

Community Facility Enhancement Program

Overview

The Community Facility Enhancement Program (CFEP) aims to foster healthy, vibrant communities across Alberta. The focus of the program is on local facility enhancement needs and working in partnership with eligible nonprofit organizations to assist communities with acquisition, construction, upgrading, or redevelopment of public-use community facilities.

Projects must address a community-identified need and demonstrate community involvement.

Organizations must contribute an amount equal to or exceeding the CFEP grant request towards the expenses of the project. CFEP funding is only approved on a matching basis. Total government funding towards any project cannot exceed 50 per cent of the eligible project costs.

CFEP outcomes are to:

- Enhance the lifespan and support the creation of public-use community facilities; and
- Stimulate economic activity in communities across the province.

To address the specific needs of community-based organizations, two distinct funding streams within CFEP have been created. Each funding stream has its own application requirements.

CFEP Small

- Maximum funding is \$125,000.
- Projects must be completed with final reporting submitted within 18 months.

Matching Requirement:

Program funding is approved on a matching basis. The applicant must contribute an amount equal to or exceeding the grant request towards the expenses of the project.

Matching funding may be in the form of cash or donated labour (\$20/hour unskilled, \$35/hour skilled), and/or donated materials/services (verified at fair market value), or a combination thereof, all directly related to the project.

CFEP Large

- Maximum funding from \$125,000 to \$1 million.
- Project should be shovel-ready.
- Projects must be completed, with final reporting submitted, within 30 months.

Eligible organizations

Eligible organizations include groups that are registered under:

- *Agriculture Societies Act*
- *Canada Not-for-Profit Corporations Act*
- *Cemeteries Act* or *Cemetery Companies Act*
- First Nations and Metis Settlements
- Foundations established and regulated under the *Regional Health Authorities Act*
- Charitable status under the *Income Tax Act of Canada* and operating in the Province of Alberta
- *Libraries Act*
- Part 9 of the *Companies Act* (nonprofit)
- Part 21 of the *Business Corporations Act* – Extra-Provincial Corporations

- *Societies Act*
- Special Act of the Parliament of Canada
- Special Act of the Alberta Legislature
- Universities, colleges and institutes as defined under the *Post-secondary Learning Act*

Prior to Submission

Our programs fund projects that are planned and ready for implementation. Please consider the following before you apply:

- Your organization and project aligns with program guidelines for eligibility.
- You are applying at minimum nine months before implementation/ground breaking, one year would be best.
- Your matching funds are confirmed and/or fully in place for the project.

Important Dates

Intake Dates

- Intake 1 January 15
- Intake 2 May 15
- Intake 3 September 15

Notification Dates

- Intake 1 June
- Intake 2 November
- Intake 3 March

CFEP Large

- Intake: June 15
- Notification: December

Priority will be given to:

- Projects that are shovel ready, fully planned with clearly defined project costs, timelines and outcomes, with all permissions and permits for build projects in place.
- Projects that address a community identified need and demonstrate community involvement.
- Organizations that have demonstrated experience and expertise to carry out capital project to completion.

Application Submission

Applications can be submitted online or by mail. Please see the application package for more details.

Contact Information

Toll-free: 1.800.642.3588

Community Grants
Suite 212, 17205 – 106A Avenue NW
Edmonton, AB T5S 1M7

CFEP Website

For more information, guidelines, applications, budget forms are available online for both program streams visit

alberta.ca/community-facility-enhancement-program.aspx