



Date: December 10, 2022

EFCL Board Meeting Minutes APPROVED

Hybrid Meeting EFCL Offices and by Zoom

6:30 p.m MST

Attendance:

Jenn Parsonage, (District L), President / Chair (IP)
Giselle General, (District E), Vice President Internal (IP)
Jon Morgan, (District K), Vice President External (Z)
Anita Lunden, (District J), Treasurer (IP)
Morgan Wolf, (District G) (IP)
Bert Richards, (District H) (IP)
Lesli Olsen, (District I) (IP)

Guests / EFCL Staff:

Kemoh Mansaray, observer for District A, (IP)
Steven Gaudet, observer for District C (IP)
Joshua Wochansky, observer for District F (IP)
Carla Johnson, City of Edmonton (Z)
Laura Cunningham-Shpeley, Executive Director (IP)
Sandra Johnston, Board Development Advisor (IP)
Jonathan Lawrence, Community Planning Advisor
Marjorie Stefanyk, Recording Secretary (Z)

1.0 Land Acknowledgement

M. Wolf of District G delivered the land acknowledgement.

2.0 Welcome and Introductions

J. Parsonage welcomed everyone and asked the guests, followed by Board members and EFCL staff, to introduce themselves and speak briefly about their backgrounds and roles.

3.0 Review of Agenda

A request to add Park and Facility Development Advisory Group under item 7.1 was made by A. Lunden.



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Motion 22-12-08-01: That the amended agenda be approved as amended.

J. Morgan / M. Wolf

Carried

4.0 Work in Progress

L. C-Shpeley reported that the move to the new location was on track and progressing well. A written update was not provided at this time.

5.0 Consent Agenda

- 5.1 Board Meeting Minutes November 10, 2022
- 5.2 Fall General Meeting Minutes October 20, 2022
- 5.3 Letters (item 14.0)

Motion 22-12-08-02: That the consent agenda be approved as written

G. General / J. Morgan

Carried

6.0 News from the City

- The Neighbourhood Partners Survey has been put on pause until the end of the year in order to allow the administration time to reassess and provide continuous improvement and greater integration with other business areas.
- **Neighbourhood Services / Abundant Community** is offering workshops. “Creating a Neighbourly Vibe” is being offered twice per month. Upcoming workshops are scheduled for December 8th and January 12th from 1:30 p.m - 3:00 p.m, and January 26th from 6:30 p.m to 8:00 p.m.
- Parking bans: Notification of parking bans can be obtained by registering at www.edmonton.ca/SafeTravels J. Parsonage expressed appreciation of this app, having found it very useful.
- City Council and Committee Schedule and Agenda: The public can view meetings on line via the Agenda, council on the web, or City Council’s YouTube Channel.
- G. General asked if the City could provide information on which grant applications were approved and which were rejected for the Community Safety and Wellbeing Grant. She suggested that the language in the grant forms was quite bureaucratic and this might have been a barrier to some applicants.C. Johnson was appreciative of the suggestion.
- C. Johnson added that there was no longer a cap on the Snow to Go grant application. Previously it had been set at a maximum of \$1,000.

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- C. Johnson left the meeting at the end of her report.

7.0 Planning and Development Update

7.1 Park and Development Advisory Group

J. Lawrence provided an update on the current and upcoming priorities of the Planning Advisor and the major projects underway at both the City of Edmonton and within the EFCL. He elaborated on the City of Edmonton's projects which included:

1. District Planning
2. Zoning Bylaw Renewal
3. Mass transit implementation
4. Bike Plan implementation
5. Infill Construction Process
6. River Valley Planning including Federal Parks designation.
7. Private Tree Protection Bylaw

This was followed by a discussion of EFCL's projects that are underway.

1. Community Development Workbook in partnership with the City, Canadian Homebuilders Association, Infill Development Edmonton.
2. Committee / Working Group Start up Guide for Leagues and citizens who want to form pop-up issue specific committees or working groups. L. C-Shpeley added that this would include those people who don't necessarily want to serve on a board but are interested in volunteering in time specific projects. EFCL would serve as a hub with League Boards being the facilitator rather than the service provider.
3. Council and Committee Participation Manual. This is intended to provide a guide to leagues starting working groups or ad hoc "pop up" committees.
4. District Energy Strategy - Early partnership conversation. J. Lawrence gave an example of a Norwegian waste energy facilitator that is interested in a private partnership.
5. Communications - Board reporting, Civics Update, Newsletter.
6. Internal Events - Civic Directors Fundamentals, the League's Role in Housing. An example of the latter was given: Highlands is keeping an inventory of rental suites. This will help in keeping track of affordable housing and homelessness in that area.

J. Lawrence left the meeting.

7.1 Park and Development Facility Development Group



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Following a recent committee meeting, A. Lunden reported that the City announced that Leagues can no longer initiate new projects on City land. If anything new is planned to be built on leased land it will involve much consultation with the City and will be required to follow a set process. This will require more work and expense on the part of Leagues. Currently the City makes decisions on projects but doesn't provide guidance and staff to follow through, nor monetary assistance. Leagues are billed for such things as permits and replacement of trees which should be a City responsibility. L. C-Shpeley will discuss these concerns with C. Johnson when they meet on December 12th.

8.0 District Updates

- Meetings included TRAC, district, bylaw review, and area councils.
- Arts and Crafts shows were held in many districts.
- Skating rinks are up and running. Some Leagues are sharing rinks in order to reduce cost and because of lack of volunteers.
- **Specific request:** District G is planning a Leagues Bowling night event on January 14, 2023. M. Wolf put forward a request for a donation of \$500 from the EFCL to go towards expenses which would be mainly for rental of the lanes. The Leagues would cover the balance of total costs. A motion on this request will be considered following the results of the City of Edmonton Operational Budget decisions.
- Planning for the 2023 Canada Day celebration in District L is ongoing. They are looking into applying for a federal grant towards fireworks. This Canada Day celebration is the largest volunteer run event in Canada.

9.0 District Meeting Schedule for 2023

A recommendation was made that District representatives book one virtual meeting within the next six months. These meetings would be one hour in length with the following agenda:

- Brief (5 minute) EFCL update based on a more detailed update sent out with the agenda.
- Round robin of League sharing of events, initiatives and issues followed by a question and discussion period.
- Gathering of League issues for their District Representative or Board of EFCL.

Attendance requirements would be one representative per League, the District Representative (or other Board members in Districts without District Representatives), and at least one EFCL staff member. Observers from Leagues would be encouraged.

Following a question whether a motion was necessary, S. Johnston informed everyone that the obligation to hold District meetings is part of the Bylaws so did not require a vote.



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10.0 Policy Document Review

10.1 Policy Refresh Plan

The recommendation proposed is to separate the current manual into 3 sections and reformat into a new template as it is badly in need of a refresh. The process would be completed in three stages: EFCL Policy Handbook, EFCL HR and Administration Manual, and EFCL Board Operations Handbook. This would be done over a period from Winter 2023 to late Summer 2023.

Motion 22-12-08-03: Be it resolved that the Policy Refresh Plan is approved

G. General / B. Richards

Carried

11.0 Bylaw Renewal Committee Report

This agenda item was for information and will be voted on at the January 2023 Board meeting.

12.0 Finance Committee - Review options for 2023

Slides were presented offering different scenarios of possible outcomes dependent on the City's approval or rejection of the proposed service packages. The Board went into camera at 8:38 p.m for discussion and came out at 8:42 p.m.

13.0 Nominations and Board Development Committee

13.1 Board Appointments

Recent changes to the EFCL Board include:

- On November 22, 2022 Bert Richards was elected at a District Meeting to represent District H.
- On November 28, 2022 Gino Akbari resigned from the Board leaving a vacancy in District F.

Appointments for Districts A, C and F were recommended by the Committee as follows:

- Kemoh Mansaray of Baturyn Community League for District A.
- Steven Gaudet of Fraser Community League for District C.
- Joshua Wolchansky of Oliver Community League for District F.

Motion 22-12-08-04: Be it resolved that Steven Gaudet is appointed to the Board effective December 8, 2022 until such time as an election is held in District C, or March 10, 2023, whichever is earlier.





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A. Lunden / G. General

Carried

Motion 22-12-08-05: Be it resolved that Kemoh Mansaray is appointed to the Board effective December 8, 2022 until such time as an election is held in District A, or March 10, 2023, whichever is earlier.

M. Wolf / L. Olsen

Carried

Motion 22-12-08-06: Be it resolved that Joshua Wolchansky is appointed to the Board effective December 8, 2022 until such time as an election is held in District F, or March 10, 2023, whichever is earlier.

G. General / B. Richards

Carried

Motion 22-12-08-07: Be it resolved that Jon Morgan is appointed to the Board effective December 8, 2022 until such time as an election is held in District K, or March 10, 2023, whichever is earlier.

14.0 Planning and Development Committee

14.1 Letter to Committee Members pausing Committee

L. C-Shpeley shared a letter to be sent to all Leagues informing them of the motion to pause the Planning and Development Committee effective immediately due to low representation. EFCL staff will work with the EFCL Board to host District meetings with agendas that include civics.

15.0 Recreation Development Committee

December meeting notes were provided.

16.0 Human Resources Committee (In camera)

16.1 ED Performance Review - verbal report from President to the Board

The Board went into camera at 8:50 p.m and came out at 9:01 p.m.

The Board discussed the ED Annual Performance Review. The EFCL provides an annual bonus based on years of service.

Motion 22-12-08-08: That a bonus of \$2,000 be provided to the Executive Director

A. Lunden / J. Wolchansky

Carried

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17.0 Reports

17.1 President's Report

17.2 Executive Director's Report

New initiatives include:

- Free Will Players to perform at Leagues
- Junos to highlight Leagues and their support of the arts in Edmonton.

Meetings:

Attended 5 meetings with external stakeholders (City of Edmonton, Sport for Life, Terwillegar TRAC meeting, Capital City Casino.

Interviews with the Nominations Committee.

Media training with Shauna Randolph, EFCL Staff and Board, November 26th.

Presentations:

Presented Service Packages to City Council on December 1, 2022.

The meeting terminated at **9:08 p.m. MST**