



EDMONTON FEDERATION OF COMMUNITY LEAGUES

BOARD OF DIRECTORS

REGULAR MEETING PACKAGE

DATE: Thursday, February 11, 2016

DINNER: 5:00 PM / MEETING 6:00 PM

LOCATION: EFCL Office, 7103—105 Street

EFCL Board Planning Calendar February, March, April, 2016

February

2016

- 06 Leagues Alive
- 11 EFCL Board Meeting
- 22 Membership Supplies Ordering Cut Off
- 24 EFCL Planning & Development Committee Meeting
- 29 Winter General Meeting

March

2016

- 10 EFCL Board Meeting
- 12 Londonderry Community League Membership Blitz
- 23 EFCL Planning & Development Committee Meeting

April

2016

- 14 EFCL Board Meeting
- 27 EFCL Planning & Development Committee Meeting
- 30 Great Neighbour Race

Edmonton Federation of Community Leagues

Item 1.0

Board of Directors Regular Meeting

EFCL Office: 7103—105 Street

Thursday, February 11, 2016, Dinner 5:00 PM / Meeting 6:00 PM

AGENDA

- 1.0 Call To Order (6:00 PM)**
- 2.0 Agenda Review (pg. 3)**
- 3.0 Urgent Matters / Presentations**
 - 3.1 Project Management Program**
Jason Meliefste, City of Edmonton
- 4.0 Approval of January 14, 2016 Board Meeting Minutes (Attached)**
- 5.0 Decision Items (6:45 PM)**
 - 5.1 EFCL Growth Strategy (pg. 4)**
 - 5.2 Involvement Of Elected Officials In Membership Sales (pg. 5)**
 - 5.3 Winter General Meeting Draft Agenda (pgs. 6-7)**
- 6.0 News From The City Of Edmonton (pgs. 8-11)**
- Coffee Break (7:30 PM) -----**
- 7.0 Exemptions (7:45 PM)**
- 8.0 Board Reports—(7:45 PM)**
- 9.0 Staff Reports**
 - 9.1 Londonderry Hall Financial Report (pgs. 12-13)**
 - 9.2 2016 Budget (pgs. 14-15)**
 - 9.3 Executive Director’s Report (pgs. 16-17))**
Leagues Alive, Walking Project, Londonderry Membership Blitz, Online Membership Sales,
and Planning Committee Updates
- 10.0 Correspondence**
- 11.0 Work In Progress (pg. 18)**
- 12.0 District Updates/Feedback—N/A**
- 13.0 Private Matters (8:15 PM)**
 - 13.1 Londonderry Hall**
- 14.0 Next Meeting/Announcements**
 - 14.1 Thursday, March 10, 2016, Dinner at 5:00 PM/Meeting at 6:00 PM,**
Office of The EFCL, 7103—105 Street
- 15.0 Adjournment**
8:45 PM

5.0 Decision Items

MEETING DATE : February 11, 2016
AGENDA ITEM # : 5.1 – EFCL Growth Strategy
PREPARED BY: Allan Bolstad, Executive Director

Item 5.1

Recommendation:

That the Growth Strategy Report be accepted as presented.

Report:

Work is now complete on the EFCL's Growth Strategy and a report is expected to be available by the Feb. 11 board meeting.

A consortium of consultants - Solved Strategic Management and Calder Bateman – have been working on the strategy since last July. Their report represents the summary of their findings, which included a series of interviews with senior City of Edmonton administrative staff, a workshop with league representatives and numerous meetings with the EFCL's governance committee and staff members.

The strategy should prove extremely helpful to the federation, as it puts into perspective the resource issues we face and make some recommendations about how the EFCL could go find the resources it needs to accomplish the work outlined in its recently-completed strategic plan.

Obtaining these resources will take a good deal of work and some investment, as it is no small undertaking. Depending on the speed at which the federation would like to implement the plan, we would need an increase of between \$329,000 and \$671,000 per year in core funding. This compares to the federation's current annual budget of approximately \$825,000.

Chief among the consultants' recommendations is a suggestion to greatly increase the marketing of league membership cards. Not only would this provide an opportunity for the EFCL to make a small commission on the sale of any cards sold through the federation's website, but it could provide an opportunity share in the revenue generated by the additional sales if the leagues buy into a revenue-sharing program.

The report also includes a decision-making matrix that is designed to help the federation determine which projects and programs it wants to undertake.

The EFCL spent a total of \$63,000 on the report, which included \$39,000 in funding from the City of Edmonton. The consultants were paid \$55,000, while the remaining funds were spent on meetings (refreshments) and EFCL staff time.

MEETING DATE : February 11, 2016

Item 5.2

AGENDA ITEM # : 5.2 – Involvement Of Elected Officials In Membership Sales

PREPARED BY: Allan Bolstad, Executive Director

Recommendation:

That the EFCL welcome the help of elected officials at the civic, provincial and federal level in the sale of league membership cards.

Report:

The EFCL is always on the lookout for creative ways to promote league membership sales.

One such opportunity has just emerged. Lorne Dach, the MLA for Edmonton-McClung, has offered to sell membership cards on behalf of local community leagues when he goes door knocking in his constituency. He said he was going door knocking anyway and he thought he could give each of the leagues in this area a hand by selling some cards.

This is the first time we have received a request of this nature. While it is novel, it certainly aligns with the primary recommendation in our recent growth strategy, which is to find new ways to promote the sale of league membership cards.

Consequently, our reaction to the proposal was positive and we are in the process of making arrangements for the card distribution. In addition to furnishing MLA Dach with a supply of generic cards, we have to prepare a membership rate sheet for the leagues in his constituency, along with some general information about community leagues that he could hand out along the way.

However, it should also be noted that we received a phone call from Ian Pretty, the president of Callingswood/Lymburn Community League, who had heard about the MLA's plans. Ian was quite concerned about this initiative, noting that his league goes to some lengths to ensure that they are not aligned with individual politicians or political parties.

Mr. Pretty was less concerned about the initiative, once he was informed that the opportunity for card distribution would be limited to elected officials, and not candidates seeking election from various political parties. He was also pleased to hear that the EFCL wanted to ramp up its efforts to sell league memberships across the city.

Mr. Pretty was also told that the EFCL would not provide any cards to MLA Dach until this matter had been considered by the federation's board of directors.

The EFCL may also want to survey its members on this topic at the Winter General Meeting, where we plan make membership sales the primary topic for our small group discussions.

MEETING DATE : February 11, 2016
AGENDA ITEM # : 5.3 – Winter General Meeting Draft Agenda
PREPARED BY: Allan Bolstad, Executive Director

Item 5.3

Recommendation:

That the agenda for the Winter General Meeting be approved as presented.

Report:

Please have a look at the attached draft agenda, which has been prepared for our Winter General Meeting.

As in the past, we will begin with introductions of guests, board and staff. However, this time we will also take a few moments to thank our outgoing president, Masood Makarechian, for his two-and-a-half years of service.

Following this, we have three key presentations that we want to make.

The first is on our new walking program, where we want to help 20 leagues get walking groups started in their respective neighbourhoods.

The second is the Great Neighbour Race, which will be a fun way to raise some money for our 100th Anniversary Project in Hawrelak Park.

The final one will focus on our Growth Strategy, which will be the EFCL's roadmap for the next few years. One key component of this strategy is a new membership sales promotion, which we intend to make the focus of attention in our small group discussions later in the agenda.

Following the presentations, we have asked the city to talk about this year's Green Shack program, including the use of STEP program funding. We are getting a lot of questions from our leagues about this subject and we thought this would be a good opportunity to discuss it.

We also have some official business to undertake. This includes the approval of our 2016 budget and consideration of two motions that we introduced at the last meeting - our Vision and Mission Statements and a call for enhanced residential traffic safety measures.

We will also be looking to fill vacancies on our board in districts C (Clareview/Horse Hill), F (Downtown) and G (Alberta Avenue East), along with planning committee vacancies in districts A (Calder/Castle Downs), C, D (West Edmonton), H (Terwilliger/Riverbend/Windermere), J (Southeast) and L (Mill Woods/Meadows).

As always, we welcome questions and comments on our information reports, which will include summaries of our efforts to welcome Syrian refugees and plans we have for a Solar and Energy Transition Project, which is an exciting project we have in the wings. We will also have a financial report on our Londonderry Hall experience, so our members can see how that has been playing out.

Finally, we have decided to drop the open mike session from the end of the meeting, which hasn't been working too well in the past. Instead, we are going to promote table talk during dinner, prior to the meeting. We will encourage people to make suggestions about topics for discussion at future meetings, which we will collect and use to help shape future agendas.

Draft Winter General Meeting Agenda

Monday, Feb. 29, 2016

Belvedere Community League (13223-62 Street)

Registration, Dinner and Table Talk 5:30 – 6:30 p.m. / Meeting 6:30 – 9:30 p.m.

- 1.0 Call to Order (6:30 p.m.)**
 - 1.1 Introduction of Guests, Board Members and Staff.....Gavin/Allan
 - 1.2 Message from the President.....Gavin
 - 1.3 Thank you to Masood.....Gavin
 - 1.4 Greetings from Sponsors.....Allan/Nora
- 2.0 Adoption of Agenda**
- 3.0 Approval of Minutes**
 - 3.1 Fall General Meeting Minutes (Oct. 20, 2015)
- 4.0 Presentations (6:40 p.m.)**
 - 4.1 Walking Project
 - 4.2 Great Neighbor Race
 - 4.3 Growth Strategy
- 5.0 Community Services Department Report (7:10 p.m.)**
 - 5.1 Green Shack Program Update
- 6.0 Group Discussions/Survey (7:20 p.m.)**
 - 6.1 Fall General Meeting Survey Results
 - 6.2 Membership Sales Discussion

..... Coffee Break (7:50 p.m.)
- 7.0 - Door Prizes**
- 8.0 Board and Planning Committee Elections (8:10 p.m.)**
- 9.0 Decision Items (8:20 p.m.)**
 - 9.1 EECL Vision and Mission
 - 9.2 2016 Budget
 - 9.3 Residential Traffic Safety
- 10.0 Executive Director's Report (9:00 p.m.)**
 - 10.1 Solar and Energy Transition Project
 - 10.2 Charitable Status for Leagues
 - 10.3 Syrian Welcome
 - 10.4 Leagues Alive
- 11.0 Londonderry Hall Financial Review**
- 12.0 Next Meeting Date (Wednesday, May 25, 2016)**
- 13.0 Hall Clean-Up**
- 14.0 Adjournment (9:30 p.m.)**

6.0 NEWS FROM THE CITY OF EDMONTON

MEETING DATE : February 11, 2016

Item 6.1

AGENDA ITEM # : 6.1 – News From The City Of Edmonton

PREPARED BY: Marlene Kankkunen, Office of Great Neighbourhoods

News From The City Of Edmonton EFCL Board Meeting, February 11, 2016



THE WAY WE LIVE: Supports the 10-year Goal - *Improve Edmonton's Livability*

Summer Temporary Employment Program (STEP)

The Government of Alberta has announced STEP for 2016. "STEP is a 4-16 week wage subsidy program that provides funding to eligible Alberta employers to hire high school or post-secondary students into summer jobs from May to August."

Deadline is **February 29, 2016**. Visit the [website](#) for details about eligibility, application process and frequently asked questions.

Dogs in Open Spaces 10 Year Strategy

Through spring and summer 2015, the City of Edmonton worked with external consultants to create a Dogs in Public Spaces 10 Year Strategy. The finalized strategy and report will be presented to Community Services Committee of Council within the first quarter of this year.

The strategy includes best practices for planning, design and management of off leash areas in order to provide sustainable and safe off leash opportunities within Edmonton.

For more information on this project and dog off leash sites in Edmonton, visit edmonton.ca/dogsinpublic.

Dogs Off Leash Ambassador Program

Are you passionate about dogs, regularly visit off leash areas, and like to connect with other users of these off leash areas?

Sign up to volunteer for the off leash areas that you visit and enjoy with your dog. Help keep these areas, safe, user friendly and fun by becoming a Dogs Off Leash Ambassador!

What does an Ambassador do?

- Help create a positive culture and community at your off leash area
- Help monitor interactions between dogs, and between dogs and people
- Encourage users to practice responsible dog ownership principles
- No hourly commitment – volunteer as often as you like
- Orientation and safety training included

- Monitor sanitation by coaching others to pick up after their dogs
- Support and coordinate occasional clean ups of site
- Monitor signage and bulletin boards where applicable
- Post appropriate notices

Sign up online at edmonton.ca , or if you prefer, call 311 to have an application form sent to you.

THE WAY WE MOVE: Supports the 10-year Goal - *Shift Edmonton's Transportation Mode*

Building Great Neighbourhoods

City hosting 2016 pre-construction meetings

The City of Edmonton is holding final pre-construction meetings for three neighbourhoods where reconstruction will begin this spring/summer. In February, the City will meet with the communities of Lansdowne, Queen Mary Park and Lauderdale.

NEIGHBOURHOOD	DATE	LOCATION
Lansdowne	Thur. Feb 11	Malmo School (4716 115 Street)
Queen Mary Park	Thur. Feb 18	Central Lions Seniors Rec Centre (11113 113 Street)
Lauderdale	Tues. Feb 23	Rosslyn School (13215 113A Street)

All meetings will run from 6:30-8:30 p.m., with a formal presentation at 7 p.m.

Property owners will receive local improvement tax notices at the end of January and into early February. These notices outline local improvement areas and the costs to property owners for sidewalk renewal and decorative streetlights.

City staff will be on hand at each meeting to:

- Share the final neighbourhood design, including pedestrian and cycling accessibility, and improvements.
- Inform property owners about the local improvement and petition processes.
- Inform residents about what to expect during construction.

Neighbourhood reconstruction will take place over several construction seasons and will include:

- Reconstruction/resurfacing of roadways.
- Streetlight upgrades.
- Reconstruction of sidewalks, curbs and gutters.

Neighbourhood Renewal is also planning preliminary design meetings in March/April for neighbourhoods that will undergo reconstruction in 2017.

To learn more about the Building Great Neighbourhoods initiative and neighbourhood reconstruction, please visit us at edmonton.ca/BuildingGreatNeighbourhoods.

Ritchie Four Corners

Close to 200 residents and business owners participated in a tour of the new Ritchie Four Corners website (ritchiefourcorners.ca), Ritchie Market development, pedestrian streetlight placement plans, streetscape design and facade designs. Many representatives from across the Corporation were on hand to engage with the attendees. There was an overwhelming sense of optimism in the positive changes coming to this commercial centre. Currently, the City is working with business owners on marketing strategies and streetscaping enhancements.

Another site, Newton, is seeing great success in that four of the nine vacant bays have been leased out and full occupancy will soon be realized for the first time in years. The changes to the exterior of the building are underway now and the tenants have a positive outlook about the future that did not really exist prior. It is very inspiring to be a part of this transformation.

We are in the process of selecting our next five sites for 2016 and welcome any suggestions for potential sites. Also, if you are interested in finding out more or getting involved please contact Braidon Reid at braidon.reid@edmonton.ca.

Mature Neighbourhood Overlay Review

A range of public engagement opportunities will begin in Spring 2016 to support the review of the Mature Neighbourhood Overlay (MNO). Created in 2001, the MNO is a part of the Zoning Bylaw that requires development that better suits older communities with tree-lined streets and smaller lots. The current MNO contains 24 regulations that modify the existing zoning and includes items such as the amount of space between buildings and property lines, window placement and driveway locations.

For more information about the project, visit edmonton.ca/matureneighbourhoodoverlay. Interested individuals and leagues can also keep up to date with the project and learn more about how to get involved by subscribing to the Evolving Infill newsletter using the link on the right hand side of the project webpage.

Edmonton Becomes First Canadian City to Legalize Ride Share Services

City Council has approved a new vehicle for hire bylaw (17400), which will allow technology-based companies, such as mobile app dispatchers like Uber, to operate legally in Edmonton under a new class called Private Transportation Providers (PTPs). The new bylaw will come into effect March 1, 2016, providing time for the City of Edmonton and industry to begin introducing Edmontonians and vehicle for hire drivers to the new regulations. For more information, visit edmonton.ca/vehicleforhire.

Undeveloped Building Sites (*surplus school sites*)

The City owns 17 undeveloped building sites designated by City Council for residential development to help meet current and future housing needs in Edmonton. These were set aside for future schools but declared surplus by school boards. The goal is for the City to work with each community to determine a viable concept for a future housing development on that site.

The communities of Keheewin (which includes the Yellowbird Community League) and Ogilvie Ridge (which includes the Ogilvie Ridge Community League) have been selected to pilot an improved four-phase community engagement process that will become the standard for engaging other communities through the Building Housing Choices program.

Each phase includes an opportunity for information sharing and public input through both an open house and online feedback.

Phase 1 of the new process (introduction and information sharing) has been completed in each community (held in Keheewin on October 26, 2015 and in Ogilvie Ridge on November 16, 2015). Comments were collected at the events and online for two weeks after each event. Feedback was compiled and posted on the project webpages for each community.

Phase 2 will focus on generating broad concepts, and Phase 3 will consider concept options, which will be narrowed down to a recommended concept in Phase 4 that will be refined and presented to Council. More information and links to the Keheewin and Ogilvie Ridge neighbourhood pages can be found at edmonton.ca/buildinghousingchoices. Contact buildinghousingchoices@edmonton.ca or call 311.

THE WAY WE GREEN: Supports the 10-year Goal - *Preserve and Sustain Edmonton's Environment*

Naturalization Report

On February 22, Administration is presenting a report to Community Services Committee describing the current naturalization program and options to further enhance the program.

Naturalization is a landscape management technique used to achieve environmental, social and economic benefits through a process of transforming manicured land into a more natural condition. Mowing is stopped, trees and shrubs that are found naturally in the region are planted, and over time the area returns to a more natural state that requires minimal maintenance.

In 2013-2014 approximately 70 hectares of land in Edmonton was converted from mowed to naturalized grass. Since 2013, City staff and contractors have planted 135,000 native tree and shrub seedlings along naturalized roadways, with an additional 107,000 trees and shrubs planted by volunteers along roadways and in parks.

Visit edmonton.ca/naturalization for more information or rootfortrees.ca to book your own tree planting event.

Root for Trees

Come plant a tree with us...it's the Way we Green!

Root for Trees is an enhanced tree planting initiative to increase the amount of trees in Edmonton through partnerships with corporations, individual residents and community groups. You can register for guided planting events as a family, individual, school, community group, or business. We provide the Program Leaders, shovels, gloves, and plants.

For smaller groups, *Have Shovel Will Travel!* is a self-guided program that provides shovels, 100 saplings to plant in a designated area and an information pamphlet with instructions for your tree planting experience.

Planting events run from May 24 through mid-October. Register for your planting event **after February 15, 2016**. For more information visit rootfortrees.ca or email: citytrees@edmonton.ca.

9.0 STAFF REPORTS

MEETING DATE : February 11, 2016
AGENDA ITEM # : 9.1 – Londonderry Hall Financial Report
PREPARED BY: Linda Crosby, Financial Advisor

Item 9.1

Londonderry Community League						
List of outstanding bills as at May 6, 2015						
Name	Amount	Date Received	Refunded			
Damage Deposits Completed						
Rohanna Bandara	250.00	1/14/2015	250.00			
Joseph Chokepellen	625.00					
Donabel Corpuz	1000.00	1/14/2015	1000.00			
Nicole Mah	250.00	7/31/2013				
Taylor Oliwa	1000.00	5/14/2014				
Daniel Moore	1000.00	1/15/2015	1000.00			
Oil City Crew Dragon Boat	1000.00	4/24/2015				
Caroline Miller	500.00	5/11/2015	500.00			
Walter Porfon	600.00	4/15/2015	600.00			
Ed Piperno	750.00	4/20/2015	750.00			
Ryan Soroby	1000.00	4/29/2015	1000.00			
Not completed						
Bengeli	1500.00	4/29/2015				
Sheila Braun	250.00	12/25/2014				
Pilgrim United Church	750.00	2/11/2011				
Roger Reginbold	250.00	11-Feb				
Helen Engels	250.00	10/1/2008				
Ed Manloche	1000.00	2/18/2015				
Friends & Neighbors	750.00	1/10/2010				
Total Damage Deposits	<u>12725.00</u>					
Outstanding Invoices						
Epcor	1854.82					
Sky Blue Cleaning Services	6273.00					
Tyco Simplex Grinnell(fire extinguisher)	596.55					
EFCL annual membership dues/supplies:						
September 1, 2013 to August 31, 2014	1290.00					
September 1, 2014 to August 31, 2015	875.00					
September 1, 2015 to August 31, 2016	890.00					
Annual membership supplies (2014)	108.00					
Annual membership dues (2015)	17.00					
Karate Fees	725.00					
	<u>12629.37</u>					
Total Damage Deposit/Arrears	<u>25354.37</u>					

Edmonton Federation of Community Leagues					
Londonderry Community League(A/C 2214)					
Financial Report as at December 31, 2015					
Revenue					Actuals
Hall Rentals					
Ayano, Samrait				750.00	
Archer's Blue Car Driving School				1575.00	
Brenda Betner				225.00	
Constantin Manolochin				750.00	
Edmonton Liberian Lonestar				1222.50	
Edmonton Afghan Charities Society				750.00	
Daniel Moore				1050.00	
Donabel Corpez				1075.00	
Edmonton Eagles Hockey Club				2100.00	
Edmonton Multicultural Coalition				3480.00	
Frederick Basa				225.00	
Helen Engels				26.25	
Khadra Abdullhah				750.00	
McClure United Church				525.00	
Natasha Wright				240.00	
Nicole Mah				525.00	
Norm Goodhost				50.00	
Oil City Dragon				682.50	
Dickensfield Amity House				10200.00	
Caroline Miller				420.00	
Joseph Chokepellen				1100.00	
Most Worshipfull Prince				1076.25	
Ed Piperno				700.00	
Walter Porfon				600.00	
Patrick Kizeke				700.00	
Selaim Hale				450.00	
Taylor Oliwa				1050.00	
Uhreterutz Dance				100.00	
Roger Reginbold				440.00	
Pilgrim United Church				472.50	
Kiwanis Club				<u>450.00</u>	
					33760.00
City of Edmonton operating grant					10849.00
Karate Fees - deposited October 27, 2015				700.00	
Karate Fees - Sept.,Oct. & Nov. fees				<u>3225.00</u>	
					3925.00
Total Revenue					<u>48534.00</u>
Expenses					
Advertising (Affordable Signs)				880.48	
City of Edmonton (keys cut)				43.13	
Equipment Repairs (Allied Refrigeration & Air Conditioning)				1299.96	
Garbage Disposal (Progressive Waste Solutions)				6673.09	
Hall Cleaning (Blue Sky May to December 2015)				11152.00	
Hall Facility Manager (Theresa Muiselaar)				8424.38	
Hall Repairs (Jeff Muiselaar)				375.96	
Hall Supplies (Evansdale Community League)				1067.37	
Hall Supplies (Theresa Muiselaar)				65.41	
Karate Association Dues				4140.00	
Shaw Cable				174.00	
Utilities - Direct Energy				<u>2215.00</u>	
Total Expenses					36510.78
Londonderry Community League (A/C 2214)					<u>12023.22</u>
Please note: The following bills were invoiced in January, 2016:					
Direct Energy Regulated Services			1,027.01		
Epcor			455.12		
Shaw Cable			61.40		
Theresa Muiselaar (hall manager)			825.00		
Theresa Muiselaar (hall manager-mileage)			122.40		
Foster Park Insurance(no invoice as of yet)					

MEETING DATE : February 11, 2016

Item 9.2

AGENDA ITEM # : 9.2 – 2016 Budget

PREPARED BY: Allan Bolstad, Executive Director

<u>CATEGORY</u>	<u>DESCRIPTION</u>	<u>2016 Budget</u>	<u>2015 Budget</u>
CL Services	C.L. Services - Advertising & Promotion	2000	4000
CL Services	C.L. Services - Northlands	5000	9000
CL Services	C.L. Services - Showcase	0	5000
CL Services	C.L. Services - Membership Campaign	24000	24000
CL Services	C.L. Services - CL Leagues Alive	12000	11000
CL Services	C.L. Services - CLHeritage Days	10000	10000
CL Services	C.L. Services - CL Promo Arts/Heritage	5000	5000
CL Services	C.L. Services - Promotional Items	5000	5000
CL Services	C.L. Services - Community League Day	8000	9000
CL Services	C.L. Services - Balconies in Bloom	0	1000
CL Services	C.L. Services - Volunteer Appreciation	5000	2000
CL Services	C.L. Services - Comm. Dev. Workshops	500	500
CL Services	C.L. Services - Cultural Brochure	1000	1000
CL Services	C.L. Services - Rink Program Co-ordinator,expenses	0	5000
CL Services	C.L. Services - Rink Contest Party	2000	0
CL Services	C.L. Services - Syrian Welcome Event	2500	0
CL Services	C.L. Services - Londonderry Membership Drive	2000	0
CL Services	C.L. Services - Talent Show	1000	0
CL Services	C.L. Services - 100th Anniversary Sod Turning	3000	0
CL Services	C.L. Services - Resource Materials	0	1000
CL Services	C.L. Services - Resource Guide	1000	0
CL Services	C.L. Services - C.L. Board Training/Social Media	3000	12000
CL Services	C.L. Services - Edo Nyland Planning Award	500	500
CL Services	C.L. Services - Sports Bursary	2000	0
CL Services	C.L. Services - Planning Workshops	3000	500
CL Services	C.L. Services - District Meetings	11500	0
CL Services Total		109000	105500
EFCL Operati	EFCL Operations - Janitorial	4600	4600
EFCL Operati	EFCL Operations - Bank Chgs. & DD	1200	1200
EFCL Operati	EFCL Operations - Service Agreements, etc.	8000	8000
EFCL Operati	EFCL Operations - Office Supplies	6000	6000
EFCL Operati	EFCL Operations - Goodwill	2000	2000
EFCL Operati	EFCL Operations - Photocopy/Postage	7500	5500
EFCL Operati	EFCL Operations - Base Maintenance	12000	12000
EFCL Operati	EFCL Operations - Utilities	15000	15000
EFCL Operati	EFCL Operations - Callout Repairs	1500	1500
EFCL Operati	EFCL Operations - Security	1000	1000
EFCL Operati	EFCL Operations - Amortization	25000	25000
EFCL Operati	EFCL Operations - Courier	650	650
EFCL Operati	EFCL Operations - Telephone	5000	5000
EFCL Operati	EFCL Operations -Hosting & E-Mail	1350	1350
EFCL Operati	EFCL Operations - Insurance	1500	1500
EFCL Operati	EFCL Operations - Membership Dues	1000	1000
EFCL Operati	EFCL Operations - Recruitment	1500	1500
EFCL Operations Total		94800	92800
Governance	Governance - Committees/Meetings	4000	5000
Governance	Governance - Board Meetings	3000	4000
Governance	Governance - General Meetings	7000	8000
Governance	Governance - Conferences	0	3000
Governance	Governance - Board Training	6000	1000
Governance Total		20000	21000
Professional Fe	Professional Fees - Audit	7000	6000
Professional Fe	Professional Fees - Legal	3000	3000
Professional Fees Total		10000	9000
Staff	Staff - Salaries	452113	446500
Staff	Staff - Exec. Director Transition	20000	0
Staff	Staff - Group RRSP Program	14400	12000
Staff	Staff - Contract Services	36820	20000
Staff	Staff - STEP	16000	0
Staff	Staff - Training/Courses	8000	5000
Staff	Staff - Benefits	38000	40000
Staff	Staff - Mileage	3000	4000
Staff Total		588333	527500
Total Operating Budget		822133	755800
Expense Total		822133	794800

2016 EFCL Budget
Page Two

Casino	Casino - Casino	<u>55000</u>	<u>40000</u>
Casino Total		55000	40000
Grants	Cof E operating - inflation	561633	537335
Grants	C of E Growth Plan	0	39000
Grants	Rink Program	0	5000
Grants	STEP	<u>8000</u>	<u>0</u>
Grants Total		569633	581335
Income	Income - Membership Dues	98500	96500
Income	Income - Social Media	0	10000
Income	Income - Interest	7000	8000
Income	Income - Facility Rental	2000	2000
Income	Income - Membership Sales	25000	5000
Income	Income - Partnerships	30000	30000
Income	Income - Event Sponsorships	<u>11500</u>	<u>7000</u>
Income Total		174000	158500
Recovery	Recovery - Membership Supplies	<u>27000</u>	<u>25000</u>
Recovery Total		27000	25000
Revenue Total		825633	804835
NET Operations		3500	10035
Capital Purchases			
Operational Reserves Anticipated 1/1/2016		25,000	48001
Capital Reserves Anticipated 1/1/2016		7,000	
Computer Upgrades		5500	7000
Growth Plan		0	24000
Printer		0	5000
Membership Sales/Promotion		15000	0
Screen/Projector		2000	0
Website Development		<u>13,000</u>	<u>13000</u>
Closing Balance Unrestricted Reserves		-3,500	-999

MEETING DATE : February 11, 2016
AGENDA ITEM # : 9.3 – Executive Director’s Report
PREPARED BY: Allan Bolstad, Executive Director

Item 9.3

Record Attendance at Leagues Alive

The EFCL is pleased to report that for the first time, over 100 community league delegates attended this year’s board development conference and everyone seemed to enjoy the event.

Called Leagues Alive, the conference featured 12 workshops and five networking sessions, all of which were designed to provide the board members with new insights and contacts to help them with their league operations.

Delegates were also treated to lunch with members of city council, which was highlighted by a speech on leadership by Councillor Michael Walters and a fun session called Laughing Yoga by psychologist Dr. Billy Streat.

This was the fourth time the federation has held this conference, which is open to all community league members.

Leagues Sought For Walking Project

The EFCL is looking for 20 leagues that are interested in taking part in its walking project.

The objective is to see each league form one or more walking groups, which would bring people together on trips throughout the neighborhood.

Each league would need to provide a coordinator. The EFCL will providing walking poles and some instructional assistance on their usage, to help make winter walking much safer.

Interested leagues are asked to contact Allyson Szafranski (Allyson.Szafranski@efcl.org), who has been hired as the project coordinator.

Strap on Your Runners For the Great Neighbour Race

Runners young and old and encouraged to take part in the Great Neighbour Race – a fundraising event the EFCL has planned for April 30 in Hawrelak Park. Participants can enter a 10k or 5k run or the family 3k run/walk event. Registration will be online, starting mid-February. All proceeds will go to the federation’s 100th Anniversary Project, which includes a Community League Plaza, stream and pathways - complete with displays on Edmonton community leagues - in the southeast corner of Hawrelak Park. Early bird registration, which includes \$30 registration fee for the whole family, is available until March 18th. Please see efcl.org for more details!

EFCL Plans Londonderry Membership Blitz

The EFCL is planning to conduct a membership blitz in Londonderry neighborhood on Saturday, March 12. The objective is to find new members for the league so that programs and events can once again be offered in the area.

The federation has been operating the Londonderry hall since last May, when the league could no longer afford to do so. Barring a resurgence of interest from the league, the EFCL intends to turn the hall over to the City of Edmonton on June 30.

Anyone interested in helping with the membership drive is asked to contact Loie Unwin or Joanne Booth at the EFCL, or come to the hall at 9:00 a.m. on March 12. Family memberships, valued at \$25, will be sold for half price that day, courtesy of the federation.

Online Membership Sales Soar

Spring sports registrations - soccer in particular - have started and the increase in the number of online membership sales at the EFCL is astounding. In the first five days of February we have sold almost 500 memberships online, which compares to approximately 170 memberships sold online in November and December. We expect sales to continue briskly throughout February and March.

We now have links between our web site and web sites of sports organizations that support and require community league memberships. If users have a question about registering for various sports programs, they click on the Sports Tab on our web site and they will be directed to the respective organization. This is of benefit to the participating sports organization. The benefit to the leagues is increased membership sales. Most of the sporting organizations also provide a link back to our site, to help their members buy a league membership card.

Meanwhile, sales orders for 2016/2017 league membership supplies are coming in fast and furious. The deadline for placing orders is February 22nd.

EFCL Planning Committee Hard At Work

Here is a quick rundown of recent activities at the EFCL's planning committee.

The Committee, which has just selected Jason Watt from McLeod Community League as its co-chair, continues to review proposed **Zoning Bylaw amendments** from a neighbourhood/league perspective. In the last 2 months they have provided feedback to city planners and/or Council on proposed regulations regarding privacy regulations, tree planting requirements, Alcohol Sales and a potential Top of Bank zone or overlay. They have also provided high level advice and oversight on the RF3 Corner Row Housing amendments being worked on by several civics directors and the EFCL Planning Advisor along with city planners and development industry reps.

The Planning Advisor and some members of the EFCL **Construction Issues** Committee have been working with Urban Forestry to lessen the destruction of boulevard trees during sewer line replacements. The Planning Advisor is also preparing some comments on construction issues for a report to City Council. Given the huge contribution of the EFCL on this topic, city planners are willing to work in partnership with EFCL and give us an opportunity to suggest revisions to a report going to Council.

The EFCL Planning Advisor, and more recently, the EFCL's Community Development Officer are working with a couple of league civics directors and residents who are proposing an interdisciplinary civic/police working group to eliminate **problem properties** (crime centers) which are operating in neighbourhoods. The goal is to present recommendations to City Council. Community volunteers have provided valuable research and analysis, and they have consulted with police who have successfully used an interdisciplinary team problem solving approach.

Meanwhile, preparations for the city's **Mature Neighbourhood Overlay Review** continue. A report on what was heard at the EFCL's MNO Workshops has been written, along with a companion 'preliminary draft recommendations' report. An EFCL communication and advocacy strategy is being developed while the work of EFCL is being coordinated with the public engagement work of the City.

11.0 WORK IN PROGRESS

MEETING DATE : February 11, 2016
AGENDA ITEM # : 11.1 – EFCL Work in Progress
PREPARED BY: Allan Bolstad, Executive Director

Item 11.1

MEETING DATE	REF.	ITEM	STATUS
2012/04/12	5.3	Reporting Form For EFCL Representatives "A reporting form is to be created to be provided to anyone representing the EFCL in any capacity on external Committees or Sub-Committees, to report back to the EFCL a minimum of at least once annually."	Ongoing
2015/12/10	5.1	Board Recruitment Plan "That the EFCL Executive Committee prepare a Board Recruitment Strategy for the Board's consideration."	
2016/01/14	5.2	Solar and Energy Transition Project "That the EFCL work with the Solar Energy Society of Alberta, the City of Edmonton and any interested leagues to develop a Solar and Energy Transition Project."	
2016/01/14	5.4	Appointment of Executive Director Search Committee That EFCL Board Members G. Martinson, T.Elliot, S. Ali, R. Favell, L. Smith, R. Agostinis, J. Watson be appointed to an Executive Director Search Committee." "A. Bolstad to prepare a detailed job description for the position of EFCL Executive Director to present to the Committee of Board Members for approval. A. Bolstad to check with the absent Board Members Regarding their potential interest in sitting on the Committee."	
2016/01/14	8.2	Executive Director's Report "C. Shannon to forward a copy of the Community League Collaboration Report outline and the full report when it is available. "	