



Date: September 14, 2023

EFCL Board Meeting Minutes

Thursday, June 8, 2023, 6:00 - 9:00 p.m MST
Blue Quill Community League Hall via Hybrid

In Attendance

Jenn Parsonage, (District L), President / Chair (IP)
Giselle General, (District E), Vice President Internal (IP)
Jon Morgan, (District K), Vice President External (IP)
Anita Lunden, (District J), Treasurer (IP)
Kemoh Mansaray, (District A) (Z)
Thu Parmar, (District D), (IP)
Morgan Wolf, District G (Z)
Bert Richards, (District H) (Z)
Lesli Olsen, District I (IP)

Guests / EFCL Staff:

Carla Johnson, City of Edmonton (Z)
Brian Torrance, Commonwealth Games 2030 Bid Committee (IP)
Chalaundrai Grant- Diversity, Equity, and Inclusion Advisor (Z)
Will Cebuliak- Junior Energy Benchmarking Analyst (Z)
Joel Sych- Community Amenity Project Assistant (Z)
Laura Cunningham-Shpeley, Executive Director (IP)
Sandra Jonston, Board Development Advisor (IP)

Minutes Recorded by Marjorie Stefanyk (Z)

1.0 Land Acknowledgement

J. Parsonage brought the meeting to order at 6:10 p.m and delivered the land acknowledgement.

2.0 Welcome and Introductions

Edmonton Federation of Community Leagues

12122 68 Street NW | Edmonton, AB | T5B 1R1 | 780.437.2913 | info@efcl.org





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J. Parsonage welcomed everyone and asked the newly appointed staff members to introduce and add a brief description of themselves and their role with EFCL. This included Chalaundrai Grant, and EFCL summer students Will Cebuliak, and Joel Sych. She then invited the Board members and guests to do the same.

3.0 Review of Agenda

Motion 23-06-08-01: That the agenda be approved as written.

J. Morgan / G. General

Carried

4.0 Consent Agenda

4.1 Minutes of the May 10, 2023 Meeting

4.2 Letters - Associate Members List

4.3 CLOG Data 2022 - For Board viewing only. Public report will be released next week.

Motion 23-06-08-02: That the consent agenda be approved as written.

L. Olsen / G. General

Carried

5.0 News from the City (Carla Johnson)

- Micro and Connections Grants have been closed, having reached the funding limit for 2023 much earlier than anticipated due to the overwhelming interest.
- Food and Beverage Funding Eligibility: Effective June 1, 2023, some changes in the Neighbourhood Services Funding Program take effect. Food and beverages expenses will no longer be eligible for the Revitalization Extensive Project Funding grant.
- Outdoor Amenity Licensing: Community Leagues that would like to use open space parkland (not licensed land) for winter amenities must submit permit applications by September 15, 2023 and are subject to fees based on specific application details. This includes snowbank ice rinks larger than 1579m², snowbank ice rinks that propose amenities and for all ice trails. Fees are for repairing and restoring parkland.
- Community League Day Planning: A streamlined tool, to be shared later this month, is being developed for Community Leagues to pilot for Community League Day. This will also act as a license application where needed.

The question about the fees and their amount for using open space parkland arose. C. Johnson agreed to provide contact information for Parkland Management and Operations so that clarification could be provided.





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6.0 Presentation to EFCL Board - Commonwealth Games 2030 (Brian Torrance)

The EFCL has been approached about Canada's bid for the 2030 Commonwealth Games that is being submitted by the cities of Edmonton and Calgary, the Tsuu'tina First Nation and Enoch First Nation. B. Torrance previously provided information to the Recreation and Development Committee and it was felt this proposal should be presented to the Board. The games will be held in August and will be 20 days in length. There will be a 120 million dollar legacy fund for sports and recreation. If the bid is successful, arrangements for a baton relay through Alberta would be made. It would also provide opportunities for facility upgrades, Reconciliation, and youth engagement. The final decision on bid selection will be made in November 2023. It was recommended by the Recreation and Development Committee that B. Torrance be provided table space at the AGM in order to talk with Leagues about the Commonwealth Games and to hear from them how they feel they could be involved and contribute to the bid. It was agreed that this could serve as an excellent opportunity for Community League members from different countries to collaborate, volunteer and provide input.

Motion 23-06-08-03: Be it resolved that Brian Torrance as a representative of the bid for the Commonwealth Games 2030 be invited to have a table to speak with Leagues at the June 13th AGM.

L. Olsen / A. Lunden

Carried

B. Torrance will meet with EFCL to discuss what was heard and to determine next steps for EFCL as part of this initiative.

7.0 Bylaws Committee

7.1 Implementation dates

The Bylaw Renewal Committee recommended that the changes to the Districts be effective on the date of the Fall General Meeting, November 7, 2023. This would provide time for all the required arrangements to be made, such as publication of new maps and changes to websites, and to allow for required elections to take place at the Fall General Meeting. Time is also required for the approval by Corporate Registries of the new Bylaws.

Motion 23-06-08-04: Be it resolved that the new EFCL Districts take effect November 7, 2023.

B. Richards / K. Mansaray

Carried





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The effective date will be announced at the AGM and once the Bylaws are passed, staff will begin working on a plan for transition.

8.0 AGM Planning

- Board members will be seated with representatives of their new Districts. Maps will be on the tables for information and discussion purposes.
- Tours of the Jerry Forbes Centre will be made available.
- Photo booths will be set up.
- Interactive options and videos will add variety
- Dinner will be provided starting at 5:30 p.m. The meeting will begin at 6:30 p.m.
- A table will be manned by NFP Insurance and one by B. Torrance for the 2030 Commonwealth Games bid for information purposes.
- Sponsors in attendance will be NFP Insurance, SERVUS, a representative from the legal firm RMRF, and the City of Edmonton.
- Councilors who have confirmed attendance are: Tang, Knack, Wright and Rutherford.
- Each Board member will be expected to speak at some point during the meeting, with speaking notes provided.

9.0 Policy Update - Code of Ethics Complaints

The External Complaint Committee determined that not having been updated since 2011, and with the receipt of 4 complaints in 2022/23, the Code of Ethics required amendments. The main amendments suggested are:

- Clarification of the primary role of EFCL as being one of support for Leagues by stating that the first response to all complaints will be to reach out to the League to offer advice and other support to deal with the issue prior to starting any investigation.
- Allowance for an investigator from outside EFCL staff in order to clearly delineate the support role from that of the investigation role. This could be a former EFCL staff or Board member.
- Clarification of the role of the External Complaints Committee, particularly in relation to the Board and the membership.

Motion 23-06-08-05: Be it resolved that the June 8, 2023 Code of Ethics Complaint Policy is approved.

G. General / A. Lunden

Carried

This policy will be added to the policy manual.





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10.0 Update from Anti Racism Grant Funding

L. C-Shpeley reported that the grant approved by the City (\$175,000) is less than had been anticipated, but EFCL has until September 2024 to complete the project. Some of the scope of the work has had to be reduced. The Board Development and Nominations Committee will receive information over the summer regarding training options for the EFCL Board for the coming year, as well as key dates for the project such as the pipe ceremony and League engagements in order that Board members can attend. A full time coordinator, Chaulandria Grant, has been appointed to the EFCL staff. Planned future steps include submitting an updated work plan proposal to the City of Edmonton based on new funding, and to coordinate a training/policy creation plan for the Board Development and Nominations Committee to review and recommend to the Board with emphasis on building relationships and inclusion.

11.0 Board Development and Nominations Committee

11.1 Community Planning and Sustainability WG member appointments

The EFCL accepted Community League nominations. The 11 successful candidates were screened for potential conflict of interest and the Committee noted nothing as worrying. The candidates were also categorized as having experience in community planning, sustainability, or both, so the Committee would have a balance of experience.

Motion 23-06-08-06: Be it resolved that Mark Edey, Noemi Lo Pinto, Vanessa Sabourin, Lisa Kersher, Reg Kontz, Leigh Makarewicz, Cheryl Lorincz, Tara McCashin, Neal Lamontague, Lisa Drury, and Ciara Farmer be appointed to the Community Planning and Sustainability Working Group for a period of one year until the June 2024 Board meeting.

G. General / B. Richards

Carried

Staff will notify candidates and set up an organizational meeting. A. Lunden has agreed to chair the meetings. J. Parsonage will be the other Board member on the working group. District Representatives in districts with Working Group vacancies (of which there are 4), should continue to seek and encourage applicants.

11.2 Appointment of District D Representative

The Committee recommended that Thu Parmar be appointed to the position of District D representative. They met with her on May 18.





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Motion 23-06-08-07: Be it resolved that Thu Parmar is appointed to the Board as District D Representative effective June 8, 2023 until such time as an election is held in District D or November 30 2023, whichever is earlier.

The Vice President Internal will reach out to District D Leagues, inviting them to the EFCL AGM and informing them of Thu's appointment to the Board.

12.0 Volunteer Connectors Pilot Project

There has been an increased need for Leagues to receive Board Development and Engagement support due to large turnover, struggles with attracting volunteers, and help needed in organizing and promoting AGM's. A suggested approach to help alleviate these problems would be organizing a volunteer corps of "connectors" who would be chosen one per district and be trained by staff to help serve as liaisons between Leagues and EFCL. Their role would be seen as operational where they would be trained to give introductory workshops, attend board meetings and provide guidance in such things as recording minutes, etc. Concerns expressed were role clarity, (such as the difference between a district representative and a connector), and the need to be clear in setting limits. S. Johnston clarified the difference: district representatives are voting members concerned with policy, whereas the connectors' role would be operational and supportive. Positive comments included the opportunity to involve a younger demographic who are underemployed and seeking to serve the community. This could be a good way to prepare them to be future board members, a form of succession planning. Plans to proceed include staff development of a job description and training plan, and advertising for volunteers. The goal is to have volunteers selected by the end of August with training to begin in September and be ready to attend AGMs in October and November.

13.0 Community Planning - ZBR Draft WWH Report and Draft Letter

In May and June, the EFCL offered four evenings in districts across the City whereby League leaders could have an opportunity to co-create a message to City Council that would capture the diversity of perspectives and experiences that exist within the Community League system. The following questions were presented as a guide for feedback:

- How does the zoning bylaw ensure our Community Leagues are diverse, inclusive, affordable, accessible and sustainable?
- How did the City and EFCL keep Leagues and their residents informed and were people offered the right opportunities to meaningfully participate in the city-building process?

The feedback provided resulted in the draft **Zoning Bylaw Renewal What We Heard Report**. This draft report will be shared with those who attended.

A draft letter to the Urban Planning Committee using this information will be finalized by Friday, June 16.





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Motion 23-06-08-08: Be it resolved that the EFCL Board accept the What We Heard Report and provide feedback on the draft letter to the Urban Planning Committee to be finalized by Friday, June 16, 2023.

A. Lunden / L. Olsen

Carried

14.0 District Updates

- 1) What trends are you seeing?
- 2) What could have an effect outside your district?

District H: Summer programs have begun, including pop-up gardens. The TRAC Community Walk and Run went well. The southwest farmers' market is up and running, and are planning a Father's Day market. Many leagues have taken up flag football and are promoting the Bike Challenge.

District G: Alberta Avenue is geared up for summer with gardens and bike tours through the gardens. Sustainable Food Edmonton is working on a beautification project in Elmwood Park.

District J: It is currently very busy. The southeast is planning a big party in the skateboard park. Leagues are working together more than they have in the past. A lot of new people on League boards are making use of social media to keep in contact. Traffic is an issue in Bonnie Doon and Avonmore with LRT becoming a concern. Testing is ongoing but no communication has been offered as to the delay. Holyrood is doing a series of indigenous workshops.

District I: The District did not meet because of the AGM. The Area Council is meeting about the Zoning Bylaw. The University of Alberta is redeveloping Michener Park and the university farm, which is now used for walking.

District E: There are lots of fun happenings including gardens and spray parks. Rinks have been turned into temporary off-leash dog parks and that has been well received. AGMs are still happening and Councilor Knack has been using Leagues to do some engagements. LRT construction in the west has affected all the Leagues. The Stony Plain Business Association has been engaging with Leagues, residents and businesses in the broader Jasper Place area.

District L: The majority of Leagues have donated to the joint Canada Day celebration. Multi-League movie night at Leefield went well. Leagues are meeting less for the summer. Councilor Tang has been discussing an issue in an area of Ellerslie with acreages and no City services, although the City does have an agreement in place with the residents. Popup dog parks have been a huge hit.

15.0 Reports

President's Report

Executive Director's Report

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Meetings with external stakeholders

- Community Safety and wellbeing Stakeholder meeting- June 8th.
- Housing for Health Conference.
- Oilers and NAFFA regarding NHL Street
- Zoning Bylaw Renewal online engagements (May 18 and 24)
- Free Play regarding next year's Start to Play program
- Public Interest Alberta to discuss workshop offerings to Leagues regarding community organizing.
- Irwin Waller presentation. J. Parsonage was a guest speaker.
- Seniors' Week kickoff event.
- Tamarack Conference Connector event.

Engagement with internal stakeholders

- Met with Ogilvie Ridge HOA, the Ogilvie Ridge CL, and the City to discuss their Tripartite Agreement.

L. C-Shpeley reminded the Board to participate in Community League Lead up which is offering weekly activations across the City. They were asked to sign up for two spots this summer and to bring along another League volunteer with them. An EFCL staff member will be at each event to do signup and orientation. A signup link was provided.

The meeting terminated at 8:49 p.m.

