



**EDMONTON FEDERATION OF COMMUNITY LEAGUES**

**BOARD OF DIRECTORS**

**REGULAR MEETING PACKAGE**

**DATE: Thursday, November 12, 2015**

**DINNER: 5:00 PM / MEETING 6:00 PM**

**LOCATION: EFCL Office, 7103—105 Street**

## **EFCL Board Planning Calendar November, December, 2015 & January, 2016**

### **November**

**2015**

- 12 EFCL Board Meeting
- 16 Mature Neighbourhoods Overlay Workshop—Calder
- 18 Mature Neighbourhoods Overlay Workshop –Allendale
- 21 Growth Strategy Board Retreat
- 24 Mature Neighbourhoods Overlay Workshop—Forest Terrace Heights
- 25 EFCL Planning & Development Committee Meeting
- 28 Record Keeping Workshop

### **December**

**2015**

- 09 Rink Operations Workshop
- 10 EFCL Christmas Board Meeting At Londonderry
- 23 EFCL Planning & Development Committee Meeting
- 25 –04 EFCL Office Closed

### **January**

**2016**

- 04 EFCL Office Reopens
- 14 EFCL Board Meeting
- 27 EFCL Planning & Development Committee Meeting

**Edmonton Federation of Community Leagues**

**Item 1.0**

**Board of Directors Regular Meeting**

**EFCL Office: 7103—105 Street**

**Thursday, November 12, 2015, Dinner 5:00 PM / Meeting 6:00 PM**

**AGENDA**

- 1.0 Call To Order (6:00 PM)**
- 2.0 Agenda Review (pgs. 3-4)**
- 3.0 Urgent Matters / Presentations**
  - 3.1 EFCL Communications Program**  
Barb Martowski, EFCL Communications Director
- 4.0 Approval of October 08, 2015 Board Meeting Minutes (Attached)**
- 5.0 Decision Items (7:00 PM)**
  - 5.1 Appointment of 2016 Programs Committee (pg. 5)**
  - 5.2 Community League Street Signage (pg. 6)**
  - 5.3 Membership Supplies Costs Recovery (pgs. 7-8)**
- 6.0 Exemptions**
- 7.0 News From The City of Edmonton**
  - 7.1 Monthly Report (pgs. 9-12)**  
"That the EFCL Board receive the written report for information."  
Marleen Kankkunen, Office of Great Neighbourhoods, City of Edmonton
- Coffee Break (7:30 PM) -----**
- 8.0 Board Reports—(7:45 PM)**
  - 8.1 Daycare Amendment To Tripartite License Agreement**  
**Request From Mill Woods Presidents' Council**  
Shafeek Ali, Director Mill Woods/Meadows
- 9.0 Staff Reports**
  - 9.1 Executive Director's Summary (pgs. 13-15)**  
"That the EFCL Board receive the Executive Director's written report for information."
- 10.0 Correspondence**
- 11.0 Work In Progress (pg. 16)**
- 12.0 District Updates/Feedback—N/A**
- 13.0 Private Matters (8:15 PM)**
  - 13.1 Londonderry Community League Hall**
  - 13.2 Green Shack Funding**

**14.0 Next Meeting/Announcements**

**14.1 Thursday, December 10, 2015, Dinner at 5:00 PM/Meeting at 6:00 PM,  
Londonderry Community League Hall, 14224—74 Street**

**15.0 Adjournment**

9:00 PM

## 5.0 Decision Items

**MEETING DATE :** November 12, 2015  
**AGENDA ITEM # :** 5.1 – Appointment of 2016 Programs Committee  
**PREPARED BY:** Allan Bolstad, Executive Director

**Item 5.1**

### **Recommendation:**

**That the EFCL create a committee to determine the programs the EFCL will include in its 2016 budget.**

### **Report:**

We are entering that portion of the year when staff put together a draft budget for the board to consider.

The most flexible part of the budget is the programming section, where the EFCL allocates approximately \$100,000 to its various projects and programs. This would include initiatives like Community League Day, Leagues Alive and Heritage Days, to name three.

It is felt that some board members might want to be part of this planning exercise. Creation of a board committee would give them an opportunity to get involved at this stage.

The EFCL may want to keep this committee in place, in order to help facilitate board involvement in the provision of EFCL programs during the year. This will depend on the outcome of the governance review that is underway as part of the EFCL's growth strategy.

If the program committee becomes a standing committee of the board, the EFCL will take steps to reduce the amount of programming information presented to the board. This would help streamline board operations and shorten the monthly meeting agendas.

**MEETING DATE :** November 12, 2015  
**AGENDA ITEM # :** 5.2 – Community League Street Signage  
**PREPARED BY:** Allan Bolstad, Executive Director

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**Item 5.2**

**Recommendation:**

**That the EFCL ask the city to create and implement a program to install road signs that direct motorists to community league halls.**

**Report:**

As the vast majority of the city's 126 community league halls are located within neighborhoods, it is felt that a network of directional signs would be a useful tool to help motorists locate them quickly and easily.

This would not only save motorists time and energy but would help reduce residential shortcutting when visitors attempt to track down the hall within the neighborhood. It is felt that this issue is becoming increasingly important as leagues ramp up their efforts to rent out their halls to various organizations.

A network of road signs would also help raise the profile of community leagues and establish their importance in City of Edmonton. Hence, it would also be an effective way for the city to acknowledge the key role we play in improving the quality of life of all Edmontonians.

It should be noted that this issue got a positive response from Mayor Don Iveson when it was raised by a community league member during a phone-in talk show on CBC radio.

**MEETING DATE :** November 12, 2015

**Item 5.3**

**AGENDA ITEM # :** 5.3 – Membership Supplies Costs Recovery

**PREPARED BY:** Joanne Booth, Asst. Director/Allan Bolstad, Executive Director

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**Recommendation:**

**That the EFCL phase in its staff and facility costs in the charges it levies the leagues for membership supplies.**

**Report:**

In the past the EFCL has always tried to charge leagues just enough money to cover the costs of producing the membership supplies. Sometimes we have a little money left over, sometimes we are a little short. But our forecasting is usually pretty close.

For example, last year the EFCL spent \$22,433.09 on membership supplies. We recovered \$21,532.00 at the end of the sale campaign. However, we continued to sell skate tags and some blank cards throughout the year, which brought in another \$2,604.61, for an overall total of \$24,136.51

Costs also include some brochures that the EFCL uses throughout the year. This totaled just under \$700 last year.

So, we've been pretty good at recovering the costs of the materials.

What we have not factored is the cost of the staff time and use of our facilities in the provision of membership supplies.

Staff time includes sending notices to leagues, entering their orders, packing their supplies, answering league queries, assisting with pickups, following up with leagues who have not picked up orders, doing the billings, collecting the funds, trouble shooting or sorting out problems.

In terms of facilities, we generally tie up our small boardroom for a three week period to accommodate this operation. The daily rental of our boardroom is \$110/day or \$55 for an evening. For the purpose of this evaluation, we have suggested a levy of \$50/day for use of this boardroom.

So here is an estimate of our overhead costs:

Barb's Time - 5 hours at 30.00	\$ 150.00
Linda's Time - 15 hours at 30.00	450.00
Nancy's Time - 10 hours at 25.00	250.00
Joanne's Time - 75 hours at 30.00	2,250.00
Staffing Overhead of 33% (\$3,100)	1,023.00
Printing/Paper/Office/Postage	300.00
Packing Supplies - Boxes/tape/stuffing	300.00
Use of Boardroom - 21 days at \$50.00	<u>1,050.00</u>
<b>Total</b>	<b>\$5,773.00</b>

Consequently, if we were to recover all of our costs, we would have to charge the leagues another \$5,773 for membership supplies. This would equate to about a 24% increase in the fees we charge to the leagues.

In order to lessen the impact of this change, it is recommended that we phase the increase in over two years, with some rate changes implemented in year one, and others deferred to year two, as per the table below.

A decision will have to be made on this straight away if we are to incorporate it into the 2016 fee schedule, which is normally sent to the leagues by the end of November.

EFCL 2016-2017 Membership Supply- Cost Increase Comparison									
				Year 1	Year 2	Recommen	Recommend		
Item	Unit	Costs	Charged	12% Incr.	24% Incr.	Year 1	Year 2		
Membership Cards	100 per pack	\$ 12.20	\$17.00	\$ 19.04	\$21.08	\$ 20.00	\$ 20.00	Don't want to increase too much as	
Mill Woods Membership Cards	100 per pack	\$ 12.20	\$17.00	\$ 19.04	\$21.08	\$ 20.00	\$ 20.00	I want to leave a reasonable amount	
Blank Membership Cards (No League Name Indicated)	100 per pack	\$ 12.20	\$17.00	\$ 19.04	\$21.08	\$ 20.00	\$ 20.00	of room in case printer's costs increase	
Door Stickers	Per sheet (10 stickers)	\$ 0.93	\$1.00	\$ 1.12	\$1.24	\$ 2.00	\$ 2.00	Increase heavier here as cost is so low.	
Skate Tags	Per bag (100 in a bag)	\$ 10.00	\$11.00	\$ 12.32	\$13.64	\$ 11.00	\$ 13.00	Easier to increase 50% here.	
Membership Sales Sign 11x17 - Standard	Each	\$ 3.20	\$4.00	\$ 4.48	\$4.96	\$ 5.00	\$ 5.00	Increasing cost of the cards, so	
Membership Sales Sign 8.5x11 - Standard	Each	\$ 2.20	\$3.00	\$ 3.36	\$3.72	\$ 4.00	\$ 4.00	thought to wait to second year.	
Volunteer ID Tags with Lanyard	Each	\$ 1.45	\$4.00	\$ 4.48	\$4.96	\$ 5.00	\$ 5.00	Not a huge cost increase, so do all at once	
Volunteer Pinney	Each				\$0.00			Not a huge cost increase, so do all at once	
Volunteer Buttons (while supplies last)	Each	\$ 1.50	\$2.00	\$ 2.24	\$2.48	\$ 2.50	\$ 2.50	Not a huge cost increase, so do all at once	
Membership Card Storage Box	Each	\$ 5.25	\$5.25	\$ 5.88	\$6.51	\$ 6.00	\$ 6.50		
Community League Brochures (Please note your league's information in the Publication Information section)	100 per pack	\$ 12.00	\$14.00	\$ 15.68	\$17.36	\$ 16.00	\$ 17.00		
Community League Welcome Brochures (Please note your league's information in the Publication Information section)	100 per pack	\$ 20.00	\$23.00	\$ 25.76	\$28.52	\$ 25.00	\$ 29.00		
Courier Charge for Daytime Delivery	\$20.00		\$20.00		\$0.00				
<b>Amount to be invoiced to billing address (shipping may vary after delivery)</b>				<b>Total =</b>					



## 7.0 NEWS FROM THE CITY

**MEETING DATE :** November 12, 2015  
**AGENDA ITEM # :** 7.1 – Monthly Report  
**PREPARED BY:** Marlene Kankkunen, Office of Great Neighbourhoods

**Item 7.1**

### News From The City Of Edmonton EFCL Board Meeting, November 12, 2015



**THE WAY WE FINANCE:** Supports the 10-year Goal - *Ensure Edmonton's Financial Sustainability*

#### City's Proposed Budget Released Online

The City's proposed 2016-2018 Operating Budget would maintain all City programs and services for just over \$6 per day in municipal property taxes for the typical household. Administration released the City's first multi-year Operating Budget online to give City Council and Edmontonians time to review budget details before deliberations begin in late November.

Edmontonians are encouraged to learn about the budget by visiting [YEGcityBudget.ca](http://YEGcityBudget.ca). Interested residents and organizations are invited to provide input to Council at a November 23 public hearing. Residents can register to present to Council by calling the City Clerk at 780-496-8178 or by registering online at [edmonton.ca/meetings](http://edmonton.ca/meetings). A Budget survey is also available online until November 14 at [edmontonbudget.com](http://edmontonbudget.com).

The proposed budget is the first step in Council's deliberation process in setting the 2016-2018 Operating Budget. City Administration presented the budget to City Council on November 3. Following the public hearing on November 23, Council deliberations will start on November 27. Final approval of the Operating Budget, along with the Utilities Budget, is expected by mid-December. The budget and schedule can be found online at [edmonton.ca/budget2016](http://edmonton.ca/budget2016).

For more information on the proposed 2016-2018 Operating Budget visit: [edmonton.ca/budget2016](http://edmonton.ca/budget2016)

**THE WAY WE LIVE:** Supports the 10-year Goal - *Improve Edmonton's Livability*

#### Accessible Parking Awareness Week is November 23 - 27

Join the City of Edmonton Advisory Board on Services for Persons with Disabilities for the media kick-off of Accessible Parking Awareness Week:

Monday, November 23, Noon, CBC Studio at Edmonton City Centre

Accessible Parking Awareness Week is set aside to promote public awareness of disabled parking issues. The campaign serves to remind people about the need for keeping designated parking stalls available for persons with reduced mobility, and for placard holders to use placards properly. This is particularly relevant during the busy holiday season when so many people are out shopping and parking spaces are often at a premium.

In 2014, there were 3,332 tickets issued by the City of Edmonton to people parked illegally in designated Accessible Parking Stalls, down from 3,555 tickets issued in 2013. The fine for parking illegally in a disabled stall is \$250. Voluntary compliance through public awareness is preferred over enforcement.

For more information contact Leslie Tanzi at [leslie.tanzi@edmonton.ca](mailto:leslie.tanzi@edmonton.ca) or 780-496-1472.

### **Salute to Excellence Performance and Citation Awards - November 23**

The City of Edmonton is pleased to host the 2015 Salute to Excellence Performance and Citation Awards as we recognize and honour our residents in categories including Arts & Culture, Sports, and Community Service.

The ceremony will take place in the City Room of City Hall on Monday, November 23 starting at 7:30 pm. This is a free event and all residents are welcome to attend.

The Citation Awards honour individuals or groups who have given more than five years of distinguished service as volunteers, and have been inspirational leaders in the categories of Sport, Arts & Culture, and Community Service, within the City of Edmonton. The Performance Awards recognize individuals, groups, organizations or teams who have gained outstanding recognition at the national or international level in the categories of Sport and Arts & Culture.

For further information or to view past recipients, please visit [edmonton.ca/salute](http://edmonton.ca/salute). We look forward to seeing you on November 23!

### **Winter Recreation Tradeshow**

The City of Edmonton Northwest Community Recreation Coordinators are excited to invite organizations and individuals interested in winter recreation to attend our Winter Recreation Tradeshow!

The event will take place Thursday, November 26, 2015 at the Jasper Place Annex (9200 - 163 Street) from 4:00 pm until 8:00 pm.

This event is free and family friendly! Individuals and groups interested in learning about new winter recreation activities that can be offered in their community can drop-in at any point throughout the evening.

We do ask that those interested in attending RSVP using Eventbrite: [eventbrite.ca/e/winter-connections-event-tickets-19102051751](http://eventbrite.ca/e/winter-connections-event-tickets-19102051751)

Fire pits and hot chocolate will keep you warm as you check out new recreation activities outside. Demonstrations will showcase some unique recreation activities that can be brought into your community. You will be able to participate in some outdoor activities such as bannock making and snowshoeing.

Information booths will be set-up inside the Jasper Place Annex so that you can warm-up while engaging and connecting with local recreation providers and learning about resources that are available for use at your next event.

The City of Edmonton encourages outdoor recreation in all seasons! We want to connect communities and outdoor recreation providers this winter. At this event you will discover and learn about some of the great opportunities that winter affords us.

For more information contact the Practicum Student in Northwest, Chase Gingles at [chase.gingles@edmonton.ca](mailto:chase.gingles@edmonton.ca).

## International Day of Persons with Disabilities

The City of Edmonton and Community Partners are committed to creating an inclusive community that honours the contributions of all its citizens. Since 2003 the City of Edmonton has actively been celebrating International Day of Persons with Disabilities (IDPD). Join us to celebrate the ability of persons with disabilities and the importance of inclusion for all citizens.

Thursday, December 3, 10:00 am – 2:00 pm

Ramada Edmonton Hotel and Conference Centre (11834 Kingsway, 119th Street and Kingsway)

10 - 11:00 am	Community Information Fair (40 Organizational Participants)
11 - 11:30 am	Proclamation and Awards ceremony
11:30 am - 1:00 pm	Pecha Kucha Ability 2 Presentations
1 - 2:00 pm	Lunch

Parking, admission and lunch are all FREE - presented by the Sponsors of the 2015 IDPD Committee.

For information contact Leslie Tanzi at [leslie.tanzi@edmonton.ca](mailto:leslie.tanzi@edmonton.ca) or 780-496-1472 or 780-405-7731.  
Web site: [idpdedmonton.ca](http://idpdedmonton.ca) Twitter: [@IDPD\\_Edmonton](https://twitter.com/@IDPD_Edmonton) #IDPD2015

**THE WAY WE MOVE:** Supports the 10-year Goal - *Shift Edmonton's Transportation Mode*

## City Roadway Crews Ready for Winter

The City of Edmonton is introducing an improved neighbourhood blading schedule and a plow map as part of its plans for its snow and ice program this winter.

Areas where neighbourhood blading is not completed on the scheduled weekday will be finished on the weekend instead of waiting until the following week. The set-day schedule for neighbourhood blading was introduced last year.

"By the Friday of each blading cycle, we'll know which areas will need additional attention over the weekend. We will alert citizens by email, public service announcements and social media," said Eduardo Sosa, Director of Roadway Maintenance. "It's important that all neighbourhood roads are smoothed to an even snow pack as quickly as possible following a major snowfall."

In addition, a [map](#) that tracks the progress of snow plows on major routes through the city will be piloted this year.

"The map will be updated prior to both the morning and evening commutes and once overnight," added Sosa. "It's our hope that by helping motorists avoid those routes where large, slow-moving equipment is still on the roads, they'd be able to move more safely and efficiently throughout the transportation network."

For more information about other aspects of winter roadway maintenance including the neighbourhood blading schedule, seasonal parking bans and how to sign-up for email notifications, please visit [edmonton.ca/winterroads](http://edmonton.ca/winterroads) or call 311.

**THE WAY WE GROW:** Supports the 10-year Goal - *Transform Edmonton's Urban Form*

### **City Seeds Urban Agriculture in Edmonton**

City Council [has approved changes](#) to the Zoning Bylaw that will allow for more urban agriculture and local food production activities in Edmonton starting in February 2016. Residents can expect to see beautification of vacant and underutilized lots, more community gardens, and an increase in local food businesses in commercial areas and temporary spaces.

The City has also launched a [vacant lot inventory for urban agriculture](#) to help residents and small businesses make use of underutilized land in the city. This online tool allows users to search for lots that are appropriate for urban agriculture.

The Zoning Bylaw changes help align rules for the development of land in Edmonton with food production policies in [The Way We Grow](#) and [fresh: Edmonton's Food and Urban Agriculture Strategy](#).

For more information visit: [edmonton.ca/urbanagriculturezoning](http://edmonton.ca/urbanagriculturezoning)

**THE WAY WE GREEN:** Supports the 10-year Goal - *Preserve and Sustain Edmonton's Environment*

### **Waste Volunteers Wanted**

*Become a Master Composter Recycler*

Master Composter Recyclers (MCR) are Edmonton's community leaders in waste reduction.

They show friends, family, and neighbours how to reduce, reuse, and recycle better.

- Complete a FREE 40-hour course.
- Learn all about recycling, grasscycling, composting, and more.
- Enjoy a FREE tour of the Edmonton Waste Management Centre.
- Volunteer at least 35 hours.
- Teach friends, family, and neighbours what you've learned.
- Meet other green-minded Edmontonians.

Edmonton has 260 MCRs across 130 neighbourhoods. To find out if there is an MCR in your neighbourhood email [mcrp@edmonton.ca](mailto:mcrp@edmonton.ca) or call 780-496-5991.

For more information visit: [edmonton.ca/mcrp](http://edmonton.ca/mcrp)

## 9.0 STAFF REPORTS

**MEETING DATE :** November 12 2015  
**AGENDA ITEM # :** 9.1 – Executive Director’s Summary  
**PREPARED BY:** Allan Bolstad, Executive Director

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**Item 9.1**

### 1. Streamlining Board Meetings

In an effort to streamline monthly board meetings and reduce the workload of staff members, it is my intention to eliminate most of the staff information reports from the board and general meeting agendas.

In the future there will be one report from myself, no more than 2 or 3 pages in length, that would summarize the key projects that I and the staff are working on.

The only other report would be our bi-monthly financial update. However, it would now be presented as a decision item, to ensure that the board has seen and approved its contents.

Both of these decisions are in line with the discussions we are having with our growth strategy consultants, who are helping us re-organize how the organization is managed and governed going forward.

### 2. Londonderry Community League

I am pleased to report that the EFCL had a positive response to its Open House on Oct. 26, as representatives from about 15 organizations expressed an interest in renting some or all of Londonderry Hall.

In light of this experience, it is time for the EFCL to develop an exit strategy from its role as hall manager.

I will bring forward a set of recommendations for the board to consider in private at the Nov. 12 meeting.

### 3. Rink Operations Workshop

The EFCL has scheduled a rink operations workshop for all community league rink managers and supervisors. It will be held at Killarney Community League (8720-130 A Avenue) from 6-8 p.m., on Wednesday, Dec. 9.

The workshop will also feature a presentation by Killarney on the use of a Zamboni to clear and maintain their rink ice.

### 4. Rink Opening Competition

The EFCL has received good media coverage on its rink opening competition, as the idea continues to generate some buzz among league rink managers.

EFCL board members are welcome to take part in the skating party that will be held at the site of the winning community league.

## **5. Meeting with Alberta Culture Staff**

Following our meeting with Education Minister David Eggen, I met with senior staff members at Alberta Cultural to discuss changes to the Community Initiatives Program. We briefly discussed the existing grant criteria (I suggested adding the use and training of volunteers to the list) and then reviewed the need for feedback on grant applications, methods to eliminate political interference, the need for an appeal process and a way to review the program's effectiveness in meeting the needs of non-profit organizations. I also suggested that Alberta Culture establish a task force to oversee these changes and said we would be willing to help out.

## **6. Meeting with Transportation and Infrastructure Minister Brian Mason**

On Friday, Sept. 18, I met for an hour with Transportation and Infrastructure Minister Brian Mason. Brian and I served together on Edmonton City Council for a few years, before he was elected to the provincial legislature.

We discussed a number of the same issues that the EFCL discussed with Education Minister David Eggen previously. This included changes to the Community Initiatives Program and the need to set limits on the donations to municipal election campaigns. We also talked about the need to maintain the integrity of the provincial highway system as cities commonly push to turn them into commuter roads within their own municipality as a way to save themselves some money.

## **7. 100<sup>th</sup> Anniversary Project Grant Money**

On Monday of this week, council's community services committee passed a recommendation that the city release \$300,000 in funds this year and \$300,000 next year, to help finance development of the EFCL's 100<sup>th</sup> Anniversary Project.

Originally, we intended to ask for the city funding to be spread over three years. However, we now plan to construct as much of the facility as our funds will allow in the summer of 2016 and 2017, as it costs us quite a bit to establish and dismantle the construction site each year.

The committee's recommendation will go to city council next week.

## **8. Mature Neighborhood Overlay Workshops**

The EFCL will soon be sending an email to all of the leagues in mature neighbourhoods to encourage them to participate in one of our Mature Neighbourhood Overlay workshops. This is to prepare them for leagues for the city's 2016 review of the Overlay. The special regulations in the Overlay are critical to ensuring new developments are compatible with the existing neighbourhood and that early community consultation is part of the process. It is important that leagues help set the agenda for the city's review, rather than merely responding to changes proposed by developers. We want to see community leagues take the lead.

Three workshops are planned, from 6:30 PM – 9:00 PM on the following dates:

- Nov. 16 (Calder Community League)
- Nov. 18 (Allendale Community League)
- Nov. 24 (Forest Terrace Heights Community League)

## **9. League History Keeping Workshop**

The EFCL is hosting a workshop to help leagues with their record keeping practices and to encourage the submission of information to our 100<sup>th</sup> Anniversary Project. We will be displaying some of this information on site and other parts on our project website.

The workshop is set for Saturday, Nov. 28, 1:00 – 3:00 PM, in the Prince of Wales Armoury, Jefferson Room.

## **10. Nov. 27 Budget Presentation**

The EFCL is scheduled to present its 2016 budget request to Edmonton City Council on the morning of Friday, Nov. 27.

For the first time in recent memory we do not have any individual services packages that require council's approval. We are simply asking for an inflationary increase (2%) to the operating grants of community leagues and the EFCL. Our request for another \$15,000 to help with staff training and development was rolled into our operating grant request by the city administration, so it will be approved unless a councilor moves to reduce our operating grant and gets support from the rest of city council.

We intend to give council a preview of our growth strategy at the Nov. 27 meeting, as the city helped fund this effort and we want to let them know that we will be presenting this strategy to them in 2016.

It is our hope to present a three year budget forecast to the city in the summer of 2016. This will be the first time the EFCL has ever been in a position to do that.

## 11.0 WORK IN PROGRESS

**MEETING DATE :** November 12, 2015  
**AGENDA ITEM # :** 11.1 – EFCL Work in Progress  
**PREPARED BY:** Allan Bolstad, Executive Director

**Item 11.1**

MEETING DATE	REF.	ITEM	STATUS
2012/04/12	5.3	<b>Reporting Form For EFCL Representatives</b> "A reporting form is to be created to be provided to anyone representing the EFCL in any capacity on external Committees or Sub-Committees, to report back to the EFCL a minimum of at least once annually."	Ongoing
2013/02/14	5.3	<b>Leagues Without Halls</b> "1. That the EFCL survey all of the leagues without halls to determine what they are doing to meet their space needs and whether or not the EFCL can be of assistance. 2. That the EFCL hold a meeting with the leagues without halls to discuss this situation and determine what role the EFCL might play."	Ongoing
2013/10/10	5.6	<b>Meeting with Edmonton MPs</b> That the Edmonton Federation of Community Leagues host a meeting with the Edmonton Members of Parliament to discuss key items of interest.	Ongoing
2015/04/09	5.3	<b>Hall Construction Cost Assessment Report</b> "That the EFCL Board table further discussion of this Item until the report from Community Services is available for review."	
2015/04/09	8.2	<b>Meeting With Edmonton Minor Soccer Association</b> A. Bolstad to survey community league soccer directors about community league soccer operations, which we will bring to the attention of EMSA.	
2015/07/09	5.3	<b>Community League Winter Workshop</b> "That the EFCL incorporate a Winter Programming component in the EFCL's Leagues Alive 2015 Conference."	
2015/10/08	9.4	<b>Terms of Reference for Partnership Agreement</b> M. Kankkunen to advise A. Bolstad of the deadline to submit any change requests to the Terms of Reference for the Partnership Agreement.	