

EFCL Board Meeting Minutes

June 10, 2021, Virtual Meeting via RingCentral, 6pm MST

Attendance

EFCL Board Members

Ryan Barber, District H (President/Chair)

Anita Lunden, District J

Martin Narsing, District C

Morgan Wolf, District G

Jenn Parsonage, District L

Rocky Feroe, District F

Guests/EFCL Staff

Chantile Shannon, City of Edmonton

Laura Cunningham-Shpeley, Executive Director

Chris Hyde, EFCL Board Development Advisor

Rochelle Dorosh, EFCL Community Amenities Project Coordinator

Avnish Jadhay, EFCL Summer Student

Dana Mauer, Minutes

1.0 Welcome and Introductions

EFCL President, R. Barber chaired the Board meeting. The June 10, 2021 EFCL Board meeting (via RingCentral) was called to order at approximately 6:00pm, and a Board members quorum was present. Laura introduced new EFCL staff members R. Dorosh and A. Jadhay who provided summaries of their job description and current projects with the EFCL. EFCL Board Development Advisor, Chris Hyde, announced he is moving on to another opportunity. He expressed his thanks to EFCL Board Members and staff for their support during his time at the EFCL. EFCL President R. Barber thanked C. Hyde for his great work in the Board Development Advisor role with the EFCL.

2.0 Review of Agenda / Work in Progress

2.1 Agenda Approval

The Chair welcomed agenda additions by Board Members.

Motion 2021-06-10-01: Approval of the June 10, 2021 EFCL Board Meeting agenda with the following changes:

Add Item 5.5 - Hawrelak Plaza Project Discussion/Decision

Add Item 5.6 - Resource Sharing Program Discussion/Decision

By: A. Lunden / M. Narsing

CARRIED

2.2 Update of Work in Progress

Laura advised the list hadn't been updated yet. M. Narsing suggested having due dates and updates that show tracking for the progress of the items.

Action: M. Narsing to email Laura a demo chart of a progress tracking system he utilizes.

Action: Laura to update the Work in Progress chart to forward to the Board.

- Laura reported that a series of emails was sent to the Londonderry CL regarding having a follow-up discussion regarding the status of the outstanding EFCL invoice.
- C. Shannon reported discussion has been initiated regarding EFCL charitable status options and is in the information gathering phase.
- C. Shannon reported that the relevant City departments are being surveyed and asked what specific information they require about community leagues annually. The plan is to combine the City's needs with those of the EFCL to create one questionnaire and avoid duplicating requests for information. A checkbox may be implemented asking if leagues are willing to share their email with other City Departments on an as needed basis. Support was expressed for the creation of a database by several EFCL Board members.

Action Item: C. Shannon will bring the draft application/information questionnaire to the EFCL Board for feedback regarding how information should be collected.

Action Item: Include "Update on Creation of City Community League Database" on next Board meeting agenda.

3.0 Review of Minutes

Motion 2021-06-10-02: The May 13, 2021 Board meeting minutes were approved as presented.

By: Board Consensus

CARRIED

4.0 News from the City

C. Shannon welcomed questions regarding the June City report. She provided updates regarding the following:

- Shared the updated AHS summary of COVID restrictions
- The City is reviewing funding agreements with all of the organizations it funds, including the annual Community League Operating Grants which are currently based on a “per capita” formula. With large “super leagues” and smaller leagues, a discussion is being approached about a more equitable Operating Grant formula that would address both engagement and amenities. R. Barber asked if City Council looks at Operating funding the same way it looks at Capital Project funding with regard to equity. Discussion ensued regarding the need to review and update funding criteria.
- The manuals for the “Community Lead Construction Project” are now available on the City website. Invitation letters are being sent out to stakeholders to join an Advisory Group to review the process and finalize the manuals.
- City Council passed a motion recently to increase public engagement regarding District Plans (replacing ARPs, Neighborhood Overlays, etc.)

5.0 Decision Items

5.1 Ratification of Online vote - Audited Financial Statements

Motion 2021-06-10-03: To ratify the Board’s email motion approving the EFCL 2020 Audited Financial Statements for record in the minutes (Email motion attached).

By: A. Lunden / M. Narsing

CARRIED

5.2 Electronic Transfer- SERVUS accounts for EFCL

Laura provided an update regarding SERVUS’s e-transfer capabilities.

Motion 2021-06-10-04: That the EFCL board approve the ability to use e-transfer funding processes with the requirement that Transfer Out ability be set to \$0 for all accounts (Casino and Operating).

By: M. Narsing / A. Lunden

CARRIED

5.3 Letter to CoE Advocating for Operating Funds for Leagues with Halls

M. Narsing inquired how many leagues would be impacted by such a change. Laura advised that the financial sustainability EFCL survey done in February 2021 revealed that 60% of Leagues identified that they were able to sustain their operations for another 6-9 months. Board discussion ensued. Laura advised that the City does have some funding available. Laura inquired about feedback from Districts’ leagues about their financial sustainability post-COVID. Several

Board members reported general feedback that leagues have been in a holding pattern and managing finances carefully, but feeling anxious about re-opening.

Motion 2021-06-10-05: That the EFCL Board approve sending the letter to the City of Edmonton requesting additional operating funds for community leagues with halls.

By: A. Lunden / J. Parsonage

CARRIED

5.4 District K - Leave of Absence - Jon Morgan

Motion 2021-06-10-06: That EFCL Board accept J. Morgan's Leave of Absence request letter for information.

By: Consensus

CARRIED

M. Narsing inquired if there is something in the EFCL Bylaws that facilitates having an "Interim District Rep" in place for District Reps that need to take a Leave of Absence, or alternately, a way to disseminate EFCL information updates in the absence of a District Rep. Discussion ensued. Laura suggested sharing the Board meeting summaries with Area Councils ongoing, and especially with the Area Councils without an EFCL District Rep. A future Board discussion about succession planning was suggested. A. Lunden commented that the EFCL Bylaws do not speak to Leave of Absence by a District Rep directly, but suggested it would be the District that would approve one. She advised that the EFCL Bylaws do allow for a non-voting guest to attend EFCL Board meetings and that she will bring a guest in future in anticipation of her District Rep term ending. R. Barber suggested bringing this item back for discussion at a future board meeting.

Action Item: Laura to share the EFCL Board meeting summaries with the Area Councils going forward.

Action Item: Note to include "Interim District Reps and Board Succession Planning" as a discussion item on a future Board meeting agenda.

5.5 Potential Completion of the Plaza Project

The EFCL Board went in camera for discussion at 7:21pm, and came out of camera at 7:32pm.

Motion 2021-06-10-07: That EFCL Board wishes to recognize the valuable support and contributions of city builders across Edmonton who have walked alongside us through our 100th Anniversary. That the EFCL considers the Project in Hawrelak Park complete and we look forward to working together on city building initiatives over the next 100 years.

By: M. Narsing / J. Parsonage

CARRIED

5.6 Resource Sharing Program

R. Barber reported there is a need for a way to share information about resources among leagues, such as the availability of affordable building supplies, lumber for league repairs, etc. A. Lunden suggested the EFCL Facebook page functions well as a place to share advice and information about resources informally and quickly. M. Wolf suggested that the “CommuniBee” app could also serve this function. Board consensus was it is not something the EFCL necessarily needs to manage. Contacting the Area Councils regarding the possibility of them organizing bulk purchases of leagues building supplies was

Action Item: Place a reminder in the next E-News that the EFCL Facebook page and the Communibee app is a great way for leagues to reach out and connect and share information on resources.

6.0 Motion for Exemptions

Motion 2021-06-10-08: That agenda Items 7.0 through 10.0 be accepted for information, with Items 7.1, 7.2, 7.4, 7.5, 8.0, and 9.1 exempted for discussion.

By: Consensus

CARRIED

7.0 Discussion Items

7.1 100th Anniversary Celebration Committee Update

The Board has decided to fill the 25 year Time Capsule at the Hawrelak Plaza with laminated “story sheets” submitted by community leagues and presented at the Time Capsule installation event on October 2, 2021. Work on the Coffee Table 100th year photo book is progressing, as is the Urban Villages Book update.

Action Item: M. Wolf, Laura, and EFCL Communications to meet to discuss details of the process for communicating the story sheet specifications to community leagues.

7.2 Tripartite Timeline requirements of Board over the summer

The community league Information sessions will take place Tuesday, June 15 from 6:30pm to 8:30pm, and Saturday, June 19th from 10am to Noon. The Special General Meeting will take place on August 11 for which the recommendation will be made to accept the new Tripartite Agreement for 2022 through 2031.

7.3 Next steps for Building and Finance Innovation Task Force

There was a notice in the EFCL E-News asking league members to fill out a form identifying if they are interested in being a part of the new community league Building and Finance Innovation Advisory Task Force. The next step will be for the Advisory Team to create a survey to send out to Leagues.

7.4 Reflections on the AGM - Ideas for Winter General Meeting Nov. 4

Board members shared reflections from the breakout sessions that took place prior to the AGM. The on-line group discussions were well received and spurred good conversations.

7.5 Reflections on the Kamloops Residential School Tragedy, and Territorial Acknowledgement at the League level

There was discussion about the importance of land, and about how Leagues can begin to acknowledge the land that they are on.

8.0 District Updates - Board members shared brief verbal highlights regarding community league developments, activities and concerns in their respective Districts.

9.0 Reports (9.2 and 9.3 accepted for information)

9.1 President's Report (verbal update)

R. Barber reported that the Oliver CL has initiated their official community league name change.

9.2 Executive Director Report

9.3 Planning and Development Committee, May 26 Meeting Summary

10.0 Letters - accepted for information

10.1 Letter sent to District Planning Team - May 14, 2021

10.2 Letter sent to City Council- June 7, 2021

11.0 Adjournment

R. Barber thanked the Board members present for their participation and contributions. The June 10, 2021 virtual EFCL Board meeting adjourned at 9:15pm.