?v=fWJ76qT7PgA>

March 15, 2019 - Mady delivered a sermon eulogizing the victims of the New Zealand mosque attack, alleging that "international Zionism," Freemasons and the New World Order are behind the New Zealand attack, ISIS and all other forms of terrorism: <https://www.youtube.com/watch?v=L1kGTCcLqw4>

May 6, 2016 - Mady delivered a sermon claiming that Jerusalem "will only be regained through blood" and falsely calling Egyptian President Abdel-Fattah al-Sisi a "Jewish Zionist" (as an insult): <https://www.memri.org/tv/canadian-imam-sharif-mady-jerusalem-will-only-be-regained-through-blood-peace-accords-are-garbage>

2...

February 16, 2016: Mady delivered a sermon claiming that the Vatican City will soon be conquered by the Muslims, and that they have a right to do so: <https://www.memri.org/tv/canada-friday-sermon-imam-shaban-sherif-mady-rome-will-be-conquered-constantinople-was>

During this same period of time, Mady has also spread virulent antisemitism on his personal Facebook account, [noting that](#) “The mission of the Muslim Brotherhood [of which Mady is a proud supporter] – to expel the Jews and restore the al-Aqsa Mosque – has not ended.” He had earlier made a Facebook post [predicting that](#) the Muslims will annihilate the Jews on the Day of Judgment.

B’nai Brith Canada has reported these matters to the Hate Crimes Unit of the Edmonton Police Service for investigation.

Neither Killarney Community League Hall nor any of Edmonton’s community leagues should allow their facilities to be used to spread hatred. We therefore ask for your assistance in bringing this matter to the attention of Killarney Community League staff, and ensuring that Mady is not allowed to lead prayers or deliver sermons at their Hall any longer.

Please let us know as soon as possible what steps will be taken to address this urgent and serious matter.

Sincerely,
Michael Mostyn, Chief
Executive Officer B’nai
Brith Canada

Direct contact: 416-633-6224, ext. 104 mmostyn@bnaibrith.ca

MEETING DATE : September 12, 2019

Item 13.2

AGENDA ITEM # : 13.2 – Jewish Federation Letter

PREPARED BY: Steve Shafir, President/Debby Shoctor, CEO



The Jewish Federation
OF EDMONTON

100, 10220-156 St. Edmonton, AB T5P 2R1 (780) 487-0585 info@edifed.org www.iewishedmonton.org

Laura Cunningham-Shpeley
Executive Director
Edmonton Federation of Community Leagues
7103 105 St NW
Edmonton, AB
T6E 4G8 Canada

Dear Ms. Cunningham-Shpeley,

July 30, 2019

I am writing on behalf of the Edmonton Jewish Federation to express our community's serious concerns regarding Shaban Sherifmady. Imam Sherifmady, who is based in Edmonton, has a history of promoting the annihilation of a recognized ethnic minority. He was reportedly renting space at Killarney Hall, however, we understand that his rental there was terminated as of last Friday, July 26th. We are writing to you to ask that you alert all of your other members about this individual, who may attempt to rent space from them. We believe that it would be against the policy of a community league to allow its space to be rented by someone espousing his views and we are seeking your assistance in prohibiting his use of any community league spaces in the future.

We have come across information that suggests Shaban Sherifmady led Friday prayers held for local Muslim worshippers at Killarney Hall. The Jewish community of Edmonton has, for many years, worked hand-in-hand with our friends in the Muslim community to promote interfaith understanding and goodwill. Unfortunately, Sherifmady's extreme and hateful views are not only hurtful to the Jewish community, they are damaging to the interfaith harmony that exists in our great city.

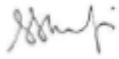
As an organization that supports the goal of achieving peace between Israelis and its neighbours, we are particularly disturbed that he has openly preached that Jerusalem will "[only be regained through blood](#)" (1) and that Middle East peace accords are "garbage".

He also recently shared a Facebook post by another individual stating that "[the mission of the Muslim Brotherhood is to expel the Jews](#)" (2) and in citing a declaration by the founder of the Muslim Brotherhood (Hassan El Banna): "As long as there is one Jew fighting in Palestine, the mission of the Muslim Brotherhood is not over."

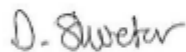
Some of his other statements, on topics beyond Jews and Israel, are no less troubling. For instance, he once [preached that Rome will be conquered](#) (3) by Muslim forces in the future. These are just several examples of an alarming record of vicious rhetoric. We know that such views do not represent the views of the Edmonton Federation of Community Leagues, and we acknowledge that you are likely unaware of these statements.

We encourage you to independently review the above transcripts and videos, following which we are confident you will recognize that this individual's use of Community League Halls as a platform is beneath the institution's dignity and undermines its reputation. We look forward to your response.

Sincerely,



Steve Shafir
President,
Jewish Federation of Edmonton



Debby Shocter
CEO
Jewish Federation of Edmonton

1. <https://www.memri.org/tv/canadian-imam-sharif-mady-jerusalem-will-only-be-regained-through-blood-peace-accords-are-garbage>
2. <http://canadadocs.org/alberta-imam-shares-the-mission-of-the-muslim-brotherhood-is-to-expel-the-jews/>
3. <https://www.memri.org/tv/canada-friday-sermon-imam-shaban-sherif-mady-rome-will-be-conquered-constantinople-was/transcript>

MEETING DATE : September 12, 2019

Item 13.3

AGENDA ITEM # : 13.3 – EFCL Letter To League Presidents Re: Jewish Federation/
B'nai Brith Letters

PREPARED BY: Fraser Porter, EFCL Board President



August 7, 2019

To All Community League Presidents,

Re: Killarney Community League Rental concern

The Edmonton Federation of Community Leagues (EFCL) has been working with Killarney Community League to better understand a rental contract. We will be releasing a press release today (attached), and we wanted to take the opportunity to directly advise Leagues of some background.

The rental of Tripartite Agreement licensed land is within the administrative control and discretion of Community League Board executive and members. All Community Leagues are members of the EFCL Federation and so also commit to follow the articles of the EFCL Code of Ethics.

League agreements, further guidelines or policies frame ideal rental frequency and tenancy. For example in the Tripartite agreement there are provisions preventing some types of commercial enterprise rental in Halls. Further, some Leagues have modified their policies to include a members first policy, or offer free rentals for community based activities. Some rent to other organized societies and churches, or any number of group types and variations. Rentals are all insured and have standards and requirements for tenancy.

EFCL was asked to provide support in assisting the Killarney Community League board when they were alerted to a complaint about sermons one renter was broadcasting to YouTube from their hall during a rental agreement. They wanted to clarify if this renter was potentially putting their League at risk. In the case of the Killarney hall rental there was risk. The videos broadcast see the renter speak harshly about ethnicities and people of the Jewish faith.

When the board of Killarney Community League became aware of the broadcasting they acted quickly to address the situation, and they made the decision to end the rental agreement.

Edmonton Federation of Community Leagues – Est. 1921
Representing Edmonton's 159 Community Leagues
7103 105 Street NW
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The EFCL articles of our Code of Ethics at risk are

- Article 1 of the Code of Ethics states that the first duty of a Community League must be to strictly observe its Constitution and Bylaws as registered under The Societies Act RSA 1980 c S-18, equally and without regard to race, creed, colour, religion, ethnic origin, sex or political affiliation.
- Article 6 of the Code of Ethics states that each Community League should support and strengthen the Society in a true community spirit
- Article 13 of the Code of Ethics states that Community Leagues should always observe and respect municipal, provincial and federal laws of the land.

(<https://efcl.org/about-us/>)

Harsh words against people based on ethnicity is at odds with these articles. Community leagues are valued partners in vibrant and inclusive civil society in Edmonton.

On a related note, the EFCL's Diversity and Inclusion Committee is hosting an event on August 22nd (<https://efcl.org/calendar>) : The World Café-inspired "Let's chat about inclusion" event discussions will be facilitated by guest speakers and community leaders who navigate their lived experiences as members of Indigenous and ethnocultural communities as well as disabled, youth and senior groups amongst others. The aim of the event is to provide a venue for Community League members to discuss how to best foster inclusion within the community league framework.

For further inquiries please contact our executive director by email lauracshpelev@efcl.org or myself Fraser Porter at president@efcl.org.

Thank you for your work every day to make Edmonton the Canadian city of great neighbours!

Kind regards,

Fraser Porter,
President, Board of Directors
Edmonton Federation of Community Leagues,

Edmonton Federation of Community Leagues – Est. 1921
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12.0 WORK IN PROGRESS

MEETING DATE : September 12, 2019
AGENDA ITEM # : 12.1 – EFCL Work in Progress
PREPARED BY: Laura Cunningham-Shpeley, Executive Director

Item 12.1

MEETING DATE	REF.	ITEM	STATUS
2018/06/14	6.4	Londonderry Community League Receivable That the EFCL enter into discussions with Londonderry Community League in an effort to re-coup \$7,835 in outstanding expenses.	In Progress May 21/19 Meeting
2018/09/13	6.0	District Updates/Feedback, District K M. Makarechian to forward the forthcoming report about outdoor rinks to L. Cunningham-Shpeley.	
2018/09/13	7.3	Risk Management Advisory Committee C. Shannon will look into a City contact or resource for Laura to refer league inquiries to. <i>From the minutes: L. Cunningham-Shpeley reviewed the recommendation that an EFCL Risk Management Advisory Committee be formed to review and discuss recommendations to leagues. Discussion ensued. C. Shannon advised that once City Council has finalized the City's cannabis policy, the City's legal department will review it with regard to the Tripartite agreement and bylaws. Further consideration of this recommendation was tabled until the cannabis policy is finalized. L. Cunningham-Shpeley inquired if there is someone at the City she can refer league inquiries to.</i>	In Progress
2018/12/13	6.1	HR Committee Tasks/Terms of Reference That the Human Resources Committee Members convene with the Executive Director in order to update HR Policy as outlined within the next EFCL 60 days"	In Progress
2019/01/31	5.2	On-Line Donations Process S. Svendsen to forward the document outlining the new deposit procedures to L. Cunningham-Shpeley to forward to leagues. <i>Sent an email to Sian to find out if this was sent and if there is info she can provide for this update.</i>	In Progress
2019/01/31	6.5	Letter to The Mayor and City Council Requesting Appointment of a Councillor to The EFCL Board of Directors in an Advisory Capacity That L. Cunningham-Shpeley bring a revised Council outreach proposal forward at the March Board meeting.	In Progress

MEETING DATE	REF.	ITEM	STATUS
2019/03/14	10.1	Executive Director's Report There was consensus on distributing a list of monthly meetings including meetings at City Hall for Board members to attend with the E.D.	In Progress
2019/04/11	6.1	Draft 2018 EFCL Audit Review and Motion to Present at AGM L. Cunningham-Shpeley, C.Shannon, and the EFCL Finance Committee to have a conversation regarding the unused \$72,673 of City funds that is still on the EFCL books which was designated for community league Rink Roof pilot project.	
2019/04/11	12.0	Work in Progress L. Cunningham-Shpeley, EFCL staff/Board members to provide a status update (or remove) on items they are named in on the Works in Progress list. (This is how this reads in the agenda)	In Progress
2019/04/11	12.0	Work in Progress C. Shannon to review and email L. Cunningham-Shpeley status updates for the City-related items. Not sure if the email was sent	In Progress
2019/05/09	6.1	Conflict of Interest Best Practice <ul style="list-style-type: none"> • L. Cunningham-Shpeley to check if the EFCL itself has a Conflict of Interest Policy in its Policy Manual. • F. Porter requested that if Board members have Policy resources, please forward any helpful policy guidelines or recommendations to EFCL staff (ongoing). • Any EFCL Policy updates, tip sheets, etc. should be shared to C. Shannon and NRCs, so that City staff are aware and can be consistent with messaging to leagues (ongoing). • Note to Colin to additionally address domestic partners sitting on Community League Boards in a future update. 	In Progress
2019/05/09	6,2	First Quarter Financials L. Cunningham-Shpeley to report back on new corporate donations to the 100 th Anniversary Project.	
2019/05/09	6.3	HR Policy Terms of Reference That the HR Committee review the latest draft policy and present back at the July EFCL Board meeting.	
2019/05/09	7.2	Diversity And Working Group Updates Committee Chair M. Makarechian to review the draft Terms of Reference, and report back to the Board at the June Board meeting.	In Progress

MEETING DATE	REF.	ITEM	STATUS
2019/06/06	6.2	EFCL PDC Construction Issues Sub-Committee Working Group to provide minutes, or a quarterly summary of their activities after each meeting.	
2019/06/06	6.4	New League Support for 100th Anniversary Project <ul style="list-style-type: none"> • All leagues should pay the \$2000 towards the EFCL Community League Plaza Project. And that new Leagues should be asked to pay \$400 for 5 years once they have received their Operating Grant funding from the City. • It was agreed that a deadline for all league contribution will be set once the Project construction dates are known. • That the Board accept the motion as presented by the 100th Anniversary Committee and provide communication to the new leagues about the project and the financial support from all Community. 	In Progress
2019/06/06	10.1	Website Needs of the Board L. Cunningham-Shpeley to get Board members on “Base Camp” in order to continue in depth Board discussion about EFCL website redevelopment and rebranding requirements.	In Progress
2019/06/06	10.4	EFCL Office Space—New Lease L. Cunningham-Shpeley to prepare a brief background report for Board members about the EFCL office space including anticipated/projected needs.	In Progress
2019/06/06	10.5	Tripartite License Working Group Next Steps L. Rosinski to post TLWG documents (agenda and minutes etc.) on Office Base Camp once it is implemented.	
2019/07/11	6.4	New Logo and Rebranding of EFCL Action Item: Further discussion/exploration of a new logo/rebranding postponed to the fall.	
2019/07/11	6.6	EFCL Street Speeds Working Group Terms of Reference That the EFCL Board approve the draft Terms of Reference for the EFCL Planning Committee’s Street Speeds Working Group, noting the following action items: Action Item: EFCL Board members to reach out to their leagues to help ensure diverse opinions on Street Speeds proposal are represented. Action Item: That invitations be sent out by the Planning Committee District Reps to their leagues inviting participation from leagues that are passionate about their positions on the Speed Streets Proposal.	In Progress

MEETING DATE	REF.	ITEM	STATUS
2019/07/11	7.1	<p>News From The City of Edmonton For the City of Edmonton to provide a background report regarding the Abundant Communities Edmonton program for the September Board meeting, including information regarding the specific challenges/barriers for community leagues to participating in the ACE program. It was requested that the report include statistical information regarding how many and which leagues are currently participating, how long they have been participating, how many leagues have stopped participating etc., and include a city-wide map if possible.</p>	In Progress
2019/07/11	10.0	<p>District Updates EFCL office to contact EMSA requesting a meeting regarding the recent EMSA soccer registration changes. L. Cunningham-Shpeley to explore options regarding engaging an external consultant to assist the EFCL and community leagues in managing their relationships with EMSA.</p>	In Progress
2019/07/11	10.0	<p>District Updates C. Shannon to ask the MPDP Coordinator to contact M. Gosselin directly regarding details of the MPDP Workshop follow-up.</p>	
2019/08/10	4.0	<p>B'nai Brith and Jewish Federation Correspondence Action Item: Noted to include the letters received from the B'nai B'rith and Jewish Federation, as well as the EFCL's response letter to League Presidents as attachments to the August Special Board meeting minutes and/or in the next agenda package for information.</p> <p>Action Item: To update the current suggested EFCL hall rental template that community leagues may use to include something regarding limiting the recording of meetings/events in community league halls for the purpose of public broadcasting on social media, electronic communication, or other forms of media broadcasting.</p> <p>Action Item: L. Cunningham-Shpeley to follow-up with the Alberta Muslim Public Affairs Council (AMPAC) regarding releasing a statement in this regard.</p>	<p>Done</p> <p>In Progress</p> <p>In Progress</p>
2019/08/10	7.0	<p>Other Business Action Item: L. Cunningham-Shpeley/C. Johnson to research and clarify what currently compels leagues to observe the EFCL Code of Ethics.</p> <p>Action Item: L. Cunningham-Shpeley to consult with the EFCL legal council, if necessary, regarding appropriate language around hall rentals.</p>	In Progress