



The Edmonton Neighbourhood Watch Program Society

POSITION DESCRIPTION

- Title:** ENW Member Community Representative
- Authority:** All positions in the organization are first and foremost members. Members are aware of crime prevention strategies and are willing to observe and communicate problems in their community to each other and to the police.
- Term:** Members will remain active as long as they participate in 1 or more of the activities listed below.
- work funding raising event
 - attend the Volunteer Appreciation
 - attends a Community Representative meeting or training session
 - attends a meeting (Board, Special or General)
 - contacts the office by email to request renewal
 - active members are encouraged to notify ENW if they are interested on becoming a board member
- Members who fail to advise the Society of a change in contact information may have their membership deactivated.
(Memberships may be reactivated by contacting the Society.)
- Duties:**
- Willing to learn how to identify crime or suspicious activities and how to report them to the police.
 - Willing to follow recommended guidelines if asked by another neighbour to look after their residence while on vacation.
 - Willing to participate at some level within the organization.
 - Communicate contact information (name, address, phone, email) changes to the ENW office.
 - Welcome new neighbours and encourage them to participate in Edmonton Neighbourhood Watch programs.
 - Communication with Community League is encouraged
- Qualifications:** Must remain in good standing.
Must conduct themselves in accordance with the Societies Act of Alberta & the Bylaws of the Society.
Must obtain a Police Information Check
- Rights:** All Members in good standing have the right:
~ to vote at the Annual General Meeting and any Special Meetings of the Society.

Jan 4, 2024

Approved by the Board of Directors

President