



EFCL Board Meeting Minutes

January 13, 2022 Virtual Meeting Via ZOOM, 6 p.m MST

Attendance

EFCL Board Members:

Jenn Parsonage, District L (VP Internal/Chair)
Anita Lunden, District J (Treasurer)
Giselle General, District D
Raquel Feroe, District F
Jonathan Morgan, District K

Guests/EFCL Staff:

Laura Cunningham-Shpeley, Executive Director
Sandra Johnston, Board Development Advisor
Chantile Shannon, City of Edmonton
Scott Varga, Presenter for Avison Young
Marjorie Stefanyk, Minutes

1.0 Welcome and Introductions:

The meeting was brought to order at 6:01 by J. Parsonage, chair, with the required quorum of board members present. She welcomed everyone and introduced Sandra Johnston, newly appointed Board Development Advisor.

2.0 Review of Agenda:

Addition of proposal from Integral Org to discussion items under 8.4.

Motion 22-01-13-01: That the agenda be accepted as amended.

By A. Lunden / G. General

Carried





3.0 Work in progress:

L. C-Shpeley will email an updated Work in Progress report to the Board.

4.0 Review of Minutes:

Motion 2022-01-13-02: That the amended minutes be accepted.

By G. General / R. Feroe

Carried

4.1 News from the City: (To be sent via email)

- C. Shannon announced that only three Leagues have yet to sign the Tripartite Agreement. Maps have been redone for all, with the discovery that approximately four to five Leagues have space on school board land. The City will reach out to the appropriate school boards, as those identified will have to be added to the tripartite agreement. This will not affect funding or incur any liabilities.
- Approximately 9 sub-licensing agreements have been submitted, mostly for daycare and childcare.
- The Citizen Service Department has been renamed Community Services.
- Deputy City Manager Rob Smythe is retiring. Roger Jevne was named acting Deputy City Manager.

5.0 District Updates:

District Representatives reported on meetings held and scheduled with Edmonton City Councillors as well as issues arising in their Districts. Issues arising from districts included: relationships with HomeOwners Associations, community social media sites not run by the Community Leagues, and encouraging newcomers to Canada to get involved in Community leagues.

6.0 Decision Items:



6.1 Notice of Motion for WGM to Amend Article 16.6 of the EFCL Bylaws

L. C-Shpeley identified the prohibition of overspending in any budget line of more than 3% without an approval of members as an issue when spending grant money received throughout the year. This grant money increases both revenue and expenditures in existing budget lines. She recommended that the bylaw be changed to allow the Board of Directors to approve such over expenditures, allowing for a timely implementation of programs funded by such grants. The Board discussed the intent of such an over expenditure only in relation to an offsetting revenue and not in the normal course of business thus not creating a deficit.

Motion 2022-01-13-03: That the EFCL board put forward a Notice of Motion at the Winter General Meeting to read as follows:

16.6 The annual budget of the EFCL will be submitted by the Board of Directors for approval at the Regular General Meeting and will be circulated to the Members with the notice of such Regular General Meeting in January or February, and will be circulated to the Members with the notice of such Regular General Meeting. No total expenditure exceeding three percent (3%) of the budget, and not authorized in the budget, will be made without approval of the Members **[Board]**.

By: A. Lunden / G. General

Carried

6.2 Agenda for WGM

Nominations: Districts A, E, I
Breakout Room Topics

Motion 2022-01-13-04: That the agenda for the 2022 WGM be approved as written.

By: J. Morgan / G. General

Carried

- Suggested topics for breakout room discussions included social media/digital communication, bylaws, houselessness and the opioid crisis. L. C-Shpeley suggested that staff be appointed to facilitate preset discussions.



- The representative for District D (G. General) is moving to District E on March 1, 2022. It was confirmed by S. Johnston that G. General could continue representing District D until she was no longer eligible to be a Community League member in the District, at which time the position would be vacant and an election would be held at the next general meeting. If District E is still vacant, she could stand for elected representative of District E at that same general meeting.
- The Nominations Committee had no report but would be continuing to identify candidates leading up to the general meeting.

6.3 Recreation Committee

The Board seeks to take advantage of the new Tripartite License Agreement by exploring and pursuing for-profit and nonprofit partnerships to develop recreational opportunities that can enhance revenues for community leagues that lead to the enhancement of community.

Therefore the Board wishes to strike a committee to serve as the Board's primary advisory group on the identification and development of recreational opportunities for community leagues. The committee will have 2 members of the board, one to serve as chair as well as the president and executive director and will engage with community groups with respect to creating and enhancing recreational opportunities for Leagues for League involvement.

The Terms of Reference for the new committee were reviewed and discussed with one amendment.

Motion 2022-01-13-05: That the Recreation Committee terms of reference be approved as amended.

By: G. General / J. Morgan

Carried

Motion 2022-01-13-06: That Anita Lunden be appointed to the Recreation Committee as Chair of the committee.

By: J. Morgan / G. General

Carried



There remains one position on the Committee to be filled by a Board member through election by the Board. This will be an agenda item for the February meeting.

6.4 Donations From Cannabis Producer

Partake Cannabis Inc. has approached EFCL with a proposal to donate used soil to Leagues for use in community gardens which would be environmentally friendly in that it would be waste reducing. The question of reputational risk was put to the Board by L. C-Shpeley. The Board was comfortable with the donation since the company is freely donating the soil without asking for endorsement. In that respect, it was decided to accept the recommendation with the proviso that Leagues may confirm with Partake Cannabis Inc. whether the soil is organic.

Motion 2022-01-13-07: That the EFCL Board of Directors acknowledge that this donation supports Community League gardens and agrees to connect Leagues with community gardens to this opportunity.

By: A. Lunden / G. General

Carried

6.5 Dates for AGM and FGM

Motion 2022-01-13-08: That the EFCL Annual General meeting will be held on Wednesday June 1st, 2022. The Fall General Meeting will be held on Thursday October 20th, 2022.

By: G General / J. Morgan

6.6 Approval of Auditor

Motion 2022-01-13-09: That the Board recommended to membership at the WGM, that Curtis Friesen of Metrix Group, be approved as auditor for EFCL.

By: A. Lunden / G. General



7.0 Presentation - Avison Young Orientation to Community League Infrastructure Database

Avison Young was asked by EFCL to design a method to capture the current state of Leagues as well as historical data. This would be viewable by all Leagues but non-editable other than by the EFCL who would act as gatekeeper to information. Scott Varga provided a shared screen live demonstration which consisted of a portfolio tab (macro/global view) and League profile tab.

He recommended that at the very minimum data should be updated every year and as often as quarterly to keep the database up to date. The database will be rolled out to the Leagues at the Annual General Meeting in June.

8.1 Proposal From District F (R. Ferroe) - Business Certification

The EFCL is considering creating values-aligned partnerships through an EFCL Community Builder certification process. In this way community businesses and organizations not currently engaged through the associate membership program may be engaged in the work of Leagues.

After some discussion, it was agreed that the Board supported the proposal in principle and to put a formal proposal at the February meeting.

8.2 Rink Conversation - A. Lunden

There was general discussion around the responsibilities and liabilities Leagues take on in relation to the behaviour of those using the rinks as they were intended or as a gathering space. L. C-Shpeley suggested that this was a topic for further discussion and development with Leagues.

8.3 Partnering Agreement with COE, next steps

EFCL Board needs to be aware of this partnering agreement update. Information will be brought back to the board for their review. Primarily this is about how the organisation and the City of Edmonton work together, however it is based on the principles identified by the Board. Work will begin in February



8.4 Proposal from Integral Org

The EFCL is interested in creating a new charitable organization, the Community League Project Centre, which would build and renovate buildings for Leagues, educate and train League boards on project management in relation to community projects and to offer project management service to League boards. Integral Org's proposal is to develop the articles of incorporation, bylaws, and board policy manual for the new charitable organization as well as navigating the application for charitable status has been approved.

L. C-Shpeley will include information in the slide show presentation at the WGM.

9.0 Reports

9.2 Executive Director Report

10.0 Letters

10.1 Partnering Agreement EFCL / COE 2022

10.2 Letter to Privacy Commissioner

11.0 Termination

The meeting terminated at 8:48 p.m MST.